

**Basalt Regional Library District
General Fund
Jan - Nov 2022
with 2023 Budget**

	General Operating Fund	Bond Repayment Fund	Capital Reserve Fund	Total Balance	Adjustments (Conversion Fund)	Statement of Net Position
ASSETS						
Cash in Banks						
Alpine Bank #0127	105,328.90			\$ 105,328.90		\$ 105,328.90
Colo Trust - Tabor Reserve #8003	52,126.47			52,126.47		52,126.47
Colo Trust - Operating Fund #8004	2,030,737.49			2,030,737.49		2,030,737.49
Colo Trust - Bond Repayment #8002		496,093.02		496,093.02		496,093.02
Colo Trust - Capital Rsv Fund #8005			751,004.30	751,004.30		751,004.30
Cash with County Treasurer	8,083.84			8,083.84		8,083.84
Employee Ski Pass Repayment Program	1,469.00			1,469.00		1,469.00
Prepaid Expense	18,775.06			18,775.06		18,775.06
Property Tax Receivable	12,402.59			12,402.59		12,402.59
Pooled Cash (Interfund Transfers)	(144,723.50)	335,444.83	(190,631.58)	89.75	(89.75)	0.00
Capital Assets, net of depreciation	-	-	-	-	9,031,768.95	9,031,768.95
Total Assets	\$ 2,084,199.85	\$ 831,537.85	\$ 560,372.72	\$ 3,476,110.42	\$ 9,031,679.20	\$ 12,507,789.62
LIABILITIES						
Current Liabilities						
Accounts Payable & Accrued Liabilities	\$ 44,454.29	\$ -	\$ -	\$ 44,454.29	\$ -	\$ 44,454.29
Other Current Liab						
Accrued Interest				-	15,804.50	15,804.50
Deferred Property Tax	12,402.59			12,402.59		12,402.59
Total Current Liabilities	\$ 56,856.88	\$ -	\$ -	\$ 56,856.88	\$ 15,804.50	\$ 72,661.38
Long Term Liabilities						
Bonds Payable, 2012		-		\$ -	3,254,910.25	\$ 3,254,910.25
Accrued Compensated Absences				-	49,273.08	49,273.08
Total Long Term Liabilities	\$ -	\$ -	\$ -	\$ -	\$ 3,304,183.33	\$ 3,304,183.33
Total Liabilities	\$ 56,856.88	\$ -	\$ -	\$ 56,856.88	\$ 3,319,987.83	\$ 3,376,844.71
Net Assets						
Net Investment in Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ 5,776,768.95	\$ 5,776,768.95
Fund Balance						
Non Spendable	\$ 18,775.06	\$ -	\$ -	\$ 18,775.06	\$ (18,775.06)	\$ -
Restricted for:						
Tabor	47,615.00			47,615.00	-	47,615.00
Debt Service		496,093.02		496,093.02	-	496,093.02
Committed for Future Projects			560,372.72	560,372.72	(560,372.72)	-
Unassigned	1,960,952.91	335,444.83	-	2,296,397.74	514,070.20	2,810,467.94
Current Year Fund Balance	\$ 2,027,342.97	\$ 831,537.85	\$ 560,372.72	\$ 3,419,253.54	\$ (65,077.58)	\$ 3,354,175.96
Total Liabilities and Fund Balance	\$ 2,084,199.85	\$ 831,537.85	\$ 560,372.72	\$ 3,476,110.42	\$ 9,031,679.20	\$ 12,507,789.62

