

**Basalt Regional Library District
Balance Sheet
as of November 30, 2018**

	General Operating Fund	Bond Repayment Fund	Capital Reserve Fund	Total Balance
ASSETS				
Current Assets				
Cash in Banks				
Alpine Bank #0127	\$ 1,559.85	\$ -	\$ -	\$ 1,559.85
Colo Trust - Bond Repayment #8002	-	264,609.65	-	264,609.65
Colo Trust - Tabor Reserve #8003	43,857.36	-	-	43,857.36
Colo Trust - Operating Fund #8004	1,389,959.46	304,174.56	-	1,694,134.02
Colo Trust - Capital Rsv Fund #8005	51,411.40	-	443,954.66	495,366.06
Total Current Assets	\$ 1,486,788.07	\$ 568,784.21	\$ 443,954.66	\$ 2,499,526.94
Fixed Assets				
Land	\$ 1,319,613.00	\$ -	\$ -	\$ 1,319,613.00
Books	1,516,895.13	-	-	1,516,895.13
Equipment and Fixtures	270,068.49	-	-	270,068.49
Building	10,742,166.00	-	-	10,742,166.00
Less Accumulated Depreciation	(2,263,069.54)	-	-	(2,263,069.54)
	\$ 11,585,673.08	\$ -	\$ -	\$ 11,585,673.08
Other Assets				
Cash with County Treasurer	\$ 3,955.80	\$ -	\$ -	\$ 3,955.80
Prepaid Expense	5,970.82	-	-	5,970.82
Property Tax Receivable	27,474.81	-	-	27,474.81
	\$ 37,401.43	\$ -	\$ -	\$ 37,401.43
TOTAL ASSETS	\$ 13,109,862.58	\$ 568,784.21	\$ 443,954.66	\$ 14,122,601.45
LIABILITIES				
Current Liabilities				
Accounts Payable	\$ 6,810.83	\$ -	\$ -	\$ 6,810.83
Other Current Liab				
Accrued Expenses	29,212.50	-	-	29,212.50
Accrued Vacation	26,469.32	-	-	26,469.32
Deferred Grant - State	-	-	-	-
Deferred Property Tax	27,474.81	-	-	27,474.81
Payroll Liabilities	374.93	-	-	374.93
Wages Payable	9,217.12	-	-	9,217.12
Total Other Current Liab	\$ 92,748.68	\$ -	\$ -	\$ 92,748.68
Long Term Liabilities				
Bonds Payable, 2012	\$ 6,990,000.00	\$ (725,000.00)	\$ -	\$ 6,265,000.00
Total Long Term Liabilities	\$ 6,990,000.00	\$ (725,000.00)	\$ -	\$ 6,265,000.00
Total Liabilities	\$ 7,089,559.51	\$ (725,000.00)	\$ -	\$ 6,364,559.51
Fund Balance - of 1/1/18				
Investment in Capital Assets	\$ 4,481,675.80	\$ -	\$ -	\$ 4,481,675.80
General Operating Fund	\$ 1,206,443.48	\$ -	\$ -	\$ 1,206,443.48
Restricted for Emergencies - Tabor Fund	42,500.00	-	-	42,500.00
Debt Repayment Fund	-	542,828.15	-	542,828.15
Less Bond Principle Payment	-	-	-	-
Capital Reserve Fund	-	-	401,976.54	401,976.54
Total Fund Balance	1,248,943.48	542,828.15	401,976.54	2,193,748.17
Fund Revenue/Expenditures				
Current Year-to-Date Revenue	\$ 1,536,231.77	\$ 940,773.64	\$ 90,548.48	\$ 2,567,553.89
Current Year-to-Date Expenditures	1,246,547.98	189,817.58	48,570.36	1,484,935.92
Net Current Year	289,683.79	750,956.06	41,978.12	1,082,617.97
Total Fund Balance - as of 11/30/18	1,538,627.27	1,293,784.21	443,954.66	3,276,366.14
Total Liabilities and Fund Balance	\$ 13,109,862.58	\$ 568,784.21	\$ 443,954.66	\$ 14,122,601.45

