

**Basalt Regional Library District**  
**Balance Sheet**  
**as of October 31, 2018**

	General Operating Fund	Bond Repayment Fund	Capital Reserve Fund	Total Balance
<b>ASSETS</b>				
<b>Current Assets</b>				
Cash in Banks				
Alpine Bank #0127	\$ 92,101.74	\$ -	\$ -	\$ 92,101.74
Colo Trust - Bond Repayment #8002	-	260,326.97	-	260,326.97
Colo Trust - Tabor Reserve #8003	43,771.28	-	-	43,771.28
Colo Trust - Operating Fund #8004	1,381,002.29	304,263.67	-	1,685,265.96
Colo Trust - Capital Rsv Fund #8005	51,411.40	-	442,982.42	494,393.82
<b>Total Current Assets</b>	<b>\$ 1,568,286.71</b>	<b>\$ 564,590.64</b>	<b>\$ 442,982.42</b>	<b>\$ 2,575,859.77</b>
<b>Fixed Assets</b>				
Land	\$ 1,319,613.00	\$ -	\$ -	\$ 1,319,613.00
Books	1,516,895.13	-	-	1,516,895.13
Equipment and Fixtures	270,068.49	-	-	270,068.49
Building	10,742,166.00	-	-	10,742,166.00
Less Accumulated Depreciation	(2,263,069.54)	-	-	(2,263,069.54)
	\$ 11,585,673.08	\$ -	\$ -	\$ 11,585,673.08
<b>Other Assets</b>				
Cash with County Treasurer	\$ 3,955.80	\$ -	\$ -	\$ 3,955.80
Prepaid Expense	7,516.10	-	-	7,516.10
Property Tax Receivable	33,854.23	-	-	33,854.23
	\$ 45,326.13	\$ -	\$ -	\$ 45,326.13
<b>TOTAL ASSETS</b>	<b>\$ 13,199,285.92</b>	<b>\$ 564,590.64</b>	<b>\$ 442,982.42</b>	<b>\$ 14,206,858.98</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ 1,165.72	\$ -	\$ -	\$ 1,165.72
<b>Other Current Liab</b>				
Accrued Expenses	29,212.50	-	-	29,212.50
Accrued Vacation	26,469.32	-	-	26,469.32
Deferred Grant - State	-	-	-	-
Deferred Property Tax	33,854.23	-	-	33,854.23
Payroll Liabilities	-	-	-	-
Wages Payable	6,256.99	-	-	6,256.99
<b>Total Other Current Liab</b>	<b>\$ 95,793.04</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 95,793.04</b>
<b>Long Term Liabilities</b>				
Bonds Payable, 2012	\$ 6,990,000.00	\$ (725,000.00)	\$ -	\$ 6,265,000.00
<b>Total Long Term Liabilities</b>	<b>\$ 6,990,000.00</b>	<b>\$ (725,000.00)</b>	<b>\$ -</b>	<b>\$ 6,265,000.00</b>
<b>Total Liabilities</b>	<b>\$ 7,086,958.76</b>	<b>\$ (725,000.00)</b>	<b>\$ -</b>	<b>\$ 6,361,958.76</b>
<b>Fund Balance - of 1/1/18</b>				
Investment in Capital Assets	\$ 4,496,362.08	\$ -	\$ -	\$ 4,496,362.08
General Operating Fund	\$ 1,206,443.48	\$ -	\$ -	\$ 1,206,443.48
Restricted for Emergencies - Tabor Fund	42,500.00	-	-	42,500.00
Debt Repayment Fund	-	542,828.15	-	542,828.15
Less Bond Principle Payment	-	-	-	-
Capital Reserve Fund	-	-	401,976.54	401,976.54
<b>Total Fund Balance</b>	<b>1,248,943.48</b>	<b>542,828.15</b>	<b>401,976.54</b>	<b>2,193,748.17</b>
<b>Fund Revenue/Expenditures</b>				
Current Year-to-Date Revenue	\$ 1,511,033.08	\$ 936,387.30	\$ 89,576.24	\$ 2,536,996.62
Current Year-to-Date Expenditures	1,144,011.48	189,624.81	48,570.36	1,382,206.65
<b>Net Current Year</b>	<b>367,021.60</b>	<b>746,762.49</b>	<b>41,005.88</b>	<b>1,154,789.97</b>
<b>Total Fund Balance - as of 10/31/18</b>	<b>1,615,965.08</b>	<b>1,289,590.64</b>	<b>442,982.42</b>	<b>3,348,538.14</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 13,199,285.92</b>	<b>\$ 564,590.64</b>	<b>\$ 442,982.42</b>	<b>\$ 14,206,858.98</b>

