

Basalt Regional Library District Board of Trustees Meeting
Monday, August 15, 2022 5:15 PM
Emergency Circumstance to Allow Teleconferencing
(BRLD Bylaws, Article 6, Section 5(d))
Basalt Library Community Room and
Zoom Meeting, see [BRLD Website Calendar for Link](#)

All meetings of the Basalt Regional Library District are open meetings.
Members of the public are most welcome.

Board of Trustees: Enid Ritchy, President; Jim Albert, Vice president; Carolyn Kane, Treasurer; Margaret Simmons, Secretary; Becky Musselman, Trustee; Elaine Nagey, Trustee; Eric Pelander, Trustee

AGENDA

- | | |
|---------|--|
| 5:15 PM | Call to order
Citizen Comments |
| 5:20 PM | Board Comments |
| 5:25 PM | Approval of Minutes of July 18, 2022 Board Meeting |
| 5:30 PM | Friends of the Library Update, <i>Deb McCann</i> |
| 5:45 PM | Native American Heritage Month Programming Update - Charlotte McClain, Cathy Click, Laura Baumgarten (15 min) |
| 6:00 PM | Director's Report, <i>Amy Shipley</i> |
| 6:20 PM | Committee Reports:
Bylaws Committee: <i>Carolyn Kane, chair</i>
Facilities Committee: <i>Jim Albert, chair</i>
Finance Committee: <i>Carolyn Kane, chair</i>
July 2022 Financials
Personnel Committee: <i>Enid Ritchy, chair</i>
Policy Committee: <i>Becky Musselman, chair</i> |
| 6:40 PM | Adjourn Meeting |

Basalt Regional Library District Board of Trustees Meeting Minutes
Monday, July 18, 2022 5:15 PM

Board Members Present: Enid Ritchy, President; Jim Albert, Vice president; Carolyn Kane, Treasurer; Becky Musselman, Trustee

Staff Present: Amy Shipley, Executive Director; Sandra Dexter, Executive Administrative Assistant; Cathy Click, Community Engagement Coordinator;

Citizens Present: Eric Pelander, Citizen; Yessica Lasso, Citizen; David McConaughy, Library Lawyer; Sophia Clark, Spanish Interpreter

Call to order

Enid called the meeting to order at 5:15 PM

Citizen Comments

Enid introduced Eric and Yessica. Eric has applied for a seat on the Library Board. Yessica is attending board meetings to get familiar with how the Board works with the intent of applying for a Board seat in the future. Eric and Yessica each talked about their involvement in the community and what they would bring to the Board.

Board Comments

None

Approval of Minutes of June 20, 2022 Board Meeting

Jim moved and Becky seconded the motion to approve the June 20, 2022 Board Meeting minutes. The motion carried unanimously.

Library Trust Update

In Nina's absence Amy and Cathy reported. The Library is just about to launch a project called the Imagination Library which is a Dolly Parton Project that provides children with a book each month for free. The Trust is supporting this project. The Trust has also paid for Board insurance and a logo.

Grant Funding Update

Cathy reported on Grants received through the Library Trust.

- The BRL received several grants through COVID relief funds. COVID funds have largely expired; we do not anticipate repeating these grants. COVID funding allowed for purchase of Spanish and English Language books for Library book clubs and give-a-way at a number of community events throughout the valley.
- The Aspen Thrift Shop has changed their grant funding to a monthly basis and we have not yet heard about our pending \$7000 grant to support the music program.
- We received a \$500 award from the Bessie Minor Swift Foundation to purchase additional equipment for the Baby Gym. The Swift Newspaper Company recently sold their local newspapers and so we may not be eligible for future funding from them.

- We have received a loan from the Aspen Historical Society for travelling exhibit to celebrate First Nations in September, culminating in the jazz performance by the Delbert Anderson Trio, who combine traditional Navajo music with improvisational jazz.
- A \$5000 award was received from Colorado Parks and Wildlife for camping equipment to lend out as part of the Library of Things. Four complete camping setups will be purchased for checkout. The Library will host a campout in August if supplies arrive in time.
- A \$5000 award was received from the Environment Fund at the Aspen Skiing Company to match a grant from Charge Ahead Colorado for Electric Vehicle charging stations. If we don't receive the funds from Charge Ahead Colorado the \$5,000 will be returned to the Aspen Skiing Company. We hope to know if we received the CAC grant in September.

