

**MINUTES OF THE
Basalt Regional Library Board of Trustees Meeting
March 21, 2016 @ 5:15 P.M. in the Community Room**

Call to order: Karen Hillebrand called the meeting to order at 5:21 p.m.

Members Present: Karen Hillebrand, Treasurer; Ann Stephenson, Secretary; Kent Whinnery, Trustee; Heather Manolakas, Trustee

Members Absent: Carolyn Kane, President; Bernie Grauer, Vice President; Dick Hampleman, Trustee

Also present were Barbara Milnor, Director; Sandy Dexter, Administrative Assistant; Kim Clinco, Bookkeeper; and guests Linda Crossland and Helene Slansky

Citizen Comments:

Friends of the Library, Linda Crossland: Linda Crossland gave a copy of the Foundation's and Friend's Balance Sheets and Profit and Loss Statements to Karen Hillebrand. Linda reported that the Foundation took in \$1,100 at their fundraising event "Broadway" performed by The Crystal Palace Players and they now have \$5,635 for books. The Friends have \$10,041 for wish lists and have funded one wish list from Erin; a book club for the teen section. The Friends are contemplating forming a steering committee that will make decisions on how money is spent, will delegate jobs, and keep track of the volunteers, rather than having one person in charge. They will come to the Board with their list for ratification. Unlike the Foundation, the Friend's doesn't have a Board and this will make things a little more formal. Helene reported that the Foundation is having a meeting Wednesday to look at an event for later in the spring.

Karen Hillebrand moved approval of minutes to later in the meeting to see if they could get a quorum.

Financials: All Board Members present attended the Finance Committee Meeting. There were no questions about the financials. Karen Hillebrand noted that a large amount was spent on removal of snow from the roof. Karen checked the policy and believes that this be coded as a capital expenditure. Heather Manolakas suggested that the repair of the water main valve could also be coded under capital expenditures. Kim Clinco asked for a decision on this before the Finance Committee Meeting so that she can make the changes in the Financials before the meeting.

Approval of the January 18, 2016 Regular Board Meeting Minutes: Tabled due to lack of a quorum.

Approval of the February 15, 2016 Regular Board Meeting Minutes: Tabled due to lack of a quorum.

Director's Report: Barb Milnor: February statistics were down slightly, though, in general, they are gradually increasing.

Chris Cook's last day was February 27, 2016. Barb has sent her a recommendation.

Ann Darby Null will be replacing Chris. Since we now have Marmot Maintenance, Ann will be in charge of devices, etc. Her title will be Technology/Media Supervisor. Ann has an MLIS degree and has worked in a small library.

Barb hired Jalyne Lessig to work two days per week (16 hours). She was able to fit this in the Budget.

The movie "Most Likely to Succeed" was very successful. This was done in partnership with the Aspen Ski Company. Barb said this was a good partnership and she would partner with them again.

Two people attended Tecera Edad: Convivio y Loteria. Convivio is the closest word to pot luck in English. This program is specifically for elderly Hispanics. It is a social opportunity to eat a meal as a group. This same program is held at the Eagle County Building. Eventually, the two may be combined.

Action Items:

Election of Officers: Heather Manolakas presented the slate of officers as follows:

- Carolyn Kane, President
- Ann Stephenson, Vice-President
- Karen Hillebrand, Treasurer
- Heather Manolakas, Secretary

Kent Whinnery moved to approve the slate as presented. Karen Hillebrand seconded the motion. The motion carried with four ayes and 3 absentees.

It was noted that Bernie Grauer is leaving the Board.

Adjournment: Kent Whinnery moved and Ann Stephenson seconded the motion to adjourn the meeting. The motion carried with four ayes.

Respectfully Submitted,

Ann Stephenson 5/16/16
Ann Stephenson, Secretary Date

4 Ayes : Heather, Ann, Karen, Kent