

Basalt Regional Library District
Balance Sheet
as of December 31, 2018 - Preliminary

	General Operating Fund	Bond Repayment Fund	Capital Reserve Fund	Total Balance
ASSETS				
Current Assets				
Cash in Banks				
Alpine Bank #0127	\$ 63,391.59	\$ -	\$ -	\$ 63,391.59
Colo Trust - Bond Repayment #8002	-	268,090.53	-	268,090.53
Colo Trust - Tabor Reserve #8003	43,949.81	-	-	43,949.81
Colo Trust - Operating Fund #8004	1,246,069.41	305,772.06	-	1,551,841.47
Colo Trust - Capital Rsv Fund #8005	51,411.40	-	444,998.95	496,410.35
Total Current Assets	\$ 1,404,822.21	\$ 573,862.59	\$ 444,998.95	\$ 2,423,683.75
Fixed Assets				
Land	\$ 1,319,613.00	\$ -	\$ -	\$ 1,319,613.00
Books	1,516,895.13	-	-	1,516,895.13
Equipment and Fixtures	270,068.49	-	-	270,068.49
Building	10,742,166.00	-	-	10,742,166.00
Less Accumulated Depreciation	(2,263,069.54)	-	-	(2,263,069.54)
	\$ 11,585,673.08	\$ -	\$ -	\$ 11,585,673.08
Other Assets				
Cash with County Treasurer	\$ 3,955.80	\$ -	\$ -	\$ 3,955.80
Prepaid Expense	16,226.95	-	-	16,226.95
Property Tax Receivable	21,333.23	-	-	21,333.23
	\$ 41,515.98	\$ -	\$ -	\$ 41,515.98
TOTAL ASSETS	\$ 13,032,011.27	\$ 573,862.59	\$ 444,998.95	\$ 14,050,872.81
LIABILITIES				
Current Liabilities				
Accounts Payable	\$ 50,913.75	\$ -	\$ -	\$ 50,913.75
Other Current Liab				
Accrued Expenses	29,212.50	-	-	29,212.50
Accrued Vacation	26,469.32	-	-	26,469.32
Deferred Grant - State	4,746.00	-	-	4,746.00
Deferred Property Tax	21,333.23	-	-	21,333.23
Payroll Liabilities	218.59	-	-	218.59
Wages Payable	9,217.12	-	-	9,217.12
Total Other Current Liab	\$ 91,196.76	\$ -	\$ -	\$ 91,196.76
Long Term Liabilities				
Bonds Payable, 2012	\$ 6,265,000.00	\$ -	\$ -	\$ 6,265,000.00
Total Long Term Liabilities	\$ 6,265,000.00	\$ -	\$ -	\$ 6,265,000.00
Total Liabilities	\$ 6,407,110.51	\$ -	\$ -	\$ 6,407,110.51
Fund Balance - of 1/1/18				
Investment in Capital Assets	\$ 5,220,708.96	\$ -	\$ -	\$ 5,220,708.96
General Operating Fund	\$ 1,206,443.48	\$ -	\$ -	\$ 1,206,443.48
Restricted for Emergencies - Tabor Fund	42,500.00	-	-	42,500.00
Debt Repayment Fund	-	542,828.15	-	542,828.15
Less Bond Principle Payment	-	(725,000.00)	-	(725,000.00)
Capital Reserve Fund	-	-	401,976.54	401,976.54
Total Fund Balance	1,248,943.48	(182,171.85)	401,976.54	1,468,748.17
Fund Revenue/Expenditures				
Current Year-to-Date Revenue	\$ 1,548,631.69	\$ 945,869.32	\$ 91,592.77	\$ 2,586,093.78
Current Year-to-Date Expenditures	1,393,383.37	189,834.88	48,570.36	1,631,788.61
Net Current Year	155,248.32	756,034.44	43,022.41	954,305.17
Total Fund Balance - as of 12/31/18	1,404,191.80	573,862.59	444,998.95	2,423,053.34
Total Liabilities and Fund Balance	\$ 13,032,011.27	\$ 573,862.59	\$ 444,998.95	\$ 14,050,872.81

