

Basalt Regional Library District

Pandemic and Emergency Policy

Board Policy

It is the policy of the Basalt Regional Library District (“District”) to protect our patrons and staff in a community emergency.

Administrative Policy

Basalt Regional Library (“Library”) staff will close due to pandemic or other local emergency in the event of an order or on the recommendation for closure issued by government officials on the local, county, state or federal level. At the discretion of the Library Director or the Library Board President, the Basalt Regional Library District may close, reduce operating hours, or limit services temporarily in the event that there is not sufficient staff to maintain normal service levels.

Procedures

1. Appropriate or recommended mitigation methods will be employed by the library in the case of a pandemic or emergency.
2. Notifications of reduced services or closure will be posted on entry doors.

Policy Review Date: March, 2015