**Basalt Regional Library District
Profit & Loss Budget Performance
General Fund
November 2018**

		Nov 2018 Actuals	Jan-Nov 2018 Actuals	Previous Year Jan- Nov 2017 Actual	2018 Budget	Over/(Under) Budget	% of Annual Budget	2017 Year End Actuals	NOTES
General Operating Fund Balance 1/1/18 (Includes Tabor Reserve)			1,248,943.48	1,013,656.00					
General Fund:									
4005	General Operating Mill Levy								
4010	Eagle County	295.98	577,351.54	509,535.04	582,538.30	(5,186.76)	99.11%	541,102.71	
4020	Pitkin County	2,996.23	433,621.33	440,721.69	440,407.20	(6,785.87)	98.46%	467,897.02	
4030	Mill Levy Increase	1,126.73	345,893.99	318,888.82	350,000.00	(4,106.01)	98.83%	349,477.29	
4040	Tax Abatement	23.98	7,277.11	12,380.72	7,392.87	(115.76)	98.43%	13,144.08	
	Total General Operating Mill Levy	4,442.92	1,364,143.97	1,281,526.27	1,380,338.37	(16,194.40)	98.83%	1,371,621.10	
4100	MVSO - General Operating								
4110	Eagle County	7,674.94	61,052.78	57,103.62	40,000.00	21,052.78	152.63%	62,431.92	
4120	Pitkin County	6,344.56	33,635.97	34,889.70	35,000.00	(1,364.03)	96.10%	37,902.29	
	Total MVSO - General Operating	14,019.50	94,688.75	91,993.32	75,000.00	19,688.75	126.25%	100,334.21	
4200	Fines & Fees								
4205	Coffee Purchase	40.00	884.56	758.75	600.00	284.56	147.43%	864.75	
4210	Copies	646.57	8,008.00	7,580.35	7,000.00	1,008.00	114.40%	8,229.14	
4215	Earbuds	26.00	206.96	180.00	150.00	56.96	137.97%	200.00	
4220	Faxing	44.00	902.22	728.40	500.00	402.22	180.44%	792.00	
4230	Fines	822.49	13,784.01	17,343.31	20,000.00	(6,215.99)	68.92%	18,747.64	
4240	Guest Passes	13.00	239.40	165.30	200.00	39.40	119.70%	178.30	
4250	Meeting Room Rental	245.00	4,255.60	5,120.75	4,000.00	255.60	106.39%	5,608.25	
4260	Replacement Books	155.13	827.52	784.51	1,800.00	(972.48)	45.97%	813.50	
4270	Replacement Library Cards	10.00	271.00	304.19	300.00	(29.00)	90.33%	333.19	
4280	Test Proctoring	10.00	100.00	70.00	100.00	-	100.00%	70.00	
4290	Holy Cross Deposit Return/Member Equity	-	1,054.21	1,881.44	1,400.00	(345.79)	75.30%	1,881.44	
4295	CORE Refund	-	-	2,500.00	-	-	0.00%	2,500.00	
	Total Fines & Fees	2,012.19	30,533.48	37,417.00	36,050.00	(5,516.52)	84.70%	40,218.21	
4300	Earnings on investments								
4310	Colostrust Int Op Acct/Mill Levy	3,961.87	32,495.22	20,196.66	11,000.00	21,495.22	295.41%	22,485.31	
	Total Earnings on investments	3,961.87	32,495.22	20,196.66	11,000.00	21,495.22	295.41%	22,485.31	
4400	Contributions								
4410	Contributions - Adult	-	-	500.00	500.00	(500.00)	0.00%	500.00	
4420	Contributions - Music	-	625.00	4,285.00	5,000.00	(4,375.00)	12.50%	4,285.00	
4430	Contributions Outreach	-	75.00	100.00	500.00	(425.00)	15.00%	100.00	
4440	Contributions Youth Srv	-	-	500.00	500.00	(500.00)	0.00%	500.00	
4470	Grant - State of Colorado	-	4,653.00	2,115.00	4,691.00	(38.00)	99.19%	2,115.00	