**Basalt Regional Library District
Profit & Loss Budget Performance
General Fund
Jan-Dec 2018 - Preliminary**

		Dec 2018 Actuals	Jan-Dec 2018 Actuals	Previous Year Jan- Dec 2017 Actual	2018 Budget	Over/(Under) Budget	% of Annual Budget	2017 Year End Actuals	NOTES
General Operating Fund Balance 1/1/18 (Includes Tabor Reserve)			1,248,943.48	1,013,656.00					
General Fund:									
4005	General Operating Mill Levy								
4010	Eagle County	854.51	577,351.54	541,102.71	582,538.30	(5,186.76)	99.11%	541,102.71	additional mill levy to receive for 2018 in
4020	Pitkin County	2,215.82	434,222.75	467,897.02	440,407.20	(6,184.45)	98.60%	467,897.02	Jan/Feb
4030	Mill Levy Increase	1,071.44	346,850.00	349,477.29	350,000.00	(3,150.00)	99.10%	349,477.29	
4040	Tax Abatement	22.81	7,327.81	13,144.08	7,392.87	(65.06)	99.12%	13,144.08	
	Total General Operating Mill Levy	4,164.58	1,365,752.10	1,371,621.10	1,380,338.37	(14,586.27)	98.94%	1,371,621.10	
4100	MVSO - General Operating								
4110	Eagle County	4,632.07	65,684.85	62,431.92	40,000.00	25,684.85	164.21%	62,431.92	
4120	Pitkin County	49.29	33,685.26	37,902.29	35,000.00	(1,314.74)	96.24%	37,902.29	
	Total MVSO - General Operating	4,681.36	99,370.11	100,334.21	75,000.00	24,370.11	132.49%	100,334.21	
4200	Fines & Fees								
4205	Coffee Purchase	66.00	950.56	864.75	600.00	350.56	158.43%	864.75	
4210	Copies	630.50	8,638.50	8,229.14	7,000.00	1,638.50	123.41%	8,229.14	
4215	Earbuds	22.75	229.71	200.00	150.00	79.71	153.14%	200.00	
4220	Faxing	54.00	956.22	792.00	500.00	456.22	191.24%	792.00	
4230	Fines	672.76	14,456.77	18,747.64	20,000.00	(5,543.23)	72.28%	18,747.64	under budget due to change to youth fees
4240	Guest Passes	20.00	259.40	178.30	200.00	59.40	129.70%	178.30	
4250	Meeting Room Rental	225.00	4,480.60	5,608.25	4,000.00	480.60	112.02%	5,608.25	
4260	Replacement Books	89.94	917.46	813.50	1,800.00	(882.54)	50.97%	813.50	
4270	Replacement Library Cards	2.00	273.00	333.19	300.00	(27.00)	91.00%	333.19	
4280	Test Proctoring	40.00	140.00	70.00	100.00	40.00	140.00%	70.00	
4290	Holy Cross Deposit Return/Member Equity	-	1,054.21	1,881.44	1,400.00	(345.79)	75.30%	1,881.44	
4295	CORE Refund	-	-	2,500.00	-	-	0.00%	2,500.00	
	Total Fines & Fees	1,822.95	32,356.43	40,218.21	36,050.00	(3,693.57)	89.75%	40,218.21	
4300	Earnings on investments								
4310	Colostrust Int Op Acct/Mill Levy	4,107.98	36,603.20	22,485.31	11,000.00	25,603.20	332.76%	22,485.31	Colo Trust - higher interest rates/mill levy
	Total Earnings on investments	4,107.98	36,603.20	22,485.31	11,000.00	25,603.20	332.76%	22,485.31	
4400	Contributions								
4410	Contributions - Adult	-	-	500.00	500.00	(500.00)	0.00%	500.00	
4420	Contributions - Music	-	625.00	4,285.00	5,000.00	(4,375.00)	12.50%	4,285.00	
4430	Contributions Outreach	-	75.00	100.00	500.00	(425.00)	15.00%	100.00	
4440	Contributions Youth Srv	-	-	500.00	500.00	(500.00)	0.00%	500.00	
4470	Grant - State of Colorado	-	4,653.00	2,115.00	4,691.00	(38.00)	99.19%	2,115.00	