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				2021 Year End Actuals	2022 Budget	YTD Actuals 11/30/22	Actuals vs Budget YTD %	2022 Forecast	2023 Prelim Budget	Budget Assumptions
4600	Grants - Restricted									
4602			Restricted - Library Foundation	15,644	5,000	1,250	25.01%	5,000	5,000	Flat
4603			Restricted - American Library Association	-		10,000	Not Budgeted	10,000	-	
4604			Restricted - Library Friends	8,926	5,000	2,423	48.46%	5,000	5,000	Flat
4606			Restricted - State of Colorado Grant	4,820	5,600	5,943	106.13%	5,943	-	
4610			Restricted - Legends Event	75		-	Not Budgeted	-	-	
4620.06			Restricted - Association of Science	-	-	6,000	Not Budgeted	6,000	-	
4620.07			Restricted - Rotary Grant	-	-	1,000	Not Budgeted	1,000	-	
4620.01			Restricted - Cares Grant - Tmobile Data	4,022	-	-	Not Budgeted	-	-	
4620.04			Restricted - Cares Grant - TOB Art Camp	1,500	-	-	Not Budgeted	-	-	
4620.05			Restricted - LSTA Grant	2,759	-	-	Not Budgeted	-	-	
4620.08			Restricted - Humanities	-	-	-	Not Budgeted	-	-	
4620.09			Restricted - Outdoor Equity	-	-	5,000	Not Budgeted	5,000	-	
4620.1			Restricted - Charge Ahead	-	-	5,000	Not Budgeted	5,000	-	
4620.11			Restricted - ARP Grant	-	-	6,478	Not Budgeted	6,478	-	
4620.12			Restricted - GR	-	-	5,225	Not Budgeted	3,000	-	
			Restricted - Library Trust	-	-	-	Not Budgeted	-	5,000	Increase per Mgr Estimate
			Restricted - Other Misc	-	-	-	Not Budgeted	-	30,000	Moved from Unrestricted
			Total Restrictd Fund Income - Foundation/Friends	37,746	15,600	48,319	309.74%	52,421	45,000	
TOTAL REVENUES				1,721,401	1,746,634	1,759,755	100.75%	1,830,512	1,802,111	
OPERATING:										
Administration										
			Contract Services							
5010			Accounting	13,456	13,000	11,057	85.05%	13,000	1,920	Accounting brought in House-captured in Payroll; Bill.com I
5020			Audit - Annual	8,900	8,900	14,000	157.30%	14,000	13,250	Per Engagement Letter
5030			Courier	12,262	13,000	2,847	21.90%	13,000	11,500	Per contract
5040			Legal	2,653	2,500	8,952	358.06%	8,952	15,000	Increase for potential ballot measure
			Total Contract Services	37,271	37,400	36,855	98.54%	48,952	41,670	
			Insurance							
5100			Property & Liability Insur	22,172	21,500	300	1.40%	21,500	23,650	10% increase per CSDPLP
5120			Worker's compensation	1,433	2,200	176	8.00%	2,200	2,376	8% Inflation Increase
			Total Insurance	23,605	23,700	476	2.01%	23,700	26,026	
			Professional Dev. & Memberships							
5230			Board	674	700	448	63.99%	700	1,600	Increase per Mgr Estimate
5235			Employers Council	3,300	3,300	1,383	41.91%	1,383	3,300	Flat
5240			Library Association Dues	429	1,000	760	76.00%	1,000	1,000	Flat
5250			Spec District Ass'n Due	920	1,000	1,481	148.07%	1,481	1,599	8% Inflation Increase
5260			Staff	6,814	9,500	9,115	95.95%	9,500	10,000	Increase per Mgr Estimate
5284			Developmental	456	-	-	Not Budgeted	-	-	
			Volunteer Appreciation	-	-	-	Not Budgeted	-	275	Moved from programming: split
			Staff Appreciation	-	-	-	Not Budgeted	-	275	Moved from programming: split
5270			Travel expenses	2,539	4,000	6,638	165.96%	7,000	4,000	Flat
			Total Professional Dev. & Memberships	15,132	19,500	19,825	101.67%	21,064	22,049	
			Publicity							
5280			Advertising - General	4,693	5,000	223	4.47%	5,000	6,000	Increase per Mgr Estimate
5283			Anniversary Celebration	5,040	10,000	9,516	95.16%	10,000	-	Moved to the Programs Budget
5285			Radio	13,500	15,000	12,954	86.36%	15,000	16,000	Increase per Mgr Estimate
5293			Signage	281	1,000	268	26.75%	1,000	1,000	flat
5295			Social Media Ads	936	1,500	559	37.28%	1,500	1,500	flat
5297			Targeted Newspaper Ads	3,398	4,500	3,581	79.58%	4,500	6,000	Increase per Mgr Estimate
			Spanish Language Interpretation/Translating	-	-	-	Not Budgeted	-	5,000	New

