

**Basalt Regional Library District**  
**Balance Sheet**  
**as of October 31, 2019**

	General Operating Fund	Bond Repayment Fund	Capital Reserve Fund	Total Balance
<b>ASSETS</b>				
<b>Current Assets</b>				
Cash in Banks				
Alpine Bank #0127	\$ 114,279.15	\$ -	\$ -	\$ 114,279.15
Colo Trust - Bond Repayment #8002	320.68	599,899.36	-	600,220.04
Colo Trust - Tabor Reserve #8003	44,845.16	-	-	44,845.16
Colo Trust - Operating Fund #8004	1,528,901.22	-	-	1,528,901.22
Colo Trust - Capital Rsv Fund #8005	76,128.01	-	430,394.78	506,522.79
<b>Total Current Assets</b>	<b>\$ 1,764,474.22</b>	<b>\$ 599,899.36</b>	<b>\$ 430,394.78</b>	<b>\$ 2,794,768.36</b>
<b>Fixed Assets</b>				
Land	\$ 1,319,613.00	\$ -	\$ -	\$ 1,319,613.00
Books	1,596,948.13	-	-	1,596,948.13
Equipment and Fixtures	278,555.49	-	-	278,555.49
Building	10,756,710.00	-	-	10,756,710.00
Less Accumulated Depreciation	(2,609,204.05)	-	-	(2,609,204.05)
	\$ 11,342,622.57	\$ -	\$ -	\$ 11,342,622.57
<b>Other Assets</b>				
Cash with County Treasurer	\$ 8,083.84	\$ -	\$ -	\$ 8,083.84
Prepaid Expense	2,367.75	-	-	2,367.75
Property Tax Receivable	40,867.98	-	-	40,867.98
	\$ 51,319.57	\$ -	\$ -	\$ 51,319.57
<b>TOTAL ASSETS</b>	<b>\$ 13,158,416.36</b>	<b>\$ 599,899.36</b>	<b>\$ 430,394.78</b>	<b>\$ 14,188,710.50</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ 2,321.98	\$ -	\$ -	\$ 2,321.98
<b>Other Current Liab</b>				
Accrued Expenses	25,672.00	-	-	25,672.00
Accrued Vacation	28,955.63	-	-	28,955.63
Deferred Grant - State	-	-	-	-
Deferred Property Tax	40,867.98	-	-	40,867.98
Payroll Liabilities	0.01	-	-	0.01
Wages Payable	12,863.49	-	-	12,863.49
<b>Total Other Current Liab</b>	<b>\$ 108,359.11</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 108,359.11</b>
<b>Long Term Liabilities</b>				
Bonds Payable, 2012	\$ 5,540,000.00	\$ -	\$ -	\$ 5,540,000.00
<b>Total Long Term Liabilities</b>	<b>\$ 5,540,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,540,000.00</b>
<b>Total Liabilities</b>	<b>\$ 5,650,681.09</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,650,681.09</b>
<b>Fund Balance - of 1/1/19</b>				
Investment in Capital Assets	\$ 5,675,381.75	\$ -	\$ -	\$ 5,675,381.75
General Operating Fund	\$ 1,360,879.11	\$ -	\$ -	\$ 1,360,879.11
Restricted for Emergencies - Tabor Fund	42,500.00	-	-	42,500.00
Debt Repayment Fund	-	569,806.37	-	569,806.37
Less Bond Principle Payment	-	(725,000.00)	-	(725,000.00)
Capital Reserve Fund	-	-	444,998.95	444,998.95
<b>Total Fund Balance</b>	<b>1,403,379.11</b>	<b>(155,193.63)</b>	<b>444,998.95</b>	<b>1,693,184.43</b>
<b>Fund Revenue/Expenditures</b>				
Current Year-to-Date Revenue	\$ 1,549,026.73	\$ 934,510.91	\$ 10,112.44	\$ 2,493,650.08
Current Year-to-Date Expenditures	1,120,052.32	179,417.92	24,716.61	1,324,186.85
<b>Net Current Year</b>	<b>428,974.41</b>	<b>755,092.99</b>	<b>(14,604.17)</b>	<b>1,169,463.23</b>
<b>Total Fund Balance - as of 10/31/19</b>	<b>1,832,353.52</b>	<b>599,899.36</b>	<b>430,394.78</b>	<b>2,862,647.66</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 13,158,416.36</b>	<b>\$ 599,899.36</b>	<b>\$ 430,394.78</b>	<b>\$ 14,188,710.50</b>