**Basalt Regional Library District
Profit & Loss Budget Performance
General Fund
Jan-Dec 2018 - Preliminary**

			Dec 2018 Actuals	Jan-Dec 2018 Actuals	Previous Year Jan- Dec 2017 Actual	2018 Budget	Over/(Under) Budget	% of Annual Budget	2017 Year End Actuals	NOTES
5300	Supplies									
5310	Office Supplies		555.85	8,880.47	9,189.97	9,000.00	(119.53)	98.67%	9,189.97	
5320	Technical Cataloging & Service		94.50	5,939.36	6,821.50	6,500.00	(560.64)	91.37%	6,821.50	
	Total Supplies		650.35	14,819.83	16,011.47	15,500.00	(680.17)	95.61%	16,011.47	
5350	Treasurer's fees									
5360	Eagle fees		47.62	23,300.34	22,091.74	22,726.13	574.21	102.53%	22,091.74	fees are also calculated on MVSO received
5370	Pitkin fees		145.29	26,725.00	27,039.96	30,770.17	(4,045.17)	86.85%	27,039.96	
	Total Treasurer's fees		192.91	50,025.34	49,131.70	53,496.30	(3,470.96)	93.51%	49,131.70	
	Total Administration		25,305.46	133,883.37	138,240.71	146,396.30	(12,512.93)	91.45%	138,240.71	
5400	Facility Expenses									
5410	Janitorial		4,145.00	49,730.00	49,740.00	49,750.00	(20.00)	99.96%	49,740.00	monthly contract
5420	Janitorial Supplies		48.95	5,494.49	3,961.58	6,000.00	(505.51)	91.57%	3,961.58	
5430	Landscaping		-	12,429.38	9,427.75	9,000.00	3,429.38	138.10%	9,427.75	additional work - mulch / gravel
5440	Maintenance *Detailed List Attached		929.00	23,341.40	16,487.20	25,000.00	(1,658.60)	93.37%	16,487.20	list attached
5450	Mat Cleaning		56.50	731.54	690.66	700.00	31.54	104.51%	690.66	monthly cleaning of floor mats
5460	Snow Removal		-	4,400.00	4,478.75	5,000.00	(600.00)	88.00%	4,478.75	annual contract
	Total Facility Expenses (Maintenance)		5,179.45	96,126.81	84,785.94	95,450.00	676.81	100.71%	84,785.94	
5500	Utilities									
5510	Electric		485.71	7,283.69	6,366.09	9,270.00	(1,986.31)	78.57%	6,366.09	Holy Cross - monthly
5515	Compost Collection System		50.00	705.50	-	600.00	105.50	117.58%	-	new contract
5520	Gas		1,058.00	6,082.26	5,799.57	10,815.00	(4,732.74)	56.24%	5,799.57	Black Hills - monthly
5540	Sanitation		-	2,640.00	2,640.00	3,700.00	(1,060.00)	71.35%	2,640.00	Basalt Sanitation - Quarterly advance
5550	Telephone		594.64	6,199.26	6,649.94	6,600.00	(400.74)	93.93%	6,649.94	Centurylink - monthly
5560	Trash		435.33	4,791.54	4,996.05	4,700.00	91.54	101.95%	4,996.05	Waste Mgt - monthly
5570	Water		1,015.84	5,260.63	3,461.33	3,000.00	2,260.63	175.35%	3,461.33	Town of Basalt - increase in water fees
	Total Utilities		3,639.52	32,962.88	29,912.98	38,685.00	(5,722.12)	85.21%	29,912.98	
	Total Facility Expenses		8,818.97	129,089.69	114,698.92	134,135.00	(5,045.31)	96.24%	114,698.92	
5600	Library Programs									
5610	Adult		50.00	3,296.10	2,814.03	3,000.00	296.10	109.87%	2,814.03	
5620	Children's		66.29	4,492.87	4,712.35	4,500.00	(7.13)	99.84%	4,712.35	
5625	Children's Program Materials		654.60	2,838.39	-	3,000.00	(161.61)	94.61%	-	purchases for summer reading program
5630	Community		702.04	4,339.39	6,513.82	4,450.00	(110.61)	97.51%	6,513.82	
5640	Music		41.26	10,496.89	9,945.33	10,000.00	496.89	104.97%	9,945.33	