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		Job Ads	-	-	-	Not Budgeted	-	2,000	New
		Total Publicity	27,849	37,000	27,101	73.25%	37,000	37,500	
5300		Supplies							
5310		Office Supplies	11,055	8,000	10,352	129.40%	10,500	11,340	8% Inflation Increase
5320		Technical Cataloging & Service	6,660	6,500	5,061	77.86%	6,500	8,500	Flat / Disk Cleanaing budget moved here
5330		Postage & Shipping	528	1,000	413	41.30%	1,000	1,000	Flat
		Total Supplies	18,243	15,500	15,825	102.10%	18,000	20,840	
5350		Treasurer's fees							
5360		Eagle fees	25,780	35,439	27,298	77.03%	35,439	29,188	3% of Property Tax (overbudgeted in 2022)
5370		Pitkin fees	28,565	31,000	30,916	99.73%	31,000	29,918	3% of Property Tax
		Total Treasurer's fees	54,344	66,439	58,214	87.62%	66,439	59,106	
		Total Administration	176,444	199,539	158,297	79.33%	215,155	207,191	
		<u>Facility Expenses</u>							
5410		Janitorial	51,355	49,995	40,769	81.55%	49,995	54,913	8% Inflation Increase / includes mat cleaning
5420		Janitorial Supplies	2,982	6,000	2,084	34.73%	6,000	6,480	8% Inflation Increase
5430		Landscaping	9,472	10,000	10,394	103.94%	11,000	10,800	Per contract
5440		Maintenance *Detailed List Attached	27,217	24,000	50,450	210.21%	52,000	30,000	Increase per Mgr Estimate
5450		Mat Cleaning	1,007	850	723	85.11%	850	-	Moved into Janitorial
5460		Snow Removal	4,620	4,620	5,705	123.48%	6,000	4,620	Per contract
		Total Facility Expenses (Maintenance)	96,653	95,465	110,125	115.36%	125,845	106,813	
5500		Utilities							
5510		Electric	6,274	13,900	6,704	48.23%	13,900	15,290	10% Increase
5515		Compost Collection System	495	800	510	63.75%	800	864	8% Inflation Increase
5520		Gas	7,500	8,755	8,986	102.64%	9,786	11,743	20% Increase
5575		Hot Spots	8,982	9,000	7,484	83.16%	9,000	-	Moved to Internet Connectivity
5530		Internet Connectivity	3,443	4,800	874	18.21%	4,800	14,904	8% Inflation Increase / includeds Hot Spots
5540		Sanitation	2,991	3,110	3,278	105.39%	3,278	3,540	8% Inflation Increase
5550		Telephone	7,515	7,800	4,825	61.86%	7,800	8,424	8% Inflation Increase
5560		Trash	5,788	5,760	6,829	118.56%	7,629	8,239	8% Inflation Increase
5570		Water	4,443	4,410	3,825	86.73%	4,410	4,763	8% Inflation Increase
		Total Utilities	47,432	58,335	43,315	74.25%	61,403	67,768	
		Total Facility Expenses	144,086	153,800	153,440	99.77%	187,248	174,580	
		<u>Library Programs</u>							
5610		Adult Program	8,617	9,000	9,971	110.79%	10,000	9,000	Flat
5612		Adult Materials	-	1,000	1,559	155.86%	1,650	-	Moved to adult summer reading
5615		Art	-	-	-	Not Budgeted	-	-	
5620		Children's	4,206	5,000	8,474	169.48%	8,550	4,000	Decreased (moved to summer reading)
5625		Children's Materials	1,917	3,000	1,832	61.08%	3,000	-	Moved to summer reading
5630		Community	-	-	-	Not Budgeted	-	-	
5634		Liquor License	258	375	500	133.33%	500	375	Per Mgr Estimate
		Movie License	-	-	-	Not Budgeted	-	550	Moved from Service Agreements
5640		Music	12,822	13,750	15,139	110.10%	16,000	15,000	Increase per Mgr Estimate
5650		Spanish Language	3,156	3,000	803	26.76%	3,000	3,000	Flat
5635		Volunteers	-	550	96	17.50%	550	-	Moved to Professional Development and Memberships
5660		Teens	5,985	6,000	6,092	101.53%	6,150	4,000	Decreased (moved to summer reading)
		Summer Reading				Not Budgeted			
		Adult Summer Reading	-	-	-	Not Budgeted	-	1,000	Per Mgr Estimate
		Teen Summer Reading	-	-	-	Not Budgeted	-	2,000	Per Mgr Estimate
		Children's Summer Reading	-	-	-	Not Budgeted	-	5,000	Per Mgr Estimate
		Spanish Language Summer Reading	-	-	-	Not Budgeted	-	2,000	Per Mgr Estimate
		Community Events	-	-	-	Not Budgeted	-	10,000	Moved from Marketing