**Basalt Regional Library District  
Profit & Loss Budget Performance  
General Fund  
January-October 2019**

		<b>Oct 2019 Actuals</b>	<b>Jan-Oct 2019 Actuals</b>	<b>Previous Year Jan-Oct 2018 Actual</b>	<b>2019 Budget</b>	<b>Over/(Under) Budget</b>	<b>% of Annual Budget</b>	<b>2018 Year End Actuals</b>	<b>NOTES</b>
<b>General Operating Fund Balance 1/1/19 (Includes Tabor Reserve)</b>			<b>1,403,379.11</b>						
<b>General Fund:</b>									
4005	General Operating Mill Levy								
4010	Eagle County	1,107.55	578,113.97	572,875.55	591,462.10	(13,348.13)	97.74%	574,680.61	
4020	Pitkin County	7,435.21	441,448.53	436,592.68	443,527.36	(2,078.83)	99.53%	437,451.44	
4030	Mill Levy Increase	2,888.88	344,783.10	345,388.75	350,000.00	(5,216.90)	98.51%	347,812.04	
4040	Tax Abatement	22.43	2,677.46	7,295.47	2,718.00	(40.54)	98.51%	7,346.66	
	<b>Total General Operating Mill Levy</b>	<b>11,454.07</b>	<b>1,367,023.06</b>	<b>1,362,152.45</b>	<b>1,387,707.46</b>	<b>(20,684.40)</b>	<b>98.51%</b>	<b>1,367,290.75</b>	
4100	MVSO - General Operating								
4110	Eagle County	5,713.04	60,081.75	53,377.84	50,000.00	10,081.75	120.16%	65,684.85	
4120	Pitkin County	3,214.17	31,972.83	27,291.41	30,000.00	1,972.83	106.58%	33,685.26	
	<b>Total MVSO - General Operating</b>	<b>8,927.21</b>	<b>92,054.58</b>	<b>80,669.25</b>	<b>80,000.00</b>	<b>12,054.58</b>	<b>115.07%</b>	<b>99,370.11</b>	
4200	Fines & Fees								
4205	Coffee Purchase	40.00	514.96	844.56	800.00	(285.04)	64.37%	950.56	
4210	Copies	658.80	6,930.09	7,361.43	8,000.00	(1,069.91)	86.63%	8,638.50	
4215	Earbuds	20.00	160.94	180.96	175.00	(14.06)	91.97%	229.71	
4220	Faxing	77.00	535.50	858.22	700.00	(164.50)	76.50%	956.22	
4230	Fines	804.79	9,660.62	12,961.52	15,000.00	(5,339.38)	64.40%	14,456.77	
4240	Guest Passes	-	15.00	226.40	200.00	(185.00)	7.50%	259.40	
4250	Meeting Room Rental	25.00	2,108.00	4,010.60	4,000.00	(1,892.00)	52.70%	4,480.60	
4260	Replacement Books	38.99	387.88	672.39	600.00	(212.12)	64.65%	917.46	
4270	Replacement Library Cards	28.00	123.20	261.00	200.00	(76.80)	61.60%	273.00	
4280	Test Proctoring	-	90.00	90.00	100.00	(10.00)	90.00%	140.00	
4285	Health Insurance Dividend - CEBT	-	5,634.00	-	-	5,634.00	100.00%	-	employee wellness - exp acct #6950
4290	Holy Cross Deposit Return/Member Equity	-	1,305.04	1,054.21	1,800.00	(494.96)	72.50%	1,054.21	
	<b>Total Fines &amp; Fees</b>	<b>1,692.58</b>	<b>27,465.23</b>	<b>28,521.29</b>	<b>31,575.00</b>	<b>(4,109.77)</b>	<b>86.98%</b>	<b>32,356.43</b>	
4300	Earnings on investments								
4310	Colostrust Int Op Acct	3,857.24	37,837.00	25,191.26	20,000.00	17,837.00	189.19%	36,598.34	seperation of Colo Trust Int / Mill Levy
	Mill Levy Interest	1,062.46	2,912.11	3,337.23	-	2,912.11	-100.00%	-	
	<b>Total Earnings on investments</b>	<b>4,919.70</b>	<b>40,749.11</b>	<b>28,528.49</b>	<b>20,000.00</b>	<b>20,749.11</b>	<b>203.75%</b>	<b>36,598.34</b>	
4400	Contributions								
4410	Contributions - Adult	-	-	-	500.00	(500.00)	0.00%	-	
4420	Contributions - Music	-	500.00	625.00	1,500.00	(1,000.00)	33.33%	625.00	
4430	Contributions Outreach	-	-	75.00	500.00	(500.00)	0.00%	75.00	
4440	Contributions Youth Srv	-	-	-	500.00	(500.00)	0.00%	-	
4470	Grant - State of Colorado	-	4,746.00	4,653.00	4,600.00	146.00	103.17%	4,653.00	grant funds received beg of year
4473	Grant - Thrift Shop	-	3,500.00	3,500.00	3,500.00	-	100.00%	3,500.00	
4480	Other	-	4,228.35	1,687.66	500.00	3,728.35	845.67%	1,867.16	\$1,500 from patron to repair door
	<b>Total Contributions</b>	<b>-</b>	<b>12,974.35</b>	<b>10,540.66</b>	<b>11,600.00</b>	<b>1,374.35</b>	<b>111.85%</b>	<b>10,720.16</b>	