**Basalt Regional Library District  
Profit & Loss Budget Performance  
General Fund  
October 2018**

		Oct 2018 Actuals	Jan-Oct 2018 Actuals	Previous Year Jan- Oct 2017 Actual	2018 Budget	Over/(Under) Budget	% of Annual Budget	2017 Year End Actuals	NOTES
<b>General Operating Fund Balance 1/1/18 (Includes Tabor Reserve)</b>			<b>1,248,943.48</b>	<b>1,013,656.00</b>					
General Fund:									
4005	General Operating Mill Levy								
4010	Eagle County	4,518.43	577,055.56	508,636.55	582,538.30	(5,482.74)	99.06%	541,102.71	
4020	Pitkin County	1,668.49	430,625.10	439,823.20	440,407.20	(9,782.10)	97.78%	467,897.02	
4030	Mill Levy Increase	2,117.26	344,767.26	317,888.82	350,000.00	(5,232.74)	98.50%	349,477.29	
4040	Tax Abatement	45.09	7,253.13	12,355.36	7,392.87	(139.74)	98.11%	13,144.08	
	<b>Total General Operating Mill Levy</b>	<b>8,349.27</b>	<b>1,359,701.05</b>	<b>1,278,703.93</b>	<b>1,380,338.37</b>	<b>(20,637.32)</b>	<b>98.50%</b>	<b>1,371,621.10</b>	
4100	MVSO - General Operating								
4110	Eagle County	4,784.28	53,377.84	51,055.49	40,000.00	13,377.84	133.44%	62,431.92	
4120	Pitkin County	3,067.17	27,291.41	31,902.81	35,000.00	(7,708.59)	77.98%	37,902.29	
	<b>Total MVSO - General Operating</b>	<b>7,851.45</b>	<b>80,669.25</b>	<b>82,958.30</b>	<b>75,000.00</b>	<b>5,669.25</b>	<b>107.56%</b>	<b>100,334.21</b>	
4200	Fines & Fees								
4205	Coffee Purchase	71.00	844.56	698.75	600.00	244.56	140.76%	864.75	
4210	Copies	722.90	7,361.43	7,037.80	7,000.00	361.43	105.16%	8,229.14	
4215	Earbuds	16.65	180.96	170.00	150.00	30.96	120.64%	200.00	
4220	Faxing	92.00	858.22	679.40	500.00	358.22	171.64%	792.00	
4230	Fines	832.16	12,961.52	16,442.21	20,000.00	(7,038.48)	64.81%	18,747.64	
4240	Guest Passes	18.00	226.40	148.30	200.00	26.40	113.20%	178.30	
4250	Meeting Room Rental	232.50	4,010.60	4,283.25	4,000.00	10.60	100.27%	5,608.25	
4260	Replacement Books	62.46	672.39	784.51	1,800.00	(1,127.61)	37.36%	813.50	
4270	Replacement Library Cards	22.00	261.00	284.19	300.00	(39.00)	87.00%	333.19	
4280	Test Proctoring	10.00	90.00	70.00	100.00	(10.00)	90.00%	70.00	
4290	Holy Cross Deposit Return/Member Equity	-	1,054.21	1,881.44	1,400.00	(345.79)	75.30%	1,881.44	
4295	CORE Refund	-	-	2,500.00	-	-	0.00%	2,500.00	
	<b>Total Fines &amp; Fees</b>	<b>2,079.67</b>	<b>28,521.29</b>	<b>34,979.85</b>	<b>36,050.00</b>	<b>(7,528.71)</b>	<b>79.12%</b>	<b>40,218.21</b>	
4300	Earnings on investments								
4310	Colostrust Int Op Acct/Mill Levy	4,035.20	28,533.35	18,713.52	11,000.00	17,533.35	259.39%	22,485.31	
	<b>Total Earnings on investments</b>	<b>4,035.20</b>	<b>28,533.35</b>	<b>18,713.52</b>	<b>11,000.00</b>	<b>17,533.35</b>	<b>259.39%</b>	<b>22,485.31</b>	
4400	Contributions								
4410	Contributions - Adult	-	-	500.00	500.00	(500.00)	0.00%	500.00	
4420	Contributions - Music	300.00	625.00	4,285.00	5,000.00	(4,375.00)	12.50%	4,285.00	
4430	Contributions Outreach	-	75.00	100.00	500.00	(425.00)	15.00%	100.00	
4440	Contributions Youth Srv	-	-	500.00	500.00	(500.00)	0.00%	500.00	
4470	Grant - State of Colorado	-	4,653.00	2,115.00	4,691.00	(38.00)	99.19%	2,115.00	