**Basalt Regional Library District
Profit & Loss Budget Performance
General Fund
November 2018**

			Nov 2018 Actuals	Jan-Nov 2018 Actuals	Previous Year Jan- Nov 2017 Actual	2018 Budget	Over/(Under) Budget	% of Annual Budget	2017 Year End Actuals	NOTES
5300		Supplies								
5310		Office Supplies	494.24	8,261.29	8,245.61	9,000.00	(738.71)	91.79%	9,189.97	
5320		Technical Cataloging & Service	94.50	3,868.74	3,494.49	6,500.00	(2,631.26)	59.52%	6,821.50	
		Total Supplies	588.74	12,130.03	11,740.10	15,500.00	(3,369.97)	78.26%	16,011.47	
5350		Treasurer's fees								
5360		Eagle fees	30.14	23,252.72	22,047.72	22,726.13	526.59	102.32%	22,091.74	
5370		Pitkin fees	186.65	26,888.58	26,709.40	30,770.17	(3,881.59)	87.39%	27,039.96	
		Total Treasurer's fees	216.79	50,141.30	48,757.12	53,496.30	(3,355.00)	93.73%	49,131.70	
		Total Administration	4,743.62	101,857.13	126,977.77	146,396.30	(44,539.17)	69.58%	138,240.71	
5400		Facility Expenses								
5410		Janitorial	-	41,566.93	45,595.00	49,750.00	(8,183.07)	83.55%	49,740.00	monthly contract
5420		Janitorial Supplies	497.56	5,005.59	3,912.63	6,000.00	(994.41)	83.43%	3,961.58	
5430		Landscaping	-	12,429.38	9,427.75	9,000.00	3,429.38	138.10%	9,427.75	contract
5440		Maintenance *Detailed List Attached	150.00	19,301.41	15,862.60	25,000.00	(5,698.59)	77.21%	16,487.20	
5450		Mat Cleaning	56.08	675.04	635.90	700.00	(24.96)	96.43%	690.66	monthly cleaning of floor mats
5460		Snow Removal	4,400.00	4,400.00	78.75	5,000.00	(600.00)	88.00%	4,478.75	contract
		Total Facility Expenses (Maintenance)	5,103.64	83,378.35	75,512.63	95,450.00	(12,071.65)	87.35%	84,785.94	
5500		Utilities								
5510		Electric	581.18	6,797.98	6,110.60	9,270.00	(2,472.02)	73.33%	6,366.09	Holy Cross - monthly
5515		Compost Collection System	50.00	655.50	-	600.00	55.50	109.25%	-	new contract
5520		Gas	25.28	5,024.26	4,925.89	10,815.00	(5,790.74)	46.46%	5,799.57	Black Hills - monthly
5540		Sanitation	-	2,640.00	2,640.00	3,700.00	(1,060.00)	71.35%	2,640.00	Basalt Sanitation - Quarterly advance
5550		Telephone	-	5,604.62	5,556.54	6,600.00	(995.38)	84.92%	6,649.94	Centurylink - monthly
5560		Trash	437.87	4,356.21	4,554.22	4,700.00	(343.79)	92.69%	4,996.05	Waste Mgt - monthly
5570		Water	-	4,244.79	2,854.27	3,000.00	1,244.79	141.49%	3,461.33	Town of Basalt - Quarterly arrears
		Total Utilities	1,094.33	29,323.36	26,641.52	38,685.00	(9,361.64)	75.80%	29,912.98	
		Total Facility Expenses	6,197.97	112,701.71	102,154.15	134,135.00	(21,433.29)	84.02%	114,698.92	
5600		Library Programs								
5610		Adult	50.00	3,246.10	2,764.03	3,000.00	246.10	108.20%	2,814.03	
5620		Children's	150.00	4,031.58	4,416.37	4,500.00	(468.42)	89.59%	4,712.35	
5625		Children's Program Materials	-	2,154.27	-	3,000.00	(845.73)	71.81%	-	purchases for summer reading program
5630		Community	59.53	2,666.66	5,714.78	4,450.00	(1,783.34)	59.92%	6,513.82	
5640		Music	385.71	10,126.96	9,481.18	10,000.00	126.96	101.27%	9,945.33	