**Basalt Regional Library District  
Profit & Loss Budget Performance  
General Fund  
January-October 2019**

		Oct 2019 Actuals	Jan-Oct 2019 Actuals	Previous Year Jan- Oct 2018 Actual	2019 Budget	Over/(Under) Budget	% of Annual Budget	2018 Year End Actuals	NOTES
4490	Restricted Fund Income - Foundation	-	2,114.99	3,067.48	-	2,114.99	100.00%	3,636.01	
4490	Restricted Fund Income - Friends	-	6,645.41	-	-	-	100.00%	193.68	escape room
	Total Restricted Fund Income - Foundation/Friends	-	8,760.40	3,067.48	-	2,114.99	100.00%	3,829.69	
<b>Total Income</b>		26,993.56	1,549,026.73	1,513,479.62	1,530,882.46	11,498.86	101.19%	1,550,165.48	
Operating expenses									
5000	Administration								
5005	Contract Services								
5010	Accounting	1,197.00	10,229.25	7,901.25	14,000.00	(3,770.75)	73.07%	9,406.25	monthly amount paid in arrears
5020	Audit - Annual	-	8,900.00	8,900.00	8,900.00	-	100.00%	8,900.00	paid after annual audit is complete
5030	Courier	-	-	8,748.60	9,000.00	(9,000.00)	0.00%	8,748.60	paid in 4th quarter
5035	Graphic Design	-	6,600.00	-	-	6,600.00	100.00%	-	new line item in budget for 2019
5040	Legal	-	1,607.38	150.00	5,000.00	(3,392.62)	32.15%	150.00	will use if needed
	Total Contract Services	1,197.00	27,336.63	25,699.85	36,900.00	(9,563.37)	74.08%	27,204.85	
5100	Insurance								
5110	Property & Liability Insur	-	300.00	300.00	23,100.00	(22,800.00)	1.30%	20,854.89	paid in 4th quarter
5120	Worker's compensation	-	18.00	47.75	2,100.00	(2,082.00)	0.86%	1,455.75	\$18 for audit / bal paid in 4th quarter
	Total Insurance	-	318.00	347.75	25,200.00	(24,882.00)	1.26%	22,310.64	
5210	Postage & Shipping	-	266.91	404.43	1,000.00	(733.09)	26.69%	416.23	
5220	Professional Dev. & Memberships								
5230	Board	-	698.23	265.36	1,000.00	(301.77)	69.82%	713.52	food / training
5235	Employment Council	-	1,630.64	1,500.02	1,600.00	30.64	101.92%	1,500.02	annual fee paid in 3rd quarter
5240	Library Association Dues	-	613.00	247.00	1,000.00	(387.00)	61.30%	1,294.50	most of dues paid in 3rd and 4th quarter
5250	Spec District Ass'n Due	-	891.40	-	1,000.00	(108.60)	89.14%	1,005.00	annual fee for year based on pr / mill levy
5260	Staff	-	8,931.62	3,428.13	6,000.00	2,931.62	148.86%	5,653.67	training / meetings - \$7k for staff spanish
5270	Travel expenses	627.56	3,598.16	1,365.81	3,500.00	98.16	102.80%	2,475.21	mileage / hotel / meals for training
	Total Professional Dev. & Memberships	627.56	16,363.05	6,806.32	14,100.00	2,263.05	116.05%	12,641.92	
5280	Publicity								
5290	Advertising - General	67.73	7,013.67	4,192.58	13,886.00	(6,872.33)	50.51%	7,119.16	update of advertising program
5633	Advertising - Outreach	-	3,348.00	3,768.08	3,800.00	(452.00)	88.11%	3,768.08	annual contract in full for year
	Total Publicity	67.73	10,361.67	7,960.66	17,686.00	(7,324.33)	58.59%	10,887.24	
5300	Supplies								
5310	Office Supplies	509.73	9,576.36	7,698.14	9,000.00	576.36	106.40%	9,324.72	
5320	Technical Cataloging & Service	97.39	4,475.16	3,704.27	6,500.00	(2,024.84)	68.85%	6,014.39	
	Total Supplies	607.12	14,051.52	11,402.41	15,500.00	(1,448.48)	90.65%	15,339.11	
5350	Treasurer's fees								
5360	Eagle fees	46.66	23,275.05	23,222.58	24,743.86	(1,468.81)	94.06%	23,300.34	fees are also calculated on MVSO rec
5370	Pitkin fees	456.84	25,436.48	24,119.88	29,176.37	(3,739.89)	87.18%	24,451.82	fees are also calculated on MVSO rec
	Total Treasurer's fees	503.50	48,711.53	47,342.46	53,920.23	(5,208.70)	90.34%	47,752.16	
	Total Administration	3,002.91	117,409.31	99,963.88	164,306.23	(46,896.92)	71.46%	136,552.15	