**Basalt Regional Library District  
Profit & Loss Budget Performance  
General Fund  
October 2018**

				Oct 2018 Actuals	Jan-Oct 2018 Actuals	Previous Year Jan-Oct 2017 Actual	2018 Budget	Over/(Under) Budget	% of Annual Budget	2017 Year End Actuals	NOTES
4473	Grant - Thrift Shop			-	3,500.00	-	-	3,500.00	100.00%	-	
4417	Grant - Gale Student Resources			-	-	-	1,200.00	(1,200.00)	0.00%	-	
4480	Other			199.00	1,687.66	1,082.70	500.00	1,187.66	337.53%	1,082.70	
<b>Total Contributions</b>				499.00	10,540.66	8,582.70	12,891.00	(2,350.34)	81.77%	8,582.70	
4490	Restricted Fund Income - Foundation			513.58	3,067.48	3,000.00	-	3,067.48	100.00%	3,000.00	
	Restricted Fund Income - Friends			-	-	5,170.82	-	-	100.00%	5,370.82	
4490	Restricted Fund Income - Pardon My Garden			-	-	1,500.00	-	-	100.00%	1,500.00	
<b>Total Restricted Fund Income - Foundation/Friends</b>				513.58	3,067.48	9,670.82	-	3,067.48	100.00%	9,870.82	
<b>Total Income</b>				23,328.17	1,511,033.08	1,433,609.12	1,515,279.37	(4,246.29)	99.72%	1,553,112.35	
<b>Operating expenses</b>											
5000	Administration										
5005	Contract Services										
5010	Accounting			857.50	7,901.25	9,826.25	14,000.00	(6,098.75)	56.44%	11,366.25	monthly contract
5020	Audit - Annual			-	8,900.00	8,900.00	9,000.00	(100.00)	98.89%	8,900.00	
5030	Courier			8,748.60	8,748.60	8,057.00	9,000.00	(251.40)	97.21%	8,057.00	paid at end of year
5040	Legal			-	150.00	404.50	1,500.00	(1,350.00)	10.00%	404.50	when needed
<b>Total Contract Services</b>				9,606.10	25,699.85	27,187.75	33,500.00	(7,800.15)	76.72%	28,727.75	
5100	Insurance										
5110	Property & Liability Insur			-	300.00	889.68	22,000.00	(21,700.00)	1.36%	20,195.09	annual policy paid at end of year
5120	Worker's compensation			-	47.75	-	2,000.00	(1,952.25)	2.39%	1,371.00	annual policy paid at end of year
<b>Total Insurance</b>				-	347.75	889.68	24,000.00	(23,652.25)	1.45%	21,566.09	
5210	Postage & Shipping			-	344.00	632.30	1,000.00	(656.00)	34.40%	649.09	
5220	Professional Dev. & Memberships										
5230	Board			-	84.74	228.41	1,000.00	(915.26)	8.47%	278.75	
5235	Employment Council			-	1,500.02	1,454.45	1,500.00	0.02	100.00%	1,454.45	
5240	Library Association Dues			72.00	247.00	175.00	1,000.00	(753.00)	24.70%	932.50	
5250	Spec District Ass'n Due			-	-	619.37	1,000.00	(1,000.00)	0.00%	619.37	
5260	Staff			-	2,217.42	2,730.74	6,000.00	(3,782.58)	36.96%	6,058.62	training / meetings
5270	Travel expenses			119.90	1,105.85	1,041.86	1,500.00	(394.15)	73.72%	3,349.56	mileage / hotel / meals for training
<b>Total Professional Dev. &amp; Memberships</b>				191.90	5,155.03	6,249.83	12,000.00	(6,844.97)	42.96%	12,693.25	
5280	Publicity										
5290	Advertising			144.00	4,101.08	7,106.07	6,900.00	(2,798.92)	59.44%	9,461.36	display ads / monthly ads
<b>Total Publicity</b>				144.00	4,101.08	7,106.07	6,900.00	(2,798.92)	59.44%	9,461.36	