**Basalt Regional Library District
Profit & Loss Budget Performance
General Fund
Jan-Dec 2018 - Preliminary**

			Dec 2018 Actuals	Jan-Dec 2018 Actuals	Previous Year Jan- Dec 2017 Actual	2018 Budget	Over/(Under) Budget	% of Annual Budget	2017 Year End Actuals	NOTES
5650		Outreach	-	-	406.25	-	-	0.00%	406.25	
5633		Outreach Advertising	-	3,768.08	3,190.00	3,700.00	68.08	101.84%	3,190.00	annual contract paid in full for year
5635		Volunteers	302.92	894.90	450.00	550.00	344.90	162.71%	450.00	
5660		Young Adult	307.18	4,174.34	3,839.87	4,550.00	(375.66)	91.74%	3,839.87	
5670		Young Adult - State of Colorado Grant	-	4,654.55	2,102.66	4,691.00	(36.45)	99.22%	2,102.66	
5675		Young Adult - Gale Student Resources Grant	-	-	-	1,200.00	(1,200.00)	100.00%	-	
		Total Library Programs	2,124.29	38,955.51	33,974.31	39,641.00	(685.49)	98.27%	33,974.31	
5700		Technology & Equipment								
5710		Copiers & Equipment								
5730		Lease	414.42	3,902.07	1,301.75	3,000.00	902.07	130.07%	1,301.75	lease for additional copier - 2 leases
5740		Service Agreement	-	3,619.55	2,528.73	3,500.00	119.55	103.42%	2,528.73	includes copy overages
5750		Supplies	311.85	4,637.76	6,789.61	7,000.00	(2,362.24)	66.25%	6,789.61	
		Total Copiers & Equipment	726.27	12,159.38	10,620.09	13,500.00	(1,340.62)	90.07%	10,620.09	
5760		Marmot ILS System	-	90,888.34	85,224.59	91,500.00	(611.66)	99.33%	85,224.59	quarterly invoicing
5770		Miscellaneous Parts	783.80	2,563.65	3,881.67	3,000.00	(436.35)	85.46%	3,881.67	
5780		Support & Service Agreements								
5790		Self Check	-	-	-	10,000.00	(10,000.00)	0.00%	-	will be zero in 2018-included in Marmot
5795		Emma	168.00	2,104.40	-	2,040.00	64.40	103.16%	-	
5800		Envisionware	-	-	-	600.00	(600.00)	0.00%	-	
5803		Hoote Suite	-	228.00	-	240.00	(12.00)	95.00%	-	annual contract paid
5805		Magisto	-	-	-	480.00	(480.00)	0.00%	-	
5810		Timeclock	-	306.40	584.00	280.00	26.40	109.43%	584.00	annual contract paid
5820		Web Calendar/EMS	110.40	2,022.32	3,160.53	2,200.00	(177.68)	91.92%	3,160.53	
		Total Support & Service Agreements	278.40	4,661.12	3,744.53	15,840.00	(11,178.88)	29.43%	3,744.53	
5830		Tech Labor & Repair	349.35	1,199.58	1,490.00	3,000.00	(1,800.42)	39.99%	1,490.00	
		Total Technology	2,137.82	111,472.07	104,960.88	126,840.00	(15,367.93)	87.88%	104,960.88	
5900		Collections								
5910		Audio								
5920		Adult BCD	228.73	7,655.37	7,549.32	7,500.00	155.37	102.07%	7,549.32	
5930		Youth Audio	258.89	2,099.11	1,945.59	2,200.00	(100.89)	95.41%	1,945.59	
		Total Audio	487.62	9,754.48	9,494.91	9,700.00	54.48	100.56%	9,494.91	
6000		Books & Magazines								
6010		Adult fiction books	1,033.53	11,044.61	10,237.70	11,000.00	44.61	100.41%	10,237.70	
6020		Adult non-fiction books	291.11	11,150.45	11,327.99	11,000.00	150.45	101.37%	11,327.99	