**Basalt Regional Library District
Profit & Loss Budget Performance
General Fund
November 2018**

			Nov 2018 Actuals	Jan-Nov 2018 Actuals	Previous Year Jan- Nov 2017 Actual	2018 Budget	Over/(Under) Budget	% of Annual Budget	2017 Year End Actuals	NOTES
5650		Outreach	-	60.93	338.04	-	60.93	0.00%	406.25	
5633		Outreach Advertising	-	3,768.08	3,190.00	3,700.00	68.08	101.84%	3,190.00	annual contract paid in full for year
5635		Volunteers	-	400.00	-	550.00	(150.00)	72.73%	450.00	
5660		Young Adult	-	3,748.23	3,429.97	4,550.00	(801.77)	82.38%	3,839.87	
5670		Young Adult - State of Colorado Grant	-	4,654.55	2,056.68	4,691.00	(36.45)	99.22%	2,102.66	Linda - for progams with state funds
5675		Young Adult - Gale Student Resources Grant	-	-	-	1,200.00	(1,200.00)	100.00%	-	
		Total Library Programs	645.24	34,857.36	31,391.05	39,641.00	(4,783.64)	87.93%	33,974.31	
5700		Technology & Equipment								
5710		Copiers & Equipment								
5730		Lease	336.61	2,511.90	1,185.60	3,000.00	(488.10)	83.73%	1,301.75	monthly
5740		Service Agreement	-	3,619.55	2,528.73	3,500.00	119.55	103.42%	2,528.73	***includes copy overages (new line item)?
5750		Supplies	355.28	4,200.48	6,789.61	7,000.00	(2,799.52)	60.01%	6,789.61	
		Total Copiers & Equipment	691.89	10,331.93	10,503.94	13,500.00	(3,168.07)	76.53%	10,620.09	
5760		Marmot ILS System	-	68,492.63	85,224.59	91,500.00	(23,007.37)	74.86%	85,224.59	quarterly invoicing / 1st - 3rd qrts paid
5770		Miscellaneous Parts	-	1,975.57	3,092.79	3,000.00	(1,024.43)	65.85%	3,881.67	includes adobe purchase = \$360
5780		Support & Service Agreements								
5790		Self Check	-	-	-	10,000.00	(10,000.00)	0.00%	-	will be zero in 2018-included in Marmot
5795		Emma	168.00	1,936.40	-	2,040.00	(103.60)	94.92%	-	
5800		Envisionware	-	-	-	600.00	(600.00)	0.00%	-	
5803		Hoote Suite	-	228.00	-	240.00	(12.00)	95.00%	-	annual contract paid
5805		Magisto	-	-	-	480.00	(480.00)	0.00%	-	
5810		Timeclock	-	306.40	584.00	280.00	26.40	109.43%	584.00	annual contract paid
5820		Web Calendar/EMS	-	1,656.95	2,978.53	2,200.00	(543.05)	75.32%	3,160.53	
		Total Support & Service Agreements	168.00	4,127.75	3,562.53	15,840.00	(11,712.25)	26.06%	3,744.53	
5830		Tech Labor & Repair	-	279.97	1,490.00	3,000.00	(2,720.03)	9.33%	1,490.00	
		Total Technology	859.89	85,207.85	103,873.85	126,840.00	(41,632.15)	67.18%	104,960.88	
5900		Collections								
5910		Audio								
5920		Adult BCD	181.47	7,356.25	3,838.40	7,500.00	(143.75)	98.08%	7,549.32	
5930		Youth Audio	-	1,840.22	1,881.10	2,200.00	(359.78)	83.65%	1,945.59	
		Total Audio	181.47	9,196.47	5,719.50	9,700.00	(503.53)	94.81%	9,494.91	
6000		Books & Magazines								
6010		Adult fiction books	75.72	8,679.01	10,139.88	11,000.00	(2,320.99)	78.90%	10,237.70	
6020		Adult non-fiction books	679.97	10,404.22	11,188.74	11,000.00	(595.78)	94.58%	11,327.99	

