

Basalt Regional Library Board of Trustees Meeting Minutes
Monday, April 19, 2021
14 Midland Avenue
Basalt, CO 81621
Special Meeting
Emergency Circumstances to Allow Teleconferencing

Call to Order: The meeting of the Board of Trustees of Basalt Regional Library District was called to order on April 19, 2021 at 5:25 PM by Enid Ritchy, President

Member Attendance: Enid Ritchy, President; Jim Albert, Vice president; Colleen Irvin, Secretary; Becky Musselman, Trustee; Ryan Anslyn, Trustee; Margaret Simmons, Trustee

Also Present: Staff Members Barbara Milnor, Interim Library Director; Berenice Forrest, Assistant Director; Kim Clinco, Bookkeeper; Sandra Dexter, Administrative Assistant; Cathy Click, Development Coordinator and Citizens Karen Barch and Roger Garrett

Citizen Comments

- None

Board Comments

- Enid thanked Cathy and Sandy for putting together the onboarding packets for Board members.
- Enid asked board members to sign up for two committees and to note if they wanted to chair a committee.
- Enid made an amendment to the agenda. Not all Board members of the new Library Trust could be here so introduction of the new Library Trust Board members will be moved to the May Board meeting.

Approval of Minutes of March 15, 2021 Board Meeting

- Jim Albert moved and Ryan Anslyn seconded the motion to approve the minutes as is. The motion carried with five ayes.

Interim Director's Report, *Barbara Milnor*

- The Interim Director's report is included in the Board Meeting Packet.

Discussion and Possible Vote on Resolution 2021-02, a Resolution of the Basalt Regional Library District to Approve the Memorandum of Understanding (MOU) between the BRLD and the Library Trust

- Cathy Click gave background information on the formation of the new Library Trust, it's purpose, and the relationship between the Library Trust and the BRLD Board of Trustees.
- After discussion, Resolution 2021-02 was tabled until more information is available on the new Library Trust Bylaws

- Policy Committee: *Becky Musselman, chair*
 - Nothing to Report
- Hiring Committee: *Carolyn Kane, Jim Albert*
 - Jim Albert reported that the first organizational meeting was very successful. The focus of the initial search will be on Colorado and the mountain resorts. This will be less expensive to transport applicants to Basalt. The search will expand to a larger geographic approach later on, if necessary.
 - Work being done
 - A description of the Basalt Community is being updated and fine-tuned
 - Director responsibilities are being fine-tuned
 - Barb is creating an abbreviated version of the job description to place at the beginning of the full job description
 - Hopefully, in two-three weeks, we will have the recruitment documents ready to be sent out.
 - Looking at how to deal with the housing problem
 - Salary range will be discussed later during this meeting

Discussion of salary range for new director

- After discussion, the Board agreed to a salary range of \$90,000-\$105,000 for the new director.
- Becky Musselman made a motion that the board set the salary range at \$90,000-\$105,000. Ryan seconded the motion. The motion passed unanimously with five ayes.

Meeting Adjournment

- Jim Albert moved and Becky Musselman seconded the motion to adjourn the meeting. The motion passed unanimously with five ayes. Enid Ritchy, President, adjourned the meeting at 7:00 PM.

Respectfully submitted,



 Colleen Irvin, Secretary

5/17/21

 Date