**Basalt Regional Library District  
Profit & Loss Budget Performance  
General Fund  
October 2018**

			<b>Oct 2018 Actuals</b>	<b>Jan-Oct 2018 Actuals</b>	<b>Previous Year Jan-Oct 2017 Actual</b>	<b>2018 Budget</b>	<b>Over/(Under) Budget</b>	<b>% of Annual Budget</b>	<b>2017 Year End Actuals</b>	<b>NOTES</b>
5300	Supplies									
5310		Office Supplies	845.28	7,725.63	7,599.33	9,000.00	(1,274.37)	85.84%	9,189.97	
5320		Technical Cataloging & Service	521.16	3,774.24	3,101.62	6,500.00	(2,725.76)	58.07%	6,821.50	
	Total Supplies		1,366.44	11,499.87	10,700.95	15,500.00	(4,000.13)	74.19%	16,011.47	
5350	Treasurer's fees									
5360		Eagle fees	179.65	23,222.58	21,996.85	22,726.13	496.45	102.18%	22,091.74	
5370		Pitkin fees	136.30	26,701.93	26,685.87	30,770.17	(4,068.24)	86.78%	27,039.96	
	Total Treasurer's fees		315.95	49,924.51	48,682.72	53,496.30	(3,571.79)	93.32%	49,131.70	
	Total Administration		11,624.39	97,072.09	101,449.30	146,396.30	(49,324.21)	66.31%	138,240.71	
5400	Facility Expenses									
5410		Janitorial	4,201.94	41,566.93	41,450.00	49,750.00	(8,183.07)	83.55%	49,740.00	monthly contract
5420		Janitorial Supplies	482.26	4,508.03	3,226.34	6,000.00	(1,491.97)	75.13%	3,961.58	
5430		Landscaping	-	11,181.38	9,427.75	9,000.00	2,181.38	124.24%	9,427.75	contract
5440		Maintenance *Detailed List Attached	3,055.27	19,151.41	14,007.60	25,000.00	(5,848.59)	76.61%	16,487.20	
5450		Mat Cleaning	28.04	590.92	581.14	700.00	(109.08)	84.42%	690.66	monthly cleaning of floor mats
5460		Snow Removal	-	-	78.75	5,000.00	(5,000.00)	0.00%	4,478.75	contract
	Total Facility Expenses (Maintenance)		7,767.51	76,998.67	68,771.58	95,450.00	(18,451.33)	80.67%	84,785.94	
5500	Utilities									
5510		Electric	537.84	6,216.80	5,777.68	9,270.00	(3,053.20)	67.06%	6,366.09	Holy Cross - monthly
5515		Compost Collection System	50.00	605.50	-	600.00	5.50	100.92%	-	new contract
5520		Gas	606.98	5,605.96	4,320.42	10,815.00	(5,209.04)	51.84%	5,799.57	Black Hills - monthly
5540		Sanitation	660.00	2,640.00	2,640.00	3,700.00	(1,060.00)	71.35%	2,640.00	Basalt Sanitation - Quarterly advance
5550		Telephone	573.65	5,604.62	5,556.54	6,600.00	(995.38)	84.92%	6,649.94	Centurylink - monthly
5560		Trash	435.57	3,918.34	4,240.83	4,700.00	(781.66)	83.37%	4,996.05	Waste Mgt - monthly
5570		Water	-	4,244.79	2,854.27	3,000.00	1,244.79	141.49%	3,461.33	Town of Basalt - Quarterly arrears
	Total Utilities		2,864.04	28,836.01	25,389.74	38,685.00	(9,848.99)	74.54%	29,912.98	
	Total Facility Expenses		10,631.55	105,834.68	94,161.32	134,135.00	(28,300.32)	78.90%	114,698.92	
5600	Library Programs									
5610		Adult	-	3,146.10	2,538.02	3,000.00	146.10	104.87%	2,814.03	
5620		Children's	50.00	3,881.58	4,117.96	4,500.00	(618.42)	86.26%	4,712.35	
5625		Children's Program Materials	50.50	2,133.27	-	3,000.00	(866.73)	71.11%	-	purchases for summer reading program
5630		Community	-	2,607.13	4,742.33	4,450.00	(1,842.87)	58.59%	6,513.82	
5640		Music	2,353.03	9,741.25	7,178.40	10,000.00	(258.75)	97.41%	9,945.33	

**Basalt Regional Library District  
Profit & Loss Budget Performance  
General Fund  
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5650		Outreach	-	60.93	338.04	-	60.93	0.00%	406.25	
5633		Outreach Advertising	-	3,768.08	3,190.00	3,700.00	68.08	101.84%	3,190.00	annual contract paid in full for year
5635		Volunteers	-	400.00	-	550.00	(150.00)	72.73%	450.00	
5660		Young Adult	137.20	3,748.23	3,331.63	4,550.00	(801.77)	82.38%	3,839.87	
5670		Young Adult - State of Colorado Grant	-	4,654.55	2,056.68	4,691.00	(36.45)	99.22%	2,102.66	Linda - for progams with state funds
5675		Young Adult - Gale Student Resources Grant	-	-	-	1,200.00	(1,200.00)	100.00%	-	
		<b>Total Library Programs</b>	<b>2,590.73</b>	<b>34,141.12</b>	<b>27,493.06</b>	<b>39,641.00</b>	<b>(5,499.88)</b>	<b>86.13%</b>	<b>33,974.31</b>	
5700		Technology & Equipment								
5710		Copiers & Equipment								
5730		Lease	116.15	2,175.29	1,185.60	3,000.00	(824.71)	72.51%	1,301.75	monthly
5740		Service Agreement	-	3,619.55	1,955.13	3,500.00	119.55	103.42%	2,528.73	***includes copy overages (new line item)?
5750		Supplies	412.37	3,845.20	6,515.66	7,000.00	(3,154.80)	54.93%	6,789.61	
		<b>Total Copiers &amp; Equipment</b>	<b>528.52</b>	<b>9,640.04</b>	<b>9,656.39</b>	<b>13,500.00</b>	<b>(3,859.96)</b>	<b>71.41%</b>	<b>10,620.09</b>	
5760		Marmot ILS System	-	68,492.63	85,224.59	91,500.00	(23,007.37)	74.86%	85,224.59	quarterly invoicing / 1st - 3rd qrts paid
5770		Miscellaneous Parts	-	1,975.57	3,092.79	3,000.00	(1,024.43)	65.85%	3,881.67	includes adobe purchase = \$360
5780		Support & Service Agreements								
5790		Self Check	-	-	-	10,000.00	(10,000.00)	0.00%	-	
5795		Emma	191.20	1,768.40	-	2,040.00	(271.60)	86.69%	-	
5800		Envisionware	-	-	-	600.00	(600.00)	0.00%	-	
5803		Hoote Suite	-	228.00	-	240.00	(12.00)	95.00%	-	annual contract paid
5805		Magisto	-	-	-	480.00	(480.00)	0.00%	-	
5810		Timeclock	-	306.40	273.75	280.00	26.40	109.43%	584.00	annual contract paid
5820		Web Calendar/EMS	-	1,656.95	1,740.00	2,200.00	(543.05)	75.32%	3,160.53	
		<b>Total Support &amp; Service Agreements</b>	<b>191.20</b>	<b>3,959.75</b>	<b>2,013.75</b>	<b>15,840.00</b>	<b>(11,880.25)</b>	<b>25.00%</b>	<b>3,744.53</b>	
5830		Tech Labor & Repair	-	279.97	1,490.00	3,000.00	(2,720.03)	9.33%	1,490.00	
		<b>Total Technology</b>	<b>719.72</b>	<b>84,347.96</b>	<b>101,477.52</b>	<b>126,840.00</b>	<b>(42,492.04)</b>	<b>66.50%</b>	<b>104,960.88</b>	
5900		Collections								
5910		Audio								
5920		Adult BCD	1,069.27	7,174.78	2,970.71	7,500.00	(325.22)	95.66%	7,549.32	
5930		Youth Audio	89.99	1,840.22	1,336.10	2,200.00	(359.78)	83.65%	1,945.59	
		<b>Total Audio</b>	<b>1,159.26</b>	<b>9,015.00</b>	<b>4,306.81</b>	<b>9,700.00</b>	<b>(685.00)</b>	<b>92.94%</b>	<b>9,494.91</b>	
6000		Books & Magazines								
6010		Adult fiction books	952.96	8,603.29	9,883.37	11,000.00	(2,396.71)	78.21%	10,237.70	
6020		Adult non-fiction books	1,107.60	9,724.25	10,721.93	11,000.00	(1,275.75)	88.40%	11,327.99	