**Basalt Regional Library District
Profit & Loss Budget Performance
General Fund
Jan-Dec 2018 - Preliminary**

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6030		Juvenile Fiction	-	6,756.79	7,131.50	7,000.00	(243.21)	96.53%	7,131.50	
6040		Juvenile Non-Fiction	628.74	2,900.73	2,406.08	3,000.00	(99.27)	96.69%	2,406.08	
6045		Large Print	735.84	1,092.25	-	1,800.00	(707.75)	60.68%	-	
6050		Print Subscriptions	-	7,979.02	8,471.27	9,900.00	(1,920.98)	80.60%	8,471.27	
6055		Replacement Books - Purchased	265.43	528.36	-	1,800.00	(1,271.64)	29.35%	-	
6060		Spanish adult fiction	-	847.84	1,204.86	1,000.00	(152.16)	84.78%	1,204.86	
6070		Spanish adult non-fiction	828.00	1,542.96	1,794.30	1,500.00	42.96	102.86%	1,794.30	
6080		Spanish children's books	794.82	2,225.89	969.46	3,000.00	(774.11)	74.20%	969.46	
6090		Spanish juvenile books	-	-	2,627.77	-	-	0.00%	2,627.77	
6100		YA Fiction	84.42	7,116.50	6,132.14	6,700.00	416.50	106.22%	6,132.14	
6110		YA Non-Fiction	23.48	1,001.13	497.39	930.00	71.13	107.65%	497.39	
		Total Books	4,685.37	54,186.53	52,800.46	58,630.00	(4,443.47)	92.42%	52,800.46	
		Restricted Funds								
		Restricted Funds Expense - Friends/Foundation	100.60	4,364.54	4,779.61	-	4,364.54	0.00%	4,779.61	
		Total Restricted Funds	100.60	4,364.54	4,779.61	-	4,364.54	0.00%	4,779.61	
6200		Digital Resources								
6210		Annual Subscriptions								
6220		Ancestry.com	-	1,620.00	1,560.00	1,575.00	45.00	102.86%	1,560.00	annual contract paid
6230		Culturegrams	-	1,180.00	1,140.00	1,200.00	(20.00)	98.33%	1,140.00	annual contract paid
6240		Ency Britannica	-	-	-	300.00	(300.00)	0.00%	-	
6245		Gale Student Resources	-	1,215.90	-	1,200.00	15.90	101.33%	-	annual contract paid
6250		Gale Public	-	-	-	2,050.00	(2,050.00)	0.00%	-	
6255		LYNDA - Database	-	4,140.00	-	4,140.00	-	100.00%	-	annual contract paid
6260		Lynx, statewide database package	-	-	2,045.73	-	-	0.00%	2,045.73	
6270		Mango Languages	-	1,183.88	1,230.00	1,184.00	(0.12)	99.99%	1,230.00	annual contract paid
6275		New York Times	-	1,279.20	1,246.30	1,300.00	(20.80)	98.40%	1,246.30	annual contract paid
6280		Tumblebooks	-	-	-	500.00	(500.00)	0.00%	-	
6290		Overdrive Advantage	-	3,545.87	5,400.80	5,000.00	(1,454.13)	70.92%	5,400.80	
6300		Downloadable Titles								
6305		Kanopy	-	3,000.00	-	3,000.00	-	100.00%	-	annual contract paid
6310		One Click Digital	-	-	2,104.75	-	-	0.00%	2,104.75	
6320		Overdrive	1,258.42	8,310.97	5,479.78	9,500.00	(1,189.03)	87.48%	5,479.78	
6330		Zinio	-	2,000.00	2,000.00	2,000.00	-	100.00%	2,000.00	annual contract paid
		Total Digital Resources	1,258.42	27,475.82	22,207.36	32,949.00	(5,473.18)	83.39%	22,207.36	
6400		Music								
6410		Adult Music	107.22	1,574.12	1,539.76	1,550.00	24.12	101.56%	1,539.76	