Executive session for a conference with the District's Attorney for the purpose of receiving legal advice on specific legal questions pursuant to CRS 24-6-402(4)(b), concerning conduct of library patrons.

Enid explained the rules for the Executive Session. The Executive Session began at 5:42 PM and ended at 6:39 PM

Executive Director Evaluation

Enid reported that the committee met to work on the Director evaluation following the timeline outlined in Board Policy. In July, Amy must review her goals and let the Board know the process of her goals. The Committee members will begin talking about the evaluation process and the means they will use to evaluate her. Staff, Board members and some key constituents such as Friends of the Library and Trust volunteers will be asked to evaluate the Director. Community input is also being considered. The survey should go out sometime in August.

Director's Report

- Additional items not covered in the Director report that is included in the Board Meeting packet.
 - Amy checked on status of Eric's application to Board of Trustees. The next Board of County Commissioners hasn't provided an update. Their next work session is on the Tuesday July 26th, so hopefully, we will hear soon.
 - Amy attended an online conference that covered topics such as trauma centered approaches to behavioral issues in the library and how staff not taking breaks is detrimental.
 - Amy suggested an Ad Hoc Roof Replacement Committee. It was decided, instead, to put an extension on the Facilities Committee so that Finance Committee Board members can attend the Facilities Committee meeting to better facilitate processes for roof replacement. Amy noted that a vote wasn't needed for since an Ad Hoc Committee wasn't formed.

Committee Reports

Bylaws Committee

Set aside until fall

Facilities Committee

Not everyone came to the meeting last week.

Spot lights and lighting control systems are being worked on.

Finance Committee

Carolyn passed out a synopsis of the financials. The Library is in good shape financially. Carolyn will review the financials with the Board when all changes have been made. See synopsis below. The synopsis is attached to these minutes.

Personnel Committee

Enid already reported.

Policy Committee

Becky reported that the Committee met since the last Board meeting. They are currently discussing the safe child policy. It should be ready by the August Board meeting. The Committee may also revisit the patron behavior policy sometime in the future to tighten up some language. Laura Baumgarten is the new staff representative on the Policy Committee. The next meeting is this Thursday.

Adjourn Meeting

Carolyn moved and Becky seconded the motion to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 7:08 PM.

Respectfully Submitted,

Enid Ritchy, President

Date

BRLD Finance Committee Report

July 12, 2022 – 5:17pm

July Finance Committee Members Present: Amy Shipley, Director; Margaret Simmons, Carolyn Kane, Eric Pelander, Elaine Nagey (Zoom), Enid Ritchy

1. June Financials – Our new bookkeeper, Meghan Hayes, has combined May and June into the June report to save time and expense. June represents 50% of the year.

Income to the General Operating Mill Levy is at 76.36% of budget (\$1,192,804)

Total Income: \$1,288,941 is at 73.8% of budget

Total Operating Expenses are \$306,268, or 47.41% of budget. Meghan Hayes has indicated individual line items that have exceeded budgeted expenses for the year.

-Line item 5440, Maintenance, is at 144.3%, or \$34,634 YTD; Amy is catching up on overdue repairs to the Library.

Payroll Expenses are at \$473,103, or 42.2% YTD due to staff turnover in the first half of the year.

Bond Fund Income is at \$740,943, or 80% of budget.

Capital Reserve Fund Balance is \$652,936, with minimal expenditures so far this year.

2. 2023 Budget – Amy presented Draft 1 of next year's budget. She has indicated which line items she expects to stay flat, increase or decrease and will be working with department managers to fill in details to their budgets soon. This budget shows a \$235,879 shortfall to the Operating Fund, but it is a preliminary number, with much more detail needed.

3. Roof Update – Amy, Carolyn and Jim had 2 meetings with consultants in June. Carolyn has summarized these conversations (see written report as part of Finance Committee minutes). Amy would like to form an ad hoc committee to discuss the project and the financing, and report back to the board. A strategy needs to be developed prior to the mill levy campaign in 2023.

4. Financial Management Manual Revisions – Part II. The committee reviewed and revised updates.

The meeting was adjourned at 6:55.