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5675		Next Gen / Millennials	1,061	-	-	Not Budgeted	-	-	Eliminated
		Total Library Programs	38,023	41,675	44,465	106.70%	49,400	55,925	
		<u>Technology & Equipment</u>							
		Copiers & Equipment							
5730		Lease	3,530	3,900	3,520	90.26%	3,900	-	Copiers purchased. Moved to Capital Reserve Fund
5740		Service Agreement / Copy Usage	3,992	5,000	4,781	95.62%	5,000	5,000	Flat
5750		Disk Cleaning	402	2,000	511	25.53%	2,000		Moved to Technical Cataloging & Service
		Total Copiers & Equipment	7,925	10,900	8,811	80.84%	10,900	5,000	
5760		Marmot ILS System	92,105	97,000	92,349	95.20%	97,000	97,000	Flat per Contract
5770		Miscellaneous Parts	2,229	2,000	3,153	157.65%	3,200	3,200	Flat
5780		Support & Service Agreements							
5782		Adobe	-	972	900	92.56%	972	972	Flat
5784		Appointment Booking	-	120	111	92.08%	120	120	Flat
5793		Canva	119	120	-	0.00%	120		Switched to free account
5788		Domain / Network Solutions	-	230	228	99.09%	230	250	Increase per Mgr Estimate
5795		Emma	2,310	1,500	662	44.10%	1,500	1,500	Flat
5800		Envisionware	-	-	-	Not Budgeted	1,300		
5802		Google Cloud G Suite	1,249	1,650	2,082	126.20%	2,312	2,900	Increase per Mgr Estimate
5830		Livechat Website	-	192	192	100.00%	192	240	Increase per Mgr Estimate
5835		Movie License	-	495	494	99.80%	495		Moved to Programming
5820		Planning Center / Tockify	256	264	164	62.27%	264	264	Flat
5824		Scheduling / When I Work	-	500	400	80.00%	500	540	8% Inflation Increase
5825		Webpage Builder	827	330	89	26.97%	330	250	Decrease per Mgr Estimate
5828		Zoom	-	170	162	95.41%	324	150	Decrease per Mgr Estimate
		Total Support & Service Agreements	4,762	6,543	5,484	83.81%	8,659	7,186	
5840		500 Tech Labor & Repair	352	2,000	-	0.00%	2,000	2,000	Flat
		Total Technology	107,372	118,443	109,796	92.70%	121,759	114,386	
		<u>Collections</u>							
		Audio							
5910		Adult BCD	4,865	4,500	2,282	50.70%	4,500	3,000	Decrease per Mgr Estimate
5922		Spanish Audio Adult	-	750	-	0.00%	750	750	Flat
5924		Spanish Audio Youth	-	500	-	0.00%	500	500	Flat
5930		Youth Audio	987	2,200	284	12.91%	2,200	2,200	Flat
		Total Audio	5,852	7,950	2,566	32.27%	7,950	6,450	
6000		Books & Magazines							
6010		Adult fiction books	10,812	12,000	9,130	76.08%	12,000	12,000	Flat
6020		Adult non-fiction books	10,565	12,000	7,523	62.69%	12,000	12,000	Flat
6025		Board Games	-	500	475	94.98%	500	500	Flat
6030		Juvenile Fiction	6,982	7,000	3,621	51.74%	7,000	7,000	Flat
6040		Juvenile Non-Fiction	1,569	3,000	1,692	56.40%	3,000	3,000	Flat
6045		Large Print	1,320	2,000	1,072	53.58%	2,000	2,000	Flat
6050		Print Subscriptions	3,010	5,250	3,653	69.57%	5,250	4,500	Flat
6055		Replacement Books - Purchased	1,034	300	905	301.62%	925	1,500	Flat
6060		Spanish Adult fiction	710	2,000	1,075	53.73%	2,000	2,000	Flat
6070		Spanish adult non-fiction	1,095	1,000	767	76.68%	1,000	1,000	Flat
6080		Spanish children's books	2,086	4,500	1,453	32.29%	4,500	4,500	Flat
6100		YA Fiction	4,559	5,400	4,619	85.53%	5,400	1,600	Decrease per Mgr Estimate
6110		YA Non-Fiction	1,042	1,100	1,140	103.61%	1,200	5,400	Increase per Mgr Estimate
6120		Special Items	983	1,600	779	48.71%	1,600	2,000	Increase per Mgr Estimate
		Total Books	45,766	57,650	37,902	65.74%	58,375	59,000	
		Digital Resources							
6200		Annual Subscriptions:							
6210		Ancestry.com	-	1,840	-	0.00%	-	-	No longer have subscription