**Basalt Regional Library District  
Profit & Loss Budget Performance  
General Fund  
January-October 2019**

		Oct 2019 Actuals	Jan-Oct 2019 Actuals	Previous Year Jan-Oct 2018 Actual	2019 Budget	Over/(Under) Budget	% of Annual Budget	2018 Year End Actuals	NOTES
5400	Facility Expenses								
5410	Janitorial	-	37,437.00	41,440.00	49,750.00	(12,313.00)	75.25%	49,730.00	monthly contract
5420	Janitorial Supplies	809.98	6,036.76	5,403.91	6,000.00	36.76	100.61%	5,950.42	cleaning supplies
5430	Landscaping	1,446.67	9,073.49	12,429.38	9,500.00	(426.51)	95.51%	12,429.38	summer contract
5440	Maintenance *Detailed List Attached	-	17,728.80	19,151.41	25,000.00	(7,271.20)	70.92%	23,341.40	list attached
5450	Mat Cleaning	68.19	626.69	618.96	700.00	(73.31)	89.53%	759.58	monthly cleaning of floor mats
5460	Snow Removal	-	-	-	5,000.00	(5,000.00)	0.00%	4,400.00	annual contract in 4th quarter
	<b>Total Facility Expenses (Maintenance)</b>	<b>2,324.84</b>	<b>70,902.74</b>	<b>79,043.66</b>	<b>95,950.00</b>	<b>(25,047.26)</b>	<b>73.90%</b>	<b>96,610.78</b>	
5500	Utilities								
5510	Electric	530.94	5,297.87	6,216.80	8,250.00	(2,952.13)	64.22%	7,283.69	Holy Cross - monthly
5515	Compost Collection System	50.00	500.00	605.50	600.00	(100.00)	83.33%	705.50	Evergreen Zero - monthly
5520	Gas	244.21	5,310.01	4,998.98	8,250.00	(2,939.99)	64.36%	6,082.26	Black Hills - monthly
5530	Internet Connectivity	-	1,628.02	-	-	1,628.02	0.00%	-	comcast - new contract - prev Marmot
5540	Sanitation	693.00	2,739.00	2,640.00	2,775.00	(36.00)	98.70%	2,640.00	Basalt Sanitation - Quarterly advance
5550	Telephone	1,203.55	5,883.33	5,604.62	6,900.00	(1,016.67)	85.27%	6,765.14	Centurylink - monthly
5560	Trash	432.52	4,318.74	3,918.34	5,000.00	(681.26)	86.37%	4,791.54	Waste Mgt - monthly
5570	Water	-	3,247.65	4,244.79	10,000.00	(6,752.35)	32.48%	5,260.63	Town of Basalt - Quarterly in arrears
	<b>Total Utilities</b>	<b>3,154.22</b>	<b>28,924.62</b>	<b>28,229.03</b>	<b>41,775.00</b>	<b>(12,850.38)</b>	<b>69.24%</b>	<b>33,528.76</b>	
	<b>Total Facility Expenses</b>	<b>5,479.06</b>	<b>99,827.36</b>	<b>107,272.69</b>	<b>137,725.00</b>	<b>(37,897.64)</b>	<b>72.48%</b>	<b>130,139.54</b>	
5600	Library Programs								
5610	Adult	-	2,419.55	3,196.10	4,500.00	(2,080.45)	53.77%	3,296.10	
5620	Children's	80.00	3,750.52	3,881.58	4,500.00	(749.48)	83.34%	4,492.87	
5625	Children's Program Materials	33.21	2,231.65	2,154.27	3,000.00	(768.35)	74.39%	2,838.39	summer reading program
5630	Art - Community	260.00	2,519.14	3,456.76	2,500.00	19.14	100.77%	4,339.39	
5634	Liquor License	40.00	2,117.00	-	-	2,117.00	100.00%	-	budgeted for 2020
5640	Music	1,619.45	11,293.67	9,741.25	13,000.00	(1,706.33)	86.87%	10,496.89	program performers / misc exp
5650	Outreach	500.00	1,233.02	-	1,450.00	(216.98)	0.00%	-	
5635	Volunteers	-	-	450.00	550.00	(550.00)	0.00%	894.90	
5660	Young Adult	-	2,924.72	3,867.16	4,550.00	(1,625.28)	64.28%	4,174.34	
5670	Young Adult - State of Colorado Grant	-	4,597.19	4,654.55	4,600.00	(2.81)	99.94%	4,654.55	offset by State Grant received
	<b>Total Library Programs</b>	<b>2,532.66</b>	<b>33,086.46</b>	<b>31,401.67</b>	<b>38,650.00</b>	<b>(5,563.54)</b>	<b>85.61%</b>	<b>35,187.43</b>	
5700	Technology & Equipment								
5710	Copiers & Equipment								
5730	Lease	635.88	3,328.28	2,175.29	3,000.00	328.28	110.94%	3,902.07	2 copier leases
5740	Service Agreement	-	5,155.24	3,619.55	4,800.00	355.24	107.40%	3,619.55	includes copy overages
5750	Supplies	152.30	1,277.13	5,067.43	4,000.00	(2,722.87)	31.93%	5,925.40	paper / toner / supplies / disks
	<b>Total Copiers &amp; Equipment</b>	<b>788.18</b>	<b>9,760.65</b>	<b>10,862.27</b>	<b>11,800.00</b>	<b>(2,039.35)</b>	<b>82.72%</b>	<b>13,447.02</b>	
5760	Marmot ILS System	-	91,038.24	90,888.34	91,500.00	(461.76)	99.50%	90,888.34	quarterly in advance / additional
5770	Miscellaneous Parts	-	1,604.63	1,561.36	3,000.00	(1,395.37)	53.49%	2,563.65	
5780	Support & Service Agreements								
5793	Canva	-	-	-	199.00	(199.00)	0.00%	-	annual contract
5795	Emma	179.57	1,733.67	1,768.40	2,760.00	(1,026.33)	62.81%	2,104.40	monthly amount