Director Report

August 15, 2022

Administration and Personnel

We welcomed our new Spanish Language Outreach Coordinator, and we are excited to see what she does for our community! Our Circulation Manager applied for and was accepted into the Roaring Fork Leadership Academy which is a year-long leadership institute culminating in a civic project completed by a group of leaders in the Academy. We are so proud of our staff and excited to see what she learns in the Academy. We currently have three vacancies on staff – Human Resources Manager, Children’s Librarian, and Youth Services Manager. I anticipate having internal candidates for the two youth services positions, and I will be broadening our audience for the Human Resources Manager job posting to try to get more applicants for that position. This fall, we are sending two staff to the Colorado Association of Libraries (CAL) Conference. This is a three-day conference full of sessions presented by other Colorado librarians. My goal is to have our library presenting at this conference in the next few years. We have also been training our Training Technical Services Associate on copy cataloging so that she can advance her skills and free up some time from the Cataloging & Collection Librarian.

Board

I am currently working on my self-evaluation and will have it done by August 15 for the personnel committee to review along with responses to the evaluation completed by staff and board.

Finances

I am working on drafting the 2023 budgets with staff and the Finance Committee with the goal of presenting a draft of the budget to the Board of Trustees at the September Board meeting. I also continue working to ensure timely spending of the 2022 budget.

Collection

I have invited our Technical Services Associate to apply for an American Library Association scholarship to attend the Feria Internacional del Libro in Guadalajara, Mexico. This scholarship provides an amazing opportunity for us to send a staff person to the international book fair in Mexico to purchase books published in Spanish, in Latin-American countries, and bring them back to the library for addition to our collection. This helps us expand our reach and our offerings in a way we wouldn’t otherwise be able to do. We also continue to develop our collection maintenance workflows including weeding schedules, database maintenance, and database clean-up projects.

Programs

Tunes and Tales

Outreach

My “Chat With Amy” event this month was at the senior lunch at the community center in Willits. I had a lovely visit with the seniors at my table, and presented an update about the happenings at the library to the group assembled there.

Technology

Working on conference room technology upgrade

We also are in the process of getting a couple of iPads for patron checkout. The iPads have been ordered and received by Marmot, and are now on their way to us. Once we receive them we will need to catalog

them and get training from Marmot on how to wipe any personal information from them when they are returned.

Facility

The facility continues to be a main focus for my time and energy. The projects we have ongoing are:

Roof – met with architects and received advice to fully identify the scope of the damage to the roof before replacing the roof

Lighting control bids – our lighting control system needs replacement. We have two bids and are working to decide between the two bids.

Spotlight bids – we have chosen a company to replace our spotlights with LED fixtures and will be moving forward with this repair as soon as we can fit into their schedule

The accessible door opener on the staff door on the west side of the building is not working correctly, and we are working on finding companies that can give us bids to repair it.

Fence rail – we are working on getting bids to construct fence rail for the stone steps that lead up to our building. We are also working with the town on reconstructing the paths that lead to the river park and constructing railings on those paths as well.

Gravel walkways – the gravel walkways needed new gravel to ensure they are not slippery when wet, and we worked with our landscaping company to repair that.

Staff office moves – we have a few final pieces to move before the staff office moves will be complete. We are working with our handyman to get those pieces moved.

Community Relations

I met with a group of community stakeholders including representatives from the Basalt Chamber of Commerce, TACAW, the Basalt Education Foundation, and Roaring Fork Outdoor Volunteers to continue to assess whether the goals in our Strategic Plan are still applicable. Overwhelmingly they indicated that we are doing an excellent job and that they do believe our Strategic Plan is still applicable.

Fundraising

We received \$1,000 from Alpine Bank, and we also received \$5,000 from the State of Colorado to add camping equipment to our library of things.

Leadership and Professional Development

I have been working with the Friends of the Library to build our relationship after a misunderstanding about storage of bookstore back stock. The Friends of the Library and their work for the library are very important to me and to the community. We value the work they do, and our relationship with them is of utmost importance. We are thankful to have such a nice bookstore in our lobby.

The CAL Leadership Institute has begun! As co-chair of the CAL Leadership Institute Committee, I am helping to lead the development and implementation of this institute. After skipping a cohort due to COVID, I am very much looking forward to developing the next generation of library leaders in Colorado.

Statistics Summary July 2022/July 2021 Comparisons

- **Circulation of physical materials:** Down 5.58%
 - July 2022 Total: 8613
 - July 2021 Total: 9122
- **Circulation of Electronic Materials:** Up 19.90%
 - July 2022 Total: 3133
 - July 2021 Total: 2613
- **Program Attendance:**
 - In Person:** Down 23.19%
 - July 2022 Total: 722
 - July 2021 Total: 940
 - Live Virtual Programming:** Division by zero
 - July 2022