Prepare for Internal Use Only

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6230		Culturegrams	1,752	1,840	2,692	146.29%	2,725	1,840	Flat
6235		Creative Bug	950	1,000	-	0.00%	1,000	-	Eliminated
6240		Ency Britannica	495	-	-	Not Budgeted	-	-	No longer have subscription
6245		Gale Student Resources	1,474	1,475	-	0.00%	1,475	1,475	Flat
6250		Gale Public	2,003	2,205	536	24.30%	2,205	2,205	Flat
6253		Learning Express Library	2,660	2,800	-	0.00%	2,800	2,800	Flat
6270		Mango Languages	3,729	3,990	-	0.00%	3,990	3,990	Flat
6275		New York Times	100	100	100	100.00%	100	100	Flat
6280		Tumblebooks	1,259	665	52	7.89%	665	665	Flat
6285		Wallstreet Journal	432	465	-	0.00%	465	465	Flat
6295		Pebble Go	-	-	1,679	Not Budgeted	1,700	1,500	Budget line overlooked in 2022
6300		Downloadable Titles:							
6305		Kanopy	421	6,000	3,287	54.78%	6,000	6,000	Flat
6308		OCLC World Share	1,072	1,100	-	0.00%	1,100	-	No longer have subscription
6320		Overdrive	15,182	17,000	8,759	51.52%	17,000	21,750	Increase per Mgr Estimate
6330		RB Digital	585	-	-	Not Budgeted	-	-	No longer have subscription
		Total Digital Resources	32,114	40,480	17,105	42.26%	41,225	42,790	
6400		Media							
6410		Adult Music	25	300	-	0.00%	300	300	Flat
6420		Juvenile Music	-	200	89	44.58%	200	200	Flat
6430		Adult Movies	7,141	8,500	2,163	25.44%	8,500	6,000	Decrease per Mgr Estimate
6440		Juvenile Movies	473	1,000	247	24.67%	1,000	1,000	Flat
6460		Video / Games	832	800	411	51.42%	800	800	Flat
		Total Media	8,471	10,800	2,910	26.94%	10,800	8,300	
		Total Collections	92,203	116,880	60,482	51.75%	118,350	116,540	
6800		Restricted Funds							
6802		Restricted Exp - Library Foundation	11,307	5,000	2,060	41.20%	5,000		
6804		Restricted Exp - Library Friends	4,369	5,000	2,064	41.28%	5,000		
6806		Restricted Exp - State of Colorado Grant	4,928	5,600	1,731	30.91%	5,600		
6808		Restricted Exp - Humanities Grant	-	-	2,700	Not Budgeted	2,700		
6810		Restricted Exp - CO SHARP	500	-	800	Not Budgeted	800		
6812		Restricted Exp - Growing Readers Together	-	-	5,584	Not Budgeted	5,600		
6820.01		Restricted Exp - Cares Grant Tmobile Data	-	-	-	Not Budgeted	-		
6820.04		Restricted Exp - TOB Art Camp	1,293	-	-	Not Budgeted	-		
6803.00		Restricted Exp - ARP Grant	-	-	21,231	Not Budgeted	22,000	-	
6814.00		Restricted Exp - Outdoor Equity	-	-	2,975	Not Budgeted	5,000	-	
6820.10		Restricted Exp - Special Programs	1,500	-	-	Not Budgeted	-		
		Restricted Exp - Misc	-	-	-	Not Budgeted	-	40,000	Budgeted expense to offset Restricted Grant Spending
		Total Restricted Funds	23,897	15,600	39,145	250.93%	51,700	40,000	
		Total Operating expenses	582,026	645,937	565,626	87.57%	743,612	708,622	
6900		Payroll Expenses							
6910		Payroll	791,373	944,426	755,714	80.02%	813,831	991,647	5% Increase
6920		Payroll Service	6,232	7,500	5,749	76.65%	5,871	8,100	8% Inflation
6930		Payroll Taxes	59,366	76,369	58,177	76.18%	63,752	80,906	Increase per Mgr Estimate
6940		Retirement Plan	14,483	16,000	15,188	94.92%	16,813	29,363	Increase per Mgr Estimate
6950		Health Insurance	66,758	75,600	57,380	75.90%	62,880	138,168	District paid employee only coverage
		Life Insurance	-	-	-	Not Budgeted	-	713	new line
		STD/LTD	-	-	-	Not Budgeted	-	9,285	new line
		FAMILI	-	-	-	Not Budgeted	-	8,000	New benefit
6953		COVID - Weekly Testing	-	1,000	-	0.00%	1,000	-	No longer required
6957		Background Check	-	-	1,343	Not Budgeted	1,400	500	Increase per Mgr Estimate
6980		Director Search	2,502	-	-	Not Budgeted	-	-	
6985		HR Assessment	1,790	-	1,735	Not Budgeted	1,800	-	
6955		Wellness / Health - CEBT Dividend Pmts	5,070	-	-	Not Budgeted	-	-	

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Jan - Nov 2022
with 2023 Budget**