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General Fund  
October 2018**

			<b>Oct 2018 Actuals</b>	<b>Jan-Oct 2018 Actuals</b>	<b>Previous Year Jan- Oct 2017 Actual</b>	<b>2018 Budget</b>	<b>Over/(Under) Budget</b>	<b>% of Annual Budget</b>	<b>2017 Year End Actuals</b>	<b>NOTES</b>
6030		Juvenile Fiction	309.66	6,146.38	6,166.51	7,000.00	(853.62)	87.81%	7,131.50	
6040		Juvenile Non-Fiction	373.34	2,046.98	1,481.74	3,000.00	(953.02)	68.23%	2,406.08	
6045		Large Print	-	356.41	-	1,800.00	(1,443.59)	19.80%	-	
6050		Print Subscriptions	652.95	8,554.09	8,221.28	9,900.00	(1,345.91)	86.40%	8,471.27	
6055		Replacement Books - Purchased	152.01	157.70	-	1,800.00	(1,642.30)	8.76%	-	
6060		Spanish adult fiction	517.18	767.50	1,204.86	1,000.00	(232.50)	76.75%	1,204.86	
6070		Spanish adult non-fiction	212.15	475.47	1,566.83	1,500.00	(1,024.53)	31.70%	1,794.30	
6080		Spanish children's books	-	874.04	875.37	3,000.00	(2,125.96)	29.13%	969.46	
6090		Spanish juvenile books	-	24.95	2,583.86	-	24.95	0.00%	2,627.77	
6100		YA Fiction	701.56	5,735.21	5,152.77	6,700.00	(964.79)	85.60%	6,132.14	
6110		YA Non-Fiction	150.85	767.65	473.78	930.00	(162.35)	82.54%	497.39	
		<b>Total Books</b>	<b>5,130.26</b>	<b>44,233.92</b>	<b>48,332.30</b>	<b>58,630.00</b>	<b>(14,396.08)</b>	<b>75.45%</b>	<b>52,800.46</b>	
		<b>Restricted Funds</b>								
		Restricted Funds Expense - Friends/Foundation	513.58	3,067.48	3,711.24	-	3,067.48	0.00%	4,779.61	
		<b>Total Restricted Funds</b>	<b>513.58</b>	<b>3,067.48</b>	<b>3,711.24</b>	<b>-</b>	<b>3,067.48</b>	<b>0.00%</b>	<b>4,779.61</b>	
6200		<b>Digital Resources</b>								
6210		Annual Subscriptions								
6220		Ancestry.com	-	1,620.00	1,560.00	1,575.00	45.00	102.86%	1,560.00	annual contract paid
6230		Culturegrams	-	1,180.00	1,140.00	1,200.00	(20.00)	98.33%	1,140.00	annual contract paid
6240		Ency Britannica	-	-	-	300.00	(300.00)	0.00%	-	
6245		Gale Student Resources	-	1,215.90	-	1,200.00	15.90	101.33%	-	annual contract paid
6250		Gale Public	-	-	-	2,050.00	(2,050.00)	0.00%	-	
6255		LYNDA - Database	-	4,140.00	-	4,140.00	-	100.00%	-	annual contract paid
6260		Lynx, statewide database package	-	-	2,045.73	-	-	0.00%	2,045.73	
6270		Mango Languages	-	1,183.88	1,230.00	1,184.00	(0.12)	99.99%	1,230.00	annual contract paid
6275		New York Times	-	1,279.20	1,246.30	1,300.00	(20.80)	98.40%	1,246.30	annual contract paid
6280		Tumblebooks	-	-	-	500.00	(500.00)	0.00%	-	
6290		Overdrive Advantage	-	2,287.45	3,312.97	5,000.00	(2,712.55)	45.75%	5,400.80	
6300		<b>Downloadable Titles</b>								
6305		Kanopy	-	3,000.00	-	3,000.00	-	100.00%	-	annual contract paid
6310		One Click Digital	-	-	2,104.75	-	-	0.00%	2,104.75	
6320		Overdrive	-	6,637.18	1,857.64	9,500.00	(2,862.82)	69.87%	5,479.78	
6330		Zinio	-	2,000.00	2,000.00	2,000.00	-	100.00%	2,000.00	annual contract paid
		<b>Total Digital Resources</b>	<b>-</b>	<b>24,543.61</b>	<b>16,497.39</b>	<b>32,949.00</b>	<b>(8,405.39)</b>	<b>74.49%</b>	<b>22,207.36</b>	
6400		<b>Music</b>								
6410		Adult Music	-	1,255.86	1,394.27	1,550.00	(294.14)	81.02%	1,539.76	