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General Fund
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6420		Juvenile Music		-	221.35	650.68	775.00	(553.65)	28.56%	650.68	
		Total Music		107.22	1,795.47	2,190.44	2,325.00	(529.53)	77.22%	2,190.44	
6500		Video									
6510		Adult Video		27.76	8,138.11	8,412.08	8,600.00	(461.89)	94.63%	8,412.08	
6520		Spanish Video		-	-	829.99	-	-	0.00%	829.99	
6530		Juvenile Video		-	1,292.76	1,545.38	2,060.00	(767.24)	62.76%	1,545.38	
6540		YA Video		-	288.30	-	200.00	88.30	144.15%	-	
		Total Video		27.76	9,719.17	10,787.45	10,860.00	(1,140.83)	89.50%	10,787.45	
		Total Collections		6,666.99	107,296.01	102,260.23	114,464.00	(11,532.53)	93.74%	102,260.23	
		Total Operating expenses		45,053.53	520,696.65	494,135.05	561,476.30	(40,779.65)	92.74%	494,135.05	
6900		Payroll Expenses						-			
6910		Payroll		48,824.73	673,555.60	626,749.87	710,002.00	(36,446.40)	94.87%	626,749.87	under budget due to staffing changes
6920		Payroll Service		469.20	4,010.92	4,145.85	4,000.00	10.92	100.27%	4,145.85	
6930		Payroll Taxes		4,016.16	53,127.67	48,439.15	57,400.00	(4,272.33)	92.56%	48,439.15	matching taxes / unemployment
6940		Retirement Plan		1,646.27	21,657.55	25,165.83	23,465.00	(1,807.45)	92.30%	25,165.83	matching of employee contribution
6950		Health Insurance		3,046.01	40,334.98	36,508.60	42,610.00	(2,275.02)	94.66%	36,508.60	library portion
6980		Director Search		-	-	2,680.52	-	-	0.00%	2,680.52	
		Total Payroll Expenses		58,002.37	792,686.72	743,689.82	837,477.00	(44,790.28)	94.65%	743,689.82	
		Total Expense		103,055.90	1,313,383.37	1,237,824.87	1,398,953.30	(85,569.93)	93.88%	1,237,824.87	
		Net General Fund Income/(Loss) Prior to Capital Rsv Allocation		(88,099.53)	235,248.32	315,287.48	116,326.07	118,922.25	202.23%	315,287.48	
		Allocation to Capital Reserve Outlay		-	80,000.00	80,000.00	80,000.00	-	100.00%	80,000.00	
		Net General Fund Income/(Loss)After Capital Reserve Allocation		(88,099.53)	155,248.32	235,287.48	36,326.07			235,287.48	
		General Fund Balance 12/31/18			1,404,191.80	1,248,943.48					

Basalt Regional Library District
Bond Repayment Fund
Profit & Loss Budget Performance
Jan-Dec 2018 - Preliminary

			Dec 2018 Actuals	Jan-Dec 2018 Actuals	Previous Year Jan-Dec 2017 Actual	2018 Budget	Over/(Under) Budget	% of Annual Budget	2017 Year End Actuals
Bond Repayment Fund Balance 1/1/18				542,828.18	522,974.00				
Bond Repayment Fund:									
		Interest Earned - Bond Repayment	562.23	15,896.08	5,087.51	-	15,896.08	100.0%	5,087.51
		Mill Levy Debt Repayment					-		
		Eagle County	1,007.88	529,914.77	495,492.51	533,435.45	(3,520.68)	99.34%	495,492.51
		Pitkin County	2,474.00	400,058.47	428,457.43	403,284.75	(3,226.28)	99.2%	428,457.43
		Total Mill Levy Debt Repayment	3,481.88	929,973.24	923,949.94	936,720.20	(6,746.96)	99.28%	923,949.94
		Total Debt Service Fund	4,044.11	945,869.32	929,037.45	936,720.20	9,149.12	100.98%	929,037.45
		Total Bond Repayment Fund Income	4,044.11	945,869.32	929,037.45	936,720.20	9,149.12	100.98%	929,037.45
		Expense							
		Bond Interest	-	154,031.26	168,031.26	154,031.26	-	100.0%	168,031.26
		Treasurer's Fees							
		Eagle County	32.32	15,820.86	14,922.35	16,003.06	(182.20)	98.86%	14,922.35
		Pitkin County	134.11	19,982.76	26,229.69	20,164.24	(181.48)	99.1%	26,229.69
		Total Treasurer's Fees	166.43	35,803.62	41,152.04	36,167.30	(363.68)	98.99%	41,152.04
		Total Bond Repayment Fund Expense	166.43	189,834.88	209,183.30	190,198.56	(363.68)	99.81%	209,183.30
		Net Bond Repayment Principle Loan Payment	-	725,000.00	700,000.00	725,000.00	-	100.0%	700,000.00
		Net Bond Repayment Fund	3,877.68	31,034.44	19,854.15	21,521.64	9,512.80	144.2%	19,854.15
Bond Repayment Fund Balance 12/31/18				573,862.62	542,828.15				
**2018 Bond Repayment Schedule:									
		5/1/18 - Series 2012 Interest		77,015.63					
		11/1/18 - Series 2012 Interest		77,015.63					
		11/1/18 - Series 2012 Principle		725,000.00					

