



**BASALT REGIONAL LIBRARY DISTRICT
ALCOHOLIC BEVERAGE POLICY**

It is the policy of the Basalt Regional Library (BRLD) Board of Trustees to allow service of alcohol at library events. BRLD follows all applicable local, county, state, and federal laws, regulations, and guidelines when serving alcohol at BRLD programs and events. This includes procurement of a liquor license, training of personnel serving alcohol, and storage of alcohol.

ALCOHOL SERVICE

Staff must be 21 years of age to serve alcohol.

Staff are required to receive training in the service of alcohol before serving. This training must be updated every two years.

Staff will check the identification of anyone who appears to be under the age of 50 who is requesting alcohol.

Staff will not serve anyone who appears to be intoxicated.

Per the library's liquor license, alcohol may only be served inside the building. No outside alcohol is permitted at events held at the library.

ALCOHOL STORAGE

Alcohol will be stored and locked in the IT room when not in use.

Alcohol may be stored for a period of no longer than two days before an event and one day after an event in the Community Room kitchen refrigerator. The Community Room kitchen door must remain closed and locked when there is alcohol in the refrigerator.

Any open, unused portion of alcohol left over after an event must be disposed of and may not be removed from the library premises by staff, library patron, or any other person.