**Basalt Regional Library District  
Profit & Loss Budget Performance  
General Fund  
October 2018**

				Oct 2018 Actuals	Jan-Oct 2018 Actuals	Previous Year Jan- Oct 2017 Actual	2018 Budget	Over/(Under) Budget	% of Annual Budget	2017 Year End Actuals	NOTES
6420		Juvenile Music		-	221.35	484.11	775.00	(553.65)	28.56%	650.68	
		Total Music		-	1,477.21	1,878.38	2,325.00	(847.79)	63.54%	2,190.44	
6500		Video									
6510		Adult Video		196.64	6,759.39	7,342.52	8,600.00	(1,840.61)	78.60%	8,412.08	
6520		Spanish Video		-	-	270.45	-	-	0.00%	829.99	
6530		Juvenile Video		-	1,231.45	875.76	2,060.00	(828.55)	59.78%	1,545.38	
6540		YA Video		-	288.30	-	200.00	88.30	144.15%	-	
		Total Video		196.64	8,279.14	8,488.73	10,860.00	(2,580.86)	76.24%	10,787.45	
		Total Collections		6,999.74	90,616.36	83,214.85	114,464.00	(26,915.12)	79.17%	102,260.23	
		Total Operating expenses		32,566.13	412,012.21	407,796.05	561,476.30	(149,464.09)	73.38%	494,135.05	
6900		Payroll Expenses						-			
6910	Payroll			46,184.41	553,448.35	505,775.25	710,002.00	(156,553.65)	77.95%	626,749.87	bi-weekly payroll
6920	Payroll Service			346.65	3,608.92	3,501.85	4,000.00	(391.08)	90.22%	4,145.85	
6930	Payroll Taxes			3,460.45	43,773.71	39,382.18	57,400.00	(13,626.29)	76.26%	48,439.15	matching taxes / unemployment
6940	Retirement Plan			1,318.10	17,621.50	20,453.01	23,465.00	(5,843.50)	75.10%	25,165.83	matching of employee contribution
6950	Health Insurance			3,879.79	33,546.79	35,346.42	42,610.00	(9,063.21)	78.73%	36,508.60	library portion
6980	Director Search			-	-	2,680.52	-	-	0.00%	2,680.52	
		Total Payroll Expenses		55,189.40	651,999.27	607,139.23	837,477.00	(185,477.73)	77.85%	743,689.82	
	Total Expense			87,755.53	1,064,011.48	1,014,935.28	1,398,953.30	(334,941.82)	76.06%	1,237,824.87	
		Net General Fund Income/(Loss) Prior to Capital Rsv Allocation		(64,427.36)	447,021.60	418,673.84	116,326.07	330,695.53	384.28%	315,287.48	
		Allocation to Capital Reserve Outlay		-	80,000.00	-	80,000.00	-	100.00%	80,000.00	
		Net General Fund Income/(Loss)After Capital Reserve Allocation		(64,427.36)	367,021.60	418,673.84	36,326.07			235,287.48	
		<b>General Fund Balance 10/31/18</b>			<b>1,615,965.08</b>	<b>1,432,329.84</b>					