				2021 Year End Actuals	2022 Budget	YTD Actuals 11/30/22	Actuals vs Budget YTD %	2022 Forecast	2023 Prelim Budget	Budget Assumptions
			Total Payroll Expenses	947,576	1,120,895	895,286	79.87%	967,347	1,266,682	
			TOTAL EXPENDITURES	1,529,601	1,766,832	1,460,912	82.69%	1,710,959	1,975,304	
			Net General Fund Income/(Loss)	191,800	(20,198)	298,843		119,553	(173,193)	
			Allocation to Capital Reserve Outlay	87,000	87,000	-	0.00%	87,000	600,000	
			General Fund Balance	1,728,500	1,554,684	2,027,343	130.40%	1,761,053	987,859	

**Basalt Regional Library District
General Fund
Jan - Nov 2022
with 2023 Budget**

	2021 Year End Actuals	2022 Budget	YTD Actuals 11/30/22	% of Annual Budget	2022 Forecast	2023 Prelim Budget	Budget Assumptions
Capital Reserve Beginning Fund Balance	536,570	654,861	607,860		607,860	578,104	
REVENUES							
Allocation From General Fund	87,000	87,000	-	0.00%	87,000	600,000	Per Mgr Estimate
Interest Earned - Reserve Fund	290	300	9,170	3056.52%	8,744	8,744	Flat to 2022 Forecast
TOTAL REVENUES	87,290	87,300	9,170	10.50%	95,744	608,744	
EXPENDITURES							
Computers - Patron	-	8,000	260	3.25%	8,000	12,000	increase
Computers - Staff	-	8,000	181	2.26%	8,000	12,000	increase
Conference Room - A/V Replace	-	5,000	3,532	70.63%	5,000	10,000	Per Mgr Estimate
Fiber Cable	-	20,000	-	0.00%	20,000	5,000	
Handrail for Tent Area	-	4,000	-	0.00%	4,000	-	
HVAC Compressors	-	10,000	9,211	92.11%	10,000	-	
Painting - Exterior	-	25,000	32,000	128.00%	33,000	-	
Painting - Interior	-	12,000	-	0.00%	12,000	12,000	flat
Pumps / Valves	-	3,000	-	0.00%	3,000	-	
Security Cameras	-	8,000	-	0.00%	8,000	-	
Televisions	-	2,500	-	0.00%	2,500	-	
Copiers - Staff and Public Purchase	-	-	-	0.00%	-	13,000	Per Mgr Estimate
Roof	-	-	-	0.00%	-	600,000	Per Mgr Estimate
Remove Solar from Roof	-	-	-	0.00%	-	50,000	Per Mgr Estimate
Consulting Engineer	-	-	-	0.00%	-	50,000	Per Mgr Estimate
Miscellaneous	16,000	10,000	11,473	114.73%	12,000	10,000	
TOTAL EXPENDITURES	16,000	115,500	56,657	49.05%	125,500	774,000	
Net Fund Income/(Loss)	71,290	(28,200)	(47,487)	168.39%	(29,756)	(165,256)	
Capital Reserve Fund Balance	607,860	626,661	560,373	89.42%	578,104	412,848	

**BASALT REGIONAL LIBRARY DISTRICT
AP LIST
DECEMBER 14, 2022**

BUDGET DESCRIPTION	PAYEE	AMOUNT
Accounting	*Bill.com	\$ 194.65
Adult	Mountainfilm, LTD	\$ 1,300.00
Adult Materials	Cathy Click	\$ 35.36
Annual Event - Fundraising	Back Door Catering	\$ 2,940.00
Children's	Dulce Andrea Suarez	\$ 148.75
Children's	Julianne Stokes	\$ 200.00
Children's	Raising a Reader	\$ 100.00
Compost Collection System	EverGreen ZeroWaste	\$ 210.00
Electric	*Holy Cross Energy	\$ 237.39
Gas	*Black Hills Energy	\$ 769.77
Hot Spots	T-Mobile	\$ 713.18
Juvenile Fiction	Jill Sheeley	\$ 24.54
Lease	*Leaf	\$ 182.71
Lease	Wells Fargo Financial Leasing	\$ 325.27
Legal	Garfield & Hecht, P.C.	\$ 4,641.26
Library Association Dues	Umb Bank N.A.	\$ 250.00
Maintenance	Johnson Controls Security Solutions	\$ 223.95
Maintenance	Orkin Pest Control	\$ 560.64
Maintenance	Overdrive, Inc	\$ 1,320.20
Maintenance	Roto Rooter Plumbing	\$ 199.00
Mat Cleaning	Alsco	\$ 69.06
Music	Bealka Piano Service	\$ 230.00
Music	McLain, Charlotte	\$ 101.29
Office Supplies	Aspen Maintenance Supply	\$ 1,872.05
Office Supplies	Basalt Office & Art Supply	\$ 10.50
Office Supplies	ODP Business Solutions	\$ 505.93
Payroll Service	*Paychex Payroll Service	\$ 436.10
Postage & Shipping	Ena Services Llc	\$ 121.52
Radio Advertising	Aspen Public Radio	\$ 1,050.00
Snow Removal	Daly Property Services, Inc.	\$ 4,620.00
Spec District Ass'n Due	Special District Association of Colorado	\$ 1,195.52
Technical Cataloging & Service	OCLC, Inc.	\$ 98.93
Telephone	Century Link	\$ 470.34
Trash	Waste Management	\$ 717.36
Wellness/Health Insurance	CEBT Willis of Colorado	\$ 6,561.37
Insurance	Mountain West Insurance	\$ 1,512.00
Multiple	*Divvy	\$ 8,928.54
Multiple	Amazon	\$ 1,787.54
Multiple	Ingram Library Services	\$ 1,424.99
Music	Swingin Fox Music, Inc.	\$ 700.00
Music	Wayne Wilkinson	\$ 700.00
Payroll Liabilities	*TIAA-CREF	\$ 5,370.98
Grand Total		<u>\$ 53,060.69</u>