**Basalt Regional Library District
Capital Reserve Fund
Profit & Loss Budget Performance
Jan-Dec 2018 - Preliminary**

							Dec 2018 Actuals	Jan-Dec 2018 Actuals	Previous Year Jan-Dec 2017 Actual	2018 Budget	Over/(Under) Budget	% of Annual Budget	2017 Year End Actuals
Capital Reserve Fund Balance 1/1/18								401,976.54	343,152.00				
Capital Reserve Fund:													
Income													
Door Counter - Refund							-	2,324.50					
Holy Cross Energy - LED Rebate							-	-	3,878.00	-	-	0.0%	3,878.00
Allocation From General Fund							-	80,000.00	80,000.00	80,000.00	-	100.0%	80,000.00
Interest Earned - Reserve Fund							1,044.29	9,268.27	4,042.05	3,000.00	6,268.27	308.94%	4,042.05
Total Capital Reserve Fund Income							1,044.29	91,592.77	87,920.05	83,000.00	6,268.27	110.35%	87,920.05
Expense													
Capital Reserve Expense													
Capital Reserve Exp - Asphalt Seal/Repair							-	2,960.00	-	3,900.00	(940.00)	75.9%	-
Capital Reserve Exp - Build Ext Seal/Paint							-	13,265.00	-	12,400.00	865.00	106.98%	-
Capital Reserve Exp - Self Checkout (3)							-	6,338.90	-	18,000.00	(11,661.10)	35.22%	-
Capital Reserve Exp - Computers - 50% Offi							-	17,696.18	13,754.01	10,000.00	7,696.18	176.96%	13,754.01
Capital Reserve Exp - Miscellaneous							-	8,310.28	15,341.50	10,000.00	(1,689.72)	83.1%	15,341.50
Total 8300 - Capital Reserve Expense							-	48,570.36	29,095.51	54,300.00	(5,729.64)	89.45%	29,095.51
Net Capital Reserve Fund							1,044.29	43,022.41	58,824.54	28,700.00	11,997.91	149.9%	58,824.54
Capital Reserve Fund Balance 12/31/18								444,998.95	401,976.54				
Capital Reserve Exp - Misc													
Capital Reserve Exp - Computers													
Furniture - Lunchroom/Employee							828.79		Monitors	612.37			
Stair for Stage							248.55		Dell	1,235.90			
Check In Station Desk							192.72		Hard Drives	699.92			
Book Drop/Deposit							817.83		8-OptiPlex Computers	6,886.80			
DVD Display							3,047.39		7-Latitude Computers	8,261.19			
Free Standing Kiosk							2,785.00		Total Capital Rsv	17,696.18			
Etsy - Lovely Wall - Young Adult							390.00						
Total Capital Rsv Exp Misc							8,310.28						