**Basalt Regional Library District**  
**Bond Repayment Fund**  
**Profit & Loss Budget Performance**  
**October 2018**

			Oct 2018 Actuals	Jan-Oct 2018 Actuals	Previous Year Jan-Oct 2017 Actual	2018 Budget	Over/(Under) Budget	% of Annual Budget	2017 Year End Actuals	NOTES
<b>Bond Repayment Fund Balance 1/1/18</b>				<b>542,828.18</b>	<b>522,974.00</b>					
Bond Repayment Fund:										
		Interest Earned - Bond Repayment	2,032.38	14,816.46	3,773.47	-	14,816.46	100.0%	5,087.51	
		Mill Levy Debt Repayment					-			
		Eagle County	3,904.02	524,867.48	492,971.55	533,435.45	(8,567.97)	98.39%	495,492.51	
		Pitkin County	2,399.04	396,703.36	504,848.08	403,284.75	(6,581.39)	98.37%	428,457.43	
		Total Mill Levy Debt Repayment	6,303.06	921,570.84	997,819.63	936,720.20	(15,149.36)	98.38%	923,949.94	
		Total Debt Service Fund	8,335.44	936,387.30	1,001,593.10	936,720.20	(332.90)	99.96%	929,037.45	
		Total Bond Repayment Fund Income	8,335.44	936,387.30	1,001,593.10	936,720.20	(332.90)	99.96%	929,037.45	
		Expense								
		Bond Interest	77,015.63	154,031.26	168,031.26	154,031.26	-	100.0%	168,031.26	
		Treasurer's Fees								
		Eagle County	121.94	15,768.07	14,817.17	16,003.06	(234.99)	98.53%	14,922.35	
		Pitkin County	125.81	19,825.48	25,902.83	20,164.24	(338.76)	98.32%	26,229.69	
		Total Treasurer's Fees	247.75	35,593.55	40,720.00	36,167.30	(573.75)	98.41%	41,152.04	
		Total Bond Repayment Fund Expense	77,263.38	189,624.81	208,751.26	190,198.56	(573.75)	99.7%	209,183.30	
		Net Bond Repayment Principle Loan Payment	725,000.00	725,000.00	-	725,000.00	-	100.0%	700,000.00	
		Net Bond Repayment Fund	(793,927.94)	21,762.49	792,841.84	21,521.64	240.85	101.12%	19,854.15	
<b>Bond Repayment Fund Balance 10/31/18</b>				<b>564,590.67</b>	<b>1,315,815.84</b>					
<b>**2018 Bond Repayment Schedule:</b>										
		5/1/18 - Series 2012 Interest		77,015.63						
		11/1/18 - Series 2012 Interest		77,015.63						
		11/1/18 - Series 2012 Principle		725,000.00						



**Basalt Regional Library District  
Capital Reserve Fund  
Profit & Loss Budget Performance  
October 2018**

								Oct 2018 Actuals	Jan-Oct 2018 Actuals	Previous Year Jan-Oct 2017 Actual	2018 Budget	Over/(Under) Budget	% of Annual Budget	2017 Year End Actuals	NOTES
<b>Capital Reserve Fund Balance 1/1/18</b>									401,976.54	343,152.00					
Capital Reserve Fund:															
Income															
Door Counter - Refund								-	2,324.50						
Holy Cross Energy - LED Rebate								-	-	3,878.00	-	-	0.0%	3,878.00	
Allocation From General Fund								-	80,000.00	-	80,000.00	-	100.0%	80,000.00	
Interest Earned - Reserve Fund								971.42	7,251.74	3,228.23	3,000.00	4,251.74	241.73%	4,042.05	
<b>Total Capital Reserve Fund Income</b>								971.42	89,576.24	7,106.23	83,000.00	4,251.74	107.92%	87,920.05	
Expense															
Capital Reserve Expense															
Capital Reserve Exp - Asphalt Seal/Repair								-	2,960.00	-	3,900.00	(940.00)	75.9%	-	
Capital Reserve Exp - Build Ext Seal/Paint								-	13,265.00	-	12,400.00	865.00	106.98%	-	
Capital Reserve Exp - Self Checkout (3)								-	6,338.90	-	18,000.00	(11,661.10)	35.22%	-	
Capital Reserve Exp - Computers - 50% Offi								-	17,696.18	-	10,000.00	7,696.18	176.96%	13,754.01	
Capital Reserve Exp - Miscellaneous								-	8,310.28	25,714.74	10,000.00	(1,689.72)	83.1%	15,341.50	
<b>Total 8300 - Capital Reserve Expense</b>								-	48,570.36	25,714.74	54,300.00	(5,729.64)	89.45%	29,095.51	
<b>Net Capital Reserve Fund</b>								971.42	41,005.88	(18,608.51)	28,700.00	9,981.38	142.88%	58,824.54	
<b>Capital Reserve Fund Balance 10/31/18</b>									442,982.42	324,543.49					
<b>Capital Reserve Exp - Misc</b>															
<b>Capital Reserve Exp - Computers</b>															
Furniture - Lunchroom/Employee								828.79			Monitors	612.37			
Stair for Stage								248.55			Dell	1,235.90			
Check In Station Desk								192.72			Hard Drives	699.92			
Book Drop/Deposit								817.83			8-OptiPlex Computers	6,886.80			
DVD Display								3,047.39			7-Latitude Computers	8,261.19			
Free Standing Kiosk								2,785.00			<b>Total Capital Rsv</b>	<b>17,696.18</b>			
Etsy - Lovely Wall - Young Adult								390.00							
<b>Total Capital Rsv Exp Misc</b>								<b>8,310.28</b>							