**Basalt Regional Library District
General Fund
Jan - Nov 2022
with 2023 Budget**

Date	Name	Category	Memo	Amount
01/01/22		Miscellaneous	AED Authority Annual Aed Concierge - reclass 2022 expenses paid in 2021	\$ 195.00
01/12/22	Home Depot	Miscellaneous	LB	\$ 81.70
01/31/22	Grizzly Creek Enterprises, Inc.	Building/Interior Maintenance	adjust doors on art display, set up stage for concert, remove old faucet & replace, take down st...	\$ 382.50
01/31/22	Grizzly Creek Enterprises, Inc.	Building/Interior Maintenance	materials	\$ 244.48
	Sub-Total January			\$ 903.68
02/07/22	Tuck Communication Services	Miscellaneous	voicemail extension	\$ 200.00
02/08/22	Bart Services LLC	Plumbing / Heating	troubleshoot heat in building	\$ 2,849.50
02/08/22	Tuck Communication Services	Telephones	repair telephone lines	\$ 305.00
02/12/22	Johnson Controls Security Solutions	Alarm / Monitoring	3/1-5/31/22 Service \$208.33 less credit (\$129.50)	\$ 78.83
02/17/22	Acme Alarm Company	Alarm / Monitoring	test and inspection 2021 / clean smokes	\$ 641.00
02/24/22	Durgin Electric LLC	Electrical	review lighting system / update and replace.	\$ 4,974.34
02/28/22	Grizzly Creek Enterprises, Inc.	Building/Interior Maintenance	remove & replace faucet; lubricate dumpster gates; take items to shed; attach shelving units; re...	\$ 270.00
	Sub-Total February			\$ 9,318.67
03/01/22	Acme Alarm Company	Alarm / Monitoring	2nd quarter monitoring	\$ 108.90
03/09/22	Glass Unlimited Inc.	Miscellaneous	mirror	\$ 1,203.08
03/18/22	Roto Rooter Plumbing	Plumbing / Heating	rebuild flushometer	\$ 397.50
03/29/22	Roto Rooter Plumbing	Plumbing / Heating	Kitchen sink R&M	\$ 1,169.00
03/31/22	Durgin Electric LLC	Electrical	electric / lighting review and repairs	\$ 2,226.11
03/31/22	Roto Rooter Plumbing	Plumbing / Heating	sent estimate to replace mop sink faucet	\$ 39.00
03/31/22	Grizzly Creek Enterprises, Inc.	Building/Interior Maintenance	set up stage / work on carpet tiles and floor panels / meet for outdoor tent rentals / clean com...	\$ 892.23
	Sub-Total March			\$ 6,035.82
04/06/22	The Webstaurant Store	Miscellaneous	shelf for kids bathroom	\$ 62.50
04/10/22	Bart Services LLC	Plumbing / Heating	leak repair heating coil	\$ 943.00
04/12/22	Roto Rooter Plumbing	Plumbing / Heating	service request for leaky mop faucet in back room	\$ 350.00
04/14/22	Roto Rooter Plumbing	Plumbing / Heating	dissembled flushometer	\$ 39.00
04/28/22	The Fireplace Company	Fireplace maintenance	turn gas on to fireplace	\$ 99.00
04/29/22	Durgin Electric LLC	Electrical	repair and replace bulbs, balasts, and light fixtures	\$ 5,267.78
	Sub-Total April			\$ 6,761.28
05/01/22	Sarmiento Tile LLC	Miscellaneous	tile in public bathrooms below new mirrors	\$ 1,800.00
05/07/22	Johnson Controls Security Solutions	Alarm / Monitoring	6/1-8/31/22 Service	\$ 223.95
05/10/22	Key Me Lock	Electrical	interior master key copies for staff	\$ 43.31