**Basalt Regional Library District  
Profit & Loss Budget Performance  
General Fund  
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			Oct 2019 Actuals	Jan-Oct 2019 Actuals	Previous Year Jan-Oct 2018 Actual	2019 Budget	Over/(Under) Budget	% of Annual Budget	2018 Year End Actuals	NOTES
5802		Google Cloud G Suite	-	768.19	-	1,080.00	(311.81)	71.13%	-	
5803		Hoote Suite	-	-	228.00	-	-	0.00%	228.00	
5810		Timeclock	-	-	306.40	400.00	(400.00)	0.00%	306.40	annual contract
5815		QR Code Generator	-	-	-	150.00	(150.00)	0.00%	-	
5820		Web Calendar/EMS	-	199.94	1,750.92	376.00	(176.06)	53.18%	2,030.32	monthly amount
		<b>Total Support &amp; Service Agreements</b>	<b>179.57</b>	<b>2,701.80</b>	<b>4,053.72</b>	<b>4,965.00</b>	<b>(2,263.20)</b>	<b>54.42%</b>	<b>4,669.12</b>	
5830		Tech Labor & Repair	-	1,168.10	1,909.75	3,000.00	(1,831.90)	38.94%	2,415.15	misc repairs / supplies
		<b>Total Technology</b>	<b>967.75</b>	<b>106,273.42</b>	<b>109,275.44</b>	<b>114,265.00</b>	<b>(7,991.58)</b>	<b>93.01%</b>	<b>113,983.28</b>	
5900		<b>Collections</b>								
5910		Audio								
5920		Adult BCD	-	4,168.24	7,174.78	7,500.00	(3,331.76)	55.58%	7,832.49	
5930		Youth Audio	-	981.28	1,840.22	2,200.00	(1,218.72)	44.60%	2,087.67	
		<b>Total Audio</b>	<b>-</b>	<b>5,149.52</b>	<b>9,015.00</b>	<b>9,700.00</b>	<b>(4,550.48)</b>	<b>53.09%</b>	<b>9,920.16</b>	
6000		<b>Books &amp; Magazines</b>								
6010		Adult fiction books	399.78	10,072.53	9,724.03	11,000.00	(927.47)	91.57%	11,044.61	
6020		Adult non-fiction books	116.20	7,590.67	9,724.25	11,000.00	(3,409.33)	69.01%	11,150.45	
6030		Juvenile Fiction	32.92	2,884.72	6,758.24	7,000.00	(4,115.28)	41.21%	6,756.78	
6040		Juvenile Non-Fiction	56.44	806.30	2,183.92	3,000.00	(2,193.70)	26.88%	2,900.73	
6045		Large Print	-	1,466.31	356.41	1,800.00	(333.69)	81.46%	1,092.25	
6050		Print Subscriptions	846.90	7,875.06	8,602.54	9,900.00	(2,024.94)	79.55%	8,142.83	annual subscript for magazines
6055		Replacement Books - Purchased	-	752.25	213.14	1,800.00	(1,047.75)	41.79%	528.36	
6060		Spanish Adult fiction	-	241.25	847.84	1,000.00	(758.75)	24.13%	847.84	
6070		Spanish adult non-fiction	-	215.28	475.47	1,500.00	(1,284.72)	14.35%	1,542.96	
6080		Spanish children's books	80.07	1,355.27	1,334.07	3,000.00	(1,644.73)	45.18%	2,225.89	
6100		YA Fiction	34.52	4,218.23	6,019.25	6,700.00	(2,481.77)	62.96%	7,116.50	
6110		YA Non-Fiction	-	701.95	767.65	930.00	(228.05)	75.48%	1,001.13	
		<b>Total Books</b>	<b>1,566.83</b>	<b>38,179.82</b>	<b>47,006.81</b>	<b>58,630.00</b>	<b>(20,450.18)</b>	<b>65.12%</b>	<b>54,350.33</b>	
		<b>Restricted Funds</b>								
		Restricted Funds Expense - Friends/Foundatio	212.09	8,599.21	3,067.48	-	8,599.21	0.00%	4,364.54	
		<b>Total Restricted Funds</b>	<b>212.09</b>	<b>8,599.21</b>	<b>3,067.48</b>	<b>-</b>	<b>8,599.21</b>	<b>0.00%</b>	<b>4,364.54</b>	
6200		<b>Digital Resources</b>								
6210		Annual Subscriptions								
6220		Ancestry.com	-	1,684.80	1,620.00	1,620.00	64.80	104.00%	1,620.00	annual contract
6230		Culturegrams	-	1,225.90	1,180.00	1,200.00	25.90	102.16%	1,180.00	annual contract
6245		Gale Student Resources	-	1,276.70	1,215.90	1,277.00	(0.30)	99.98%	1,215.90	annual contract
6250		Gale Public	-	3,343.58	-	2,050.00	1,293.58	163.10%	-	
6255		LYNDA - Database	-	4,500.00	4,140.00	4,500.00	-	100.00%	4,140.00	annual contract
6270		Mango Languages	-	-	1,183.88	1,184.00	(1,184.00)	0.00%	1,183.88	annual contract
6275		New York Times	-	1,424.80	1,279.20	1,300.00	124.80	109.60%	1,279.20	annual contract
6280		Tumblebooks	-	-	-	500.00	(500.00)	0.00%	-	
6290		Overdrive Advantage	-	-	2,287.45	-	-	0.00%	3,545.87	

**Basalt Regional Library District**  
**Profit & Loss Budget Performance**  
**General Fund**  
**January-October 2019**