**Basalt Regional Library District  
General Fund  
Maintenance Detail  
as of October 31, 2018**

<b>Maintenance Expenditure Detail</b>				
	<b>Month</b>	<b>Vendor</b>	<b>Detail</b>	<b>Amount</b>
	<b>January</b>			
		Acme Alarm Company	2018 Test and Inspection	530.00
		Ann Scott	Reimburse for Breakroom Furniture	178.40
		Grizzly Creek Enterpr	remove bulliten boards / shelving	244.00
		Roto Rooter Plumbing	scheduled maintenance for restrooms	659.00
	<b>Total January</b>			<b>1,611.40</b>
	<b>February</b>			
		Ace Roofing	roof repairs	3,200.00
		Aspen Upholstery	balance of cushion upholstery	899.96
		Grizzly Creek	remove televisions/shelving/maint	702.00
	<b>Total February</b>			<b>4,801.96</b>
	<b>March</b>			
		Acme Alarm Company	2nd quarter monitoring	99.00
		Grizzly Creek	patch drywall / painting / shelving	600.00
	<b>Total March</b>			<b>699.00</b>
	<b>April</b>			
		Two Peaks Electrical	troubleshoot and replace lights/receptacle	1,080.00
		Grizzly Creek	move shelving / dismantel desk	225.00
	<b>Total April</b>			<b>1,305.00</b>
	<b>May</b>			
		Joes Mechanical Serv	cooling system	998.25
		Joes Mechanical Serv	troubleshoot toilet	182.93
	<b>Total May</b>			<b>1,181.18</b>
	<b>June</b>			
		ABCD Soderberg	troubleshoot water issues	461.25
		Acme Alarm Company	3rd quarter monitoring	99.00
		Axelman Mechanical	repair cooling system	899.00
		Johnson Controls	install panic alert / service 6/14-8/31/18	427.33
		Grizzly Creek	build stage for concert	160.00
		Orkin	quarterly pest control	417.37
	<b>Total June</b>			<b>2,463.95</b>
	<b>July</b>			
		Flame Out Fire Protection	backflow inspection	935.00
		Joes Mechanical Service	cooling system	751.28
	<b>Total July</b>			<b>1,686.28</b>
	<b>Aug</b>			
		Grizzly Creek	assemble dvd unit / mini shelf / ductwork	260.00
		Johnson Controls Sec	service for panic button 9/1-11/30/18	150.00
	<b>Total Aug</b>			<b>410.00</b>
	<b>Sept</b>			
		Acme Alarm	4th quarter monitoring	99.00
		Roto Rooter Plumbing	maintenance on restrooms	659.00
		Grizzly Creek	set up and take down stage in community room	40.00
		Joes Mechanical	replace mower for blower	1,139.37
	<b>Total Sept</b>			<b>1,937.37</b>

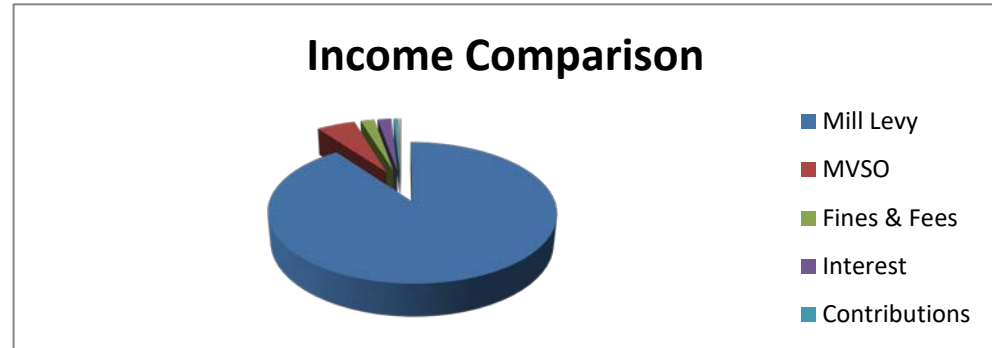
**Basalt Regional Library District  
General Fund  
Maintenance Detail  
as of October 31, 2018**

<b>Maintenance Expenditure Detail</b>				
	<b>Month</b>	<b>Vendor</b>	<b>Detail</b>	<b>Amount</b>
	<b>Oct</b>			
		Roto Rooter Plumbing	men's restroom	209.00
		Axelman Mechanical	fall maintenance on heating system	549.77
		Axelman Mechanical	repairs for air handler / overflow drain	2,038.00
		Grizzly Creek	set up stage / install handrail	258.50
	<b>Oct</b>			<b>3,055.27</b>
	<b>Summary</b>			
		Alarm System		827.00
		Electrical		1,080.00
		Fire Sprinklers		-
		Maintenance Testing		935.00
		Miscellaneous		5,425.44
		Pest Control		417.37
		Plumbing/HVAC		7,266.60
		Roof Repairs		3,200.00
		Window Cleaning		-
	<b>Total</b>			<b>19,151.41</b>

**Basalt Regional Library District  
Oct-18**

**Income Comparison**

	as of 10/31/18	
Mill Levy	1,359,701	90%
MVSO	80,669	5%
Fines & Fees	28,521	2%
Interest	28,533	2%
Contributions	10,541	1%
Restricted	3,067	0%
<b>Total</b>	<b>1,511,033</b>	<b>100%</b>



**Expense Comparison**

	as of 10/31/18	
Administration	97,072	9%
Facility	105,835	10%
Programs	34,141	3%
Technology	84,348	8%
Collections	90,616	9%
Payroll	651,999	61%
<b>Total</b>	<b>1,064,011</b>	<b>100%</b>