Basalt Regional Library District
Bond Repayment Fund
Profit & Loss Budget Performance
November 2018

			Nov 2018 Actuals	Jan-Nov 2018 Actuals	Previous Year Jan-Nov 2017 Actual	2018 Budget	Over/(Under) Budget	% of Annual Budget	2017 Year End Actuals	NOTES
Bond Repayment Fund Balance 1/1/18				542,828.18	522,974.00					
Bond Repayment Fund:										
		Interest Earned - Bond Repayment	517.39	15,333.85	4,394.03	-	15,333.85	100.0%	5,087.51	
		Mill Levy Debt Repayment					-			
		Eagle County	645.92	525,513.40	494,572.08	533,435.45	(7,922.05)	98.52%	495,492.51	
		Pitkin County	3,223.03	399,926.39	505,260.13	403,284.75	(3,358.36)	99.17%	428,457.43	
		Total Mill Levy Debt Repayment	3,868.95	925,439.79	999,832.21	936,720.20	(11,280.41)	98.8%	923,949.94	
		Total Debt Service Fund	4,386.34	940,773.64	1,004,226.24	936,720.20	4,053.44	100.43%	929,037.45	
		Total Bond Repayment Fund Income	4,386.34	940,773.64	1,004,226.24	936,720.20	4,053.44	100.43%	929,037.45	
		Expense								
		Bond Interest	77,015.63	154,031.26	168,031.26	154,031.26	-	100.0%	168,031.26	
		Treasurer's Fees								
		Eagle County	20.47	15,788.54	14,892.71	16,003.06	(214.52)	98.66%	14,922.35	
		Pitkin County	172.30	19,997.78	25,924.55	20,164.24	(166.46)	99.17%	26,229.69	
		Total Treasurer's Fees	192.77	35,786.32	40,817.26	36,167.30	(380.98)	98.95%	41,152.04	
		Total Bond Repayment Fund Expense	77,208.40	189,817.58	208,848.52	190,198.56	(380.98)	99.8%	209,183.30	
		Net Bond Repayment Principle Loan Payment	-	725,000.00	700,000.00	725,000.00	-	100.0%	700,000.00	
		Net Bond Repayment Fund	(72,822.06)	25,956.06	95,377.72	21,521.64	4,434.42	120.6%	19,854.15	
Bond Repayment Fund Balance 11/30/18				568,784.24	618,351.72					
**2018 Bond Repayment Schedule:										
		5/1/18 - Series 2012 Interest		77,015.63						
		11/1/18 - Series 2012 Interest		77,015.63						
		11/1/18 - Series 2012 Principle		725,000.00						