				Oct 2019 Actuals	Jan-Oct 2019 Actuals	Previous Year Jan-Oct 2018 Actual	2019 Budget	Over/(Under) Budget	% of Annual Budget	2018 Year End Actuals	NOTES
6300			Downloadable Titles								
6305			Kanopy	-	6,000.00	3,000.00	6,000.00	-	100.00%	3,000.00	annual contract
6320			Overdrive	-	7,870.00	7,450.02	14,500.00	(6,630.00)	54.28%	8,310.97	
6330			Zinio	-	-	2,000.00	2,000.00	(2,000.00)	0.00%	2,000.00	annual contract
			<b>Total Digital Resources</b>	-	<b>27,325.78</b>	<b>25,356.45</b>	<b>36,131.00</b>	<b>(8,805.22)</b>	<b>75.63%</b>	<b>27,475.82</b>	
6400			Music								
6410			Adult Music	-	64.82	1,392.98	1,550.00	(1,485.18)	4.18%	1,574.12	
6420			Juvenile Music	-	395.70	221.35	775.00	(379.30)	51.06%	221.35	
			<b>Total Music</b>	-	<b>460.52</b>	<b>1,614.33</b>	<b>2,325.00</b>	<b>(1,864.48)</b>	<b>19.81%</b>	<b>1,795.47</b>	
6500			Video								
6510			Adult Video	-	7,199.56	7,588.30	10,000.00	(2,800.44)	72.00%	8,890.86	
6530			Juvenile Video	-	1,134.13	1,240.77	1,800.00	(665.87)	63.01%	1,292.76	
6540			YA Video	-	9.73	288.30	400.00	(390.27)	2.43%	288.30	
			<b>Total Video</b>	-	<b>8,343.42</b>	<b>9,117.37</b>	<b>12,200.00</b>	<b>(3,856.58)</b>	<b>68.39%</b>	<b>10,471.92</b>	
			<b>Total Collections</b>	<b>1,778.92</b>	<b>88,058.27</b>	<b>95,177.44</b>	<b>118,986.00</b>	<b>(39,526.94)</b>	<b>74.01%</b>	<b>108,378.24</b>	
			<b>Total Operating expenses</b>	<b>13,761.30</b>	<b>444,654.82</b>	<b>443,091.12</b>	<b>573,932.23</b>	<b>(129,277.41)</b>	<b>77.48%</b>	<b>524,240.64</b>	
6900			Payroll Expenses					-			
6910		Payroll		48,875.30	565,809.07	553,448.35	738,402.08	(172,593.01)	76.63%	673,555.60	payroll
6920		Payroll Service		541.55	3,625.15	3,608.92	4,000.00	(374.85)	90.63%	4,410.92	includes 2018 year end processing
6930		Payroll Taxes		3,620.62	44,034.32	43,773.71	59,696.00	(15,661.68)	73.76%	53,127.67	matching taxes / unemployment
6940		Retirement Plan		1,041.80	16,084.42	17,621.50	24,403.60	(8,319.18)	65.91%	21,657.55	matching of employee contribution
6950		Health Insurance		7,621.49	41,725.64	33,546.79	43,000.00	(1,274.36)	97.04%	40,334.98	library portion
6980		Director Search		3,618.90	4,118.90	-	-	4,118.90	100.00%	-	
		<b>Total Payroll Expenses</b>		<b>65,319.66</b>	<b>675,397.50</b>	<b>651,999.27</b>	<b>869,501.68</b>	<b>(194,104.18)</b>	<b>77.68%</b>	<b>793,086.72</b>	
		<b>Total Expense</b>		<b>79,080.96</b>	<b>1,120,052.32</b>	<b>1,095,090.39</b>	<b>1,443,433.91</b>	<b>(323,381.59)</b>	<b>77.60%</b>	<b>1,317,327.36</b>	
		<b>Net General Fund Income/(Loss) Prior to Capital Rsv Allocation</b>		<b>(52,087.40)</b>	<b>428,974.41</b>	<b>418,389.24</b>	<b>87,448.55</b>	<b>334,880.45</b>	<b>490.54%</b>	<b>232,838.12</b>	
		Allocation to Capital Reserve Outlay		-	-	80,000.00	40,000.00	(40,000.00)	0.00%	80,000.00	
		<b>Net General Fund Income/(Loss)After Capital Reserve Allocation</b>		<b>(52,087.40)</b>	<b>428,974.41</b>	<b>338,389.24</b>	<b>47,448.55</b>			<b>152,838.12</b>	
		<b>General Fund Balance 10/31/19</b>			<b>1,832,353.52</b>						

**Basalt Regional Library District**  
**Bond Repayment Fund**  
**Profit & Loss Budget Performance**  
 January-October 2019