05/11/22	Bart Services LLC	Plumbing / Heating	Remove evaporative media and replace	\$ 2,491.23
05/31/22	Grizzly Creek Enterprises, Inc.	Building/Interior Maintenance	Tent Set up and carpet cleaning	\$ 782.19
05/31/22	Durgin Electric LLC	Electrical	repair and replace bulbs, balasts, and light fixtures, run power outlets to new staff workstations	\$ 5,092.58
	Sub-Total May			\$ 10,433.26
06/01/22	Acme Alarm Company	Alarm / Monitoring	3rd quarter monitoring	\$ 108.90
06/23/22	TSC	Miscellaneous	CAT-5E Plenum Computer Cable - White	\$ 1,072.56
06/30/22	Alpine Bank	Miscellaneous	TMP a division of JAM	\$ 24.05
06/30/22	Grizzly Creek Enterprises, Inc.	Building/Interior Maintenance	R&M	\$ 482.50
	Sub-Total June			\$ 1,688.01
07/29/22	Durgin Electric LLC	Electrical	Lighting Troubleshooting	\$ 2,154.87
07/31/22	Grizzly Creek Enterprises, Inc.	Building/Interior Maintenance	R&M	\$ 2,962.62
	Sub-Total July			\$ 5,117.49
08/02/22	Bart Services LLC	Plumbing / Heating	HVAC R&M	\$ 1,159.25
08/10/22	Amazon	Miscellaneous	Flex Tape	\$ 68.58
08/14/22	*Divvy	Miscellaneous	Caravan / Grrainger	\$ 381.19
08/25/22	Roto Rooter Plumbing	Plumbing / Heating	Plumbing	\$ 198.00
08/30/22	Durgin Electric LLC	Electrical	Retro Fitting	\$ 2,076.23
08/30/22	Grizzly Creek Enterprises, Inc.	Building/Interior Maintenance	R&M	\$ 492.00
	Sub-Total August			\$ 4,375.25
09/01/22	Johnson Controls Security Solutions	Alarm / Monitoring	Qtrly Billing	\$ 223.95
09/01/22	Acme Alarm Company	Alarm / Monitoring	4th Qtr 2022 Fire System Monitoring	\$ 108.90
09/06/22	S&S Automatics and Door Services	Miscellaneous	Doors	\$ 807.00
09/13/22	Orkin Pest Control	Pest Control	Pest Control	\$ 55.97
09/16/22	Durgin Electric LLC	Electrical	GFI	\$ 333.71
09/19/22	S&S Automatics and Door Services	Miscellaneous	Doors	\$ 382.50
09/29/22	Grizzly Creek Enterprises, Inc.	Building/Interior Maintenance	R&M	\$ 292.50
09/29/22	Johnson Controls Security Solutions	Alarm / Monitoring	R&M	\$ 645.00
	Sub-Total September			\$ 2,849.53
10/14/22	*Divvy	Miscellaneous	Webstaurant	\$ 462.99
10/25/22	Roto Rooter Plumbing	Plumbing / Heating	Sink Faucet	\$ 199.00
	Sub-Total October			\$ 661.99

**Basalt Regional Library District
General Fund
Jan - Nov 2022
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Date	Name	Category	Memo	Amount
11/05/22	Johnson Controls Security Solutions	Alarm / Monitoring	Quarterly Billing	\$ 223.95
11/15/22	Orkin Pest Control	Pest Control	Pest Control	\$ 560.64
11/15/22	*Divvy	Miscellaneous	Webstaurant/Flame Out Fire Protection	\$ 1,520.34
	Sub-Total November			\$ 2,304.93
			Grand Total	\$ 50,449.91
			Alarm / Monitoring	\$ 2,363.38
			Electrical	\$ 22,168.93
			Fireplace maintenance	\$ 99.00
			Building/Interior Maintenance	\$ 6,801.02
			Inspection / Testing	\$ -
			Pest Control	\$ 616.61
			Plumbing / Heating	\$ 9,834.48
			Roof Maintenance	\$ -
			Signage	\$ -
			Telephones	\$ 305.00
			Window Cleaning	\$ -
			Miscellaneous	\$ 8,261.49
				\$ 50,449.91