**Basalt Regional Library District
General Fund
Maintenance Detail
as of November 30, 2018**

Maintenance Expenditure Detail				
	Month	Vendor	Detail	Amount
	January			
		Acme Alarm Company	2018 Test and Inspection	530.00
		Ann Scott	Reimburse for Breakroom Furniture	178.40
		Grizzly Creek Enterpr	remove bulliten boards / shelving	244.00
		Roto Rooter Plumbing	scheduled maintenance for restrooms	659.00
	Total January			1,611.40
	February			
		Ace Roofing	roof repairs	3,200.00
		Aspen Upholstery	balance of cushion upholstery	899.96
		Grizzly Creek	remove televisions/shelving/maint	702.00
	Total February			4,801.96
	March			
		Acme Alarm Company	2nd quarter monitoring	99.00
		Grizzly Creek	patch drywall / painting / shelving	600.00
	Total March			699.00
	April			
		Two Peaks Electrical	troubleshoot and replace lights/receptacle	1,080.00
		Grizzly Creek	move shelving / dismantel desk	225.00
	Total April			1,305.00
	May			
		Joes Mechanical Serv	cooling system	998.25
		Joes Mechanical Serv	troubleshoot toilet	182.93
	Total May			1,181.18
	June			
		ABCD Soderberg	troubleshoot water issues	461.25
		Acme Alarm Company	3rd quarter monitoring	99.00
		Axelman Mechanical	repair cooling system	899.00
		Johnson Controls	install panic alert / service 6/14-8/31/18	427.33
		Grizzly Creek	build stage for concert	160.00
		Orkin	quarterly pest control	417.37
	Total June			2,463.95
	July			
		Flame Out Fire Protection	backflow inspection	935.00
		Joes Mechanical Service	cooling system	751.28
	Total July			1,686.28
	Aug			
		Grizzly Creek	assemble dvd unit / mini shelf / ductwork	260.00
		Johnson Controls Sec	service for panic button 9/1-11/30/18	150.00
	Total Aug			410.00
	Sept			
		Acme Alarm	4th quarter monitoring	99.00
		Roto Rooter Plumbing	maintenance on restrooms	659.00
		Grizzly Creek	set up and take down stage in community room	40.00
		Joes Mechanical	replace mower for blower	1,139.37
	Total Sept			1,937.37

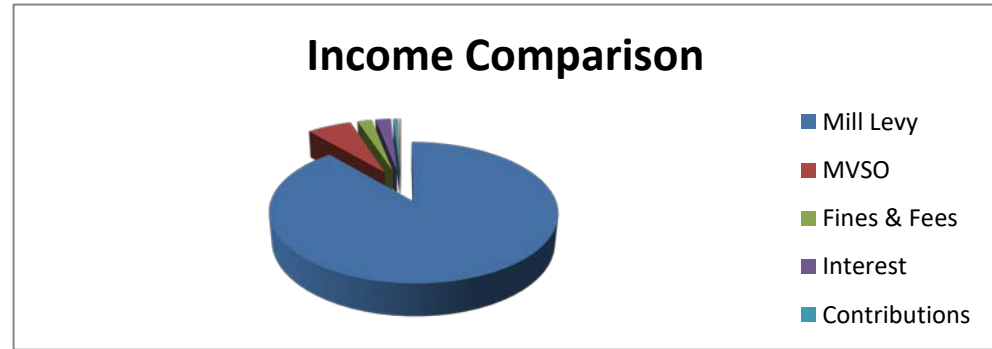
**Basalt Regional Library District
General Fund
Maintenance Detail
as of November 30, 2018**

Maintenance Expenditure Detail				
	Month	Vendor	Detail	Amount
	Oct			
		Roto Rooter Plumbing	men's restroom	209.00
		Axelman Mechanical	fall maintenance on heating system	549.77
		Axelman Mechanical	repairs for air handler / overflow drain	2,038.00
		Grizzly Creek	set up stage / install handrail	258.50
	Oct			3,055.27
	Nov			
		Johnson Controls	service for panic button 12/1-2/2	150.00
	Nov			150.00
		Electrical		1,080.00
		Fire Sprinklers		-
		Maintenance Testing		935.00
		Miscellaneous		6,402.17
		Pest Control		417.37
		Plumbing/HVAC		7,266.60
		Roof Repairs		3,200.00
		Window Cleaning		-
	Total			19,301.14

**Basalt Regional Library District
Nov-18**

Income Comparison

	as of 11/30/18	
Mill Levy	1,364,144	89%
MVSO	94,689	6%
Fines & Fees	30,533	2%
Interest	32,495	2%
Contributions	10,541	1%
Restricted	3,830	0%
Total	1,536,232	100%



Expense Comparison

	as of 11/30/18	
Administration	101,857	9%
Facility	112,702	10%
Programs	34,857	3%
Technology	85,208	7%
Collections	96,840	8%
Payroll	735,084	63%
Total	1,166,548	100%