			Oct 2019 Actuals	Jan-Oct 2019 Actuals	Previous Year Jan-Oct 2018 Actual	2019 Budget	Over/(Under) Budget	% of Annual Budget	2018 Year End Actuals
<b>Bond Repayment Fund Balance 1/1/19</b>				<b>569,806.37</b>					
Bond Repayment Fund:									
		Interest Earned - Bond Repayment	1,300.08	10,787.47	14,816.46	8,000.00	2,787.47	134.84%	15,896.08
		Mill Levy Debt Repayment					-		
		Eagle County	1,011.83	529,129.14	524,867.48	541,607.05	(12,477.91)	97.7%	526,521.28
		Pitkin County	6,646.06	394,594.30	392,751.84	406,141.91	(11,547.61)	97.16%	401,918.07
		<b>Total Mill Levy Debt Repayment</b>	<b>7,657.89</b>	<b>923,723.44</b>	<b>917,619.32</b>	<b>947,748.96</b>	<b>(24,025.52)</b>	<b>97.47%</b>	<b>928,439.35</b>
		<b>Total Debt Service Fund</b>	<b>8,957.97</b>	<b>934,510.91</b>	<b>932,435.78</b>	<b>955,748.96</b>	<b>(21,238.05)</b>	<b>97.78%</b>	<b>944,335.43</b>
		<b>Total Bond Repayment Fund Income</b>	<b>8,957.97</b>	<b>934,510.91</b>	<b>932,435.78</b>	<b>955,748.96</b>	<b>(21,238.05)</b>	<b>97.78%</b>	<b>944,335.43</b>
		Expense							
		Bond Interest	69,765.63	139,531.26	154,031.26	139,531.26	-	100.0%	154,031.26
		Treasurer's Fees							
		Eagle County	31.80	15,888.26	15,768.07	16,248.21	(359.95)	97.79%	15,820.86
		Pitkin County	421.70	23,998.40	22,407.53	20,307.10	3,691.30	118.18%	22,713.94
		<b>Total Treasurer's Fees</b>	<b>453.50</b>	<b>39,886.66</b>	<b>38,175.60</b>	<b>36,555.31</b>	<b>3,331.35</b>	<b>109.11%</b>	<b>38,534.80</b>
		<b>Total Bond Repayment Fund Expense</b>	<b>70,219.13</b>	<b>179,417.92</b>	<b>192,206.86</b>	<b>176,086.57</b>	<b>3,331.35</b>	<b>101.89%</b>	<b>192,566.06</b>
		Net Bond Repayment Principle Loan Payment	725,000.00	725,000.00	725,000.00	725,000.00	-	100.0%	725,000.00
		<b>Net Bond Repayment Fund</b>	<b>(786,261.16)</b>	<b>30,092.99</b>	<b>15,228.92</b>	<b>54,662.39</b>	<b>(24,569.40)</b>	<b>55.05%</b>	<b>26,769.37</b>
<b>Bond Repayment Fund Balance 10/31/19</b>				<b>599,899.36</b>					
<b>**2019 Bond Repayment Schedule:</b>									
		5/1/19 - Series 2012 Interest		69,765.63					
		11/1/19 - Series 2012 Interest		69,765.63					
		11/1/19 - Series 2012 Principle		725,000.00					

**Basalt Regional Library District  
Capital Reserve Fund  
Profit & Loss Budget Performance  
January-October 2019**

						Oct 2019 Actuals	Jan-Oct 2019 Actuals	Previous Year Jan-Oct 2018 Actual	2019 Budget	Over/(Under) Budget	% of Annual Budget	2018 Year End Actuals	
<b>Capital Reserve Fund Balance 1/1/19</b>								444,998.95					
	Capital Reserve Fund:												
	Income												
		Door Counter - Refund					-	-	2,324.50				2,324.50
		Allocation From General Fund					-	-	80,000.00	40,000.00	(40,000.00)	0.0%	80,000.00
		Interest Earned - Reserve Fund					888.15	10,112.44	7,251.74	3,000.00	7,112.44	337.08%	9,268.27
		<b>Total Capital Reserve Fund Income</b>					888.15	10,112.44	87,251.74	43,000.00	(32,887.56)	23.52%	91,592.77
	Expense												
	Capital Reserve Expense												
		Capital Reserve Exp - Asphalt Seal/Repair					-	-	-	-	-	0.0%	2,960.00
		Capital Reserve Exp - Build Ext Seal/Paint					-	-	-	-	-	0.0%	13,265.00
		Capital Reserve Exp - Self Checkout (3)					-	-	-	-	-	0.0%	6,338.90
		Capital Reserve Exp - Office (computers)					-	18,784.90	-	10,000.00	8,784.90	187.85%	17,696.18
		Capital Reserve Exp - Pumps/Valves								2,700.00			-
		Capital Reserve Exp - Miscellaneous					-	5,931.71	48,570.36	15,000.00	(9,068.29)	39.55%	8,310.28
		<b>Total 8300 - Capital Reserve Expense</b>					-	24,716.61	48,570.36	27,700.00	(283.39)	89.23%	48,570.36
		<b>Net Capital Reserve Fund</b>					888.15	(14,604.17)	38,681.38	15,300.00	(32,604.17)	-95.45%	43,022.41
<b>Capital Reserve Fund Balance 10/31/19</b>								430,394.78					
		<b>Capital Reserve Exp - Office (computers)</b>											
		Mac Computers					5,559.72	**will be receiving credit for 2 computers					
		Desktop Computers - 15					13,225.18						
		<b>Total Capital Rsv Exp Misc</b>					<b>18,784.90</b>						
		<b>Capital Reserve Exp - Misc</b>											
		Adjustable Height Work Bench (2)					1,140.24						
		Projector - Drive-In Theatre					1,605.72						
		Speakers for Community Room					1,028.95						
		Work on Community Room Projector					2,156.80						
		<b>Total Capital Rsv Exp Misc</b>					<b>5,931.71</b>						