**Basalt Regional Library District
General Fund
Maintenance Detail
Jan-Dec 2018**

Maintenance Expenditure Detail				
	Month	Vendor	Detail	Amount
	January			
		Acme Alarm Company	2018 Test and Inspection	530.00
		Ann Scott	Reimburse for Breakroom Furniture	178.40
		Grizzly Creek Enterpr	remove bulliten boards / shelving	244.00
		Roto Rooter Plumbing	scheduled maintenance for restrooms	659.00
	Total January			1,611.40
	February			
		Ace Roofing	roof repairs	3,200.00
		Aspen Upholstery	balance of cushion upholstery	899.96
		Grizzly Creek	remove televisions/shelving/maint	702.00
	Total February			4,801.96
	March			
		Acme Alarm Company	2nd quarter monitoring	99.00
		Grizzly Creek	patch drywall / painting / shelving	600.00
	Total March			699.00
	April			
		Two Peaks Electrical	troubleshoot and replace lights/receptacle	1,080.00
		Grizzly Creek	move shelving / dismantel desk	225.00
	Total April			1,305.00
	May			
		Joes Mechanical Serv	cooling system	998.25
		Joes Mechanical Serv	troubleshoot toilet	182.93
	Total May			1,181.18
	June			
		ABCD Soderberg	troubleshoot water issues	461.25
		Acme Alarm Company	3rd quarter monitoring	99.00
		Axelman Mechanical	repair cooling system	899.00
		Johnson Controls	install panic alert / service 6/14-8/31/18	427.33
		Grizzly Creek	build stage for concert	160.00
		Orkin	quarterly pest control	417.37
	Total June			2,463.95
	July			
		Flame Out Fire Protection	backflow inspection	935.00
		Joes Mechanical Service	cooling system	751.28
	Total July			1,686.28
	Aug			
		Grizzly Creek	assemble dvd unit / mini shelf / ductwork	260.00
		Johnson Controls Sec	service for panic button 9/1-11/30/18	150.00
	Total Aug			410.00
	Sept			
		Acme Alarm	4th quarter monitoring	99.00
		Roto Rooter Plumbing	maintenance on restrooms	659.00
		Grizzly Creek	set up and take down stage in community room	40.00
		Joes Mechanical	replace mower for blower	1,139.37
	Total Sept			1,937.37

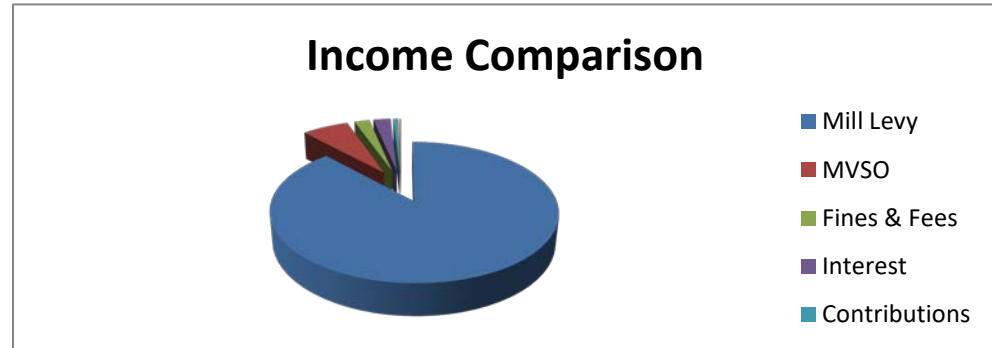
**Basalt Regional Library District
General Fund
Maintenance Detail
Jan-Dec 2018**

Maintenance Expenditure Detail				
	Month	Vendor	Detail	Amount
	Oct			
		Roto Rooter Plumbing	men's restroom	209.00
		Axelman Mechanical	fall maintenance on heating system	549.77
		Axelman Mechanical	repairs for air handler / overflow drain	2,038.00
		Grizzly Creek	set up stage / install handrail	258.50
	Total Oct			3,055.27
	Nov			
		Amazon	handrail for back stairs	398.00
		Amazon	carpet cleaner	1,635.00
		Amazon	outside table for staff	219.99
		Amazon	stick vacuum cleaner	408.00
		Grizzly Creek	deep clean hard surface floors	450.00
		Johnson Controls	service for panic button 12/1-2/2	150.00
	Total Nov			3,260.99
	Dec			
		Acme Alarm System	monitoring	99.00
		Two Peak Electric	exterior lights	425.00
		Grizzly Creek	disassemble desk/move electronics/take down stage	150.00
	Total Dec			674.00
		Electrical		1,505.00
		Fire Sprinklers		-
		Maintenance Testing		1,034.00
		Miscellaneous		9,918.43
		Pest Control		417.37
		Plumbing/HVAC		7,266.60
		Roof Repairs		3,200.00
	Total			23,341.40

**Basalt Regional Library District
Dec-18**

Income Comparison

	as of 12/31/18	
Mill Levy	1,365,752	88%
MVSO	99,370	6%
Fines & Fees	32,356	2%
Interest	36,603	2%
Contributions	10,720	1%
Restricted	3,830	0%
Total	1,548,632	100%



Expense Comparison

	as of 12/31/18	
Administration	133,883	10%
Facility	129,090	10%
Programs	38,956	3%
Technology	111,472	8%
Collections	107,296	8%
Payroll	792,687	60%
Total	1,313,383	100%