**Basalt Regional Library District  
General Fund  
Maintenance Detail  
January-October 2019**

<b>Maintenance Expenditure Detail</b>				
<b>Month</b>	<b>Vendor</b>	<b>Detail</b>	<b>Amount</b>	
<b>January</b>				
	Roto Rooter Plumbing	scheduled maintenance - clear drains	659.00	
	Indoor Air Quality	mold assessment	1,032.00	
	Acme Alarm Company	troubleshoot wiring and connect	290.00	
	Acme Alarm Company	alarm test and inspection	500.00	
	Acme Alarm Company	clean smoke detectors with dry nitrogen	25.00	
<b>Total January</b>			<b>2,506.00</b>	
<b>February</b>				
	Grizzly Creek	assemble table / move wi-fi / xmas tree storage	204.00	
	Basalt Security	extra interior keys	42.50	
	Johnson Controls	service for panic button 3/1-5/31/19	150.00	
	Amazon	Makita Drill	116.39	
	Grizzly Creek	install new artwork / install bookcase / attic	652.50	
<b>Total February</b>			<b>1,165.39</b>	
<b>March</b>				
	Acme Controls	2nd quarter monitoring fee	99.00	
	Johnson Controls	service for panic button 4/1-6/30/19	150.00	
	Roto Rooter	repair men's bathroom	258.00	
	Grizzly Creek	install door closer / clean drains / change batteries	450.00	
	Grizzly Creek	repair door / install mechanism	1,862.33	\$1,500 reimbursed from patron - deposited April
<b>Total March</b>			<b>2,819.33</b>	
<b>April</b>				
	Factory Direct Filters	filters	321.08	
	Grizzly Creek	hang artwork / adjust door / set up stage / take ewaste	446.00	
	Two Peaks Electric	troubleshoot emergency light / electrical circuits	300.00	
<b>Total April</b>			<b>1,067.08</b>	
<b>May</b>				
	Grizzly Creek	move boxes/adjust door closer/assemble shelving/change filters	349.50	
	Johnson Controls	service for panic button 6/1-8/31/19	161.25	
<b>Total May</b>			<b>510.75</b>	
<b>June</b>				
	Orkin Pest Control	pest control - quarterly service	417.37	
	Acme Alarm Company	3rd quarter monitoring	99.00	
	Grizzly Creek Enter	remodel Matt's area	603.50	
	High Profile Roofing	roof repairs	1,152.00	
<b>Total June</b>			<b>2,271.87</b>	
<b>July</b>				
	Axelmann Mechanical	hvac maintenance	1,703.79	
	Roto Rooter Plumbing	troubleshoot men's bathroom	385.00	
	Grizzly Creek	carpet / upholstery cleaning / takedown artwork / remove and locate partition	1,137.50	
	Flame Out Fire	backflow inspection	907.25	
<b>Total July</b>			<b>4,133.54</b>	
<b>August</b>				
	Two Peaks Electric	install outlet	125.00	

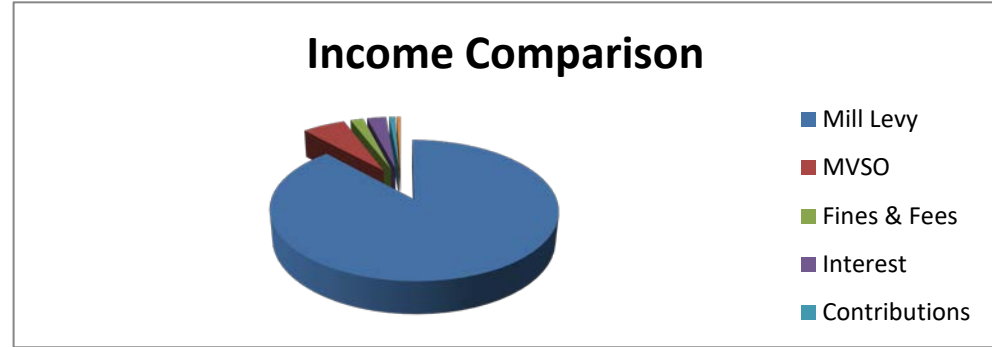
**Basalt Regional Library District  
General Fund  
Maintenance Detail  
January-October 2019**

<b>Maintenance Expenditure Detail</b>							
<b>Month</b>	<b>Vendor</b>	<b>Detail</b>	<b>Amount</b>				
	Johnson Controls	service for panic button 9/1-11/30/19	173.34				
	High Profile Roofing	balance of roofing repair	1,152.00				
	Grizzly Creek	move keybox / power wash entrance / install art / paint community room / install trim	754.00				
<b>Total August</b>			<b>2,204.34</b>				
<b>September</b>							
	Acem Alarm Company	4th quarter monitoring	99.00				
	Roto Rooter Plumbing	clear sink drain	659.00				
	Grizzly Creek	troubleshoot leak / art hanging / set up stage	292.50				
<b>Total September</b>			<b>1,050.50</b>				
<b>October</b>							
<b>Total October</b>			<b>-</b>				
<b>Summary</b>							
	Door Repair		2,312.33				
	Electrical		425.00				
	Fire Sprinklers		500.00				
	Maintenance Testing		297.00				
	Miscellaneous		6,901.06				
	Pest Control		417.37				
	Plumbing/HVAC		4,572.04				
	Roof Repairs		2,304.00				
<b>Total</b>			<b>17,728.80</b>				

**Basalt Regional Library District  
Oct-19**

**Income Comparison**

	as of 10/31/19	
Mill Levy	1,367,023	88%
MVSO	92,055	6%
Fines & Fees	27,465	2%
Interest	40,749	3%
Contributions	12,974	1%
Restricted	8,760	1%
<b>Total</b>	<b>1,549,027</b>	<b>100%</b>



**Expense Comparison**

	as of 10/31/91	
Administration	117,409	10%
Facility	99,827	9%
Programs	33,086	3%
Technology	106,273	9%
Collections	88,058	8%
Payroll	675,398	60%
<b>Total</b>	<b>1,120,052</b>	<b>100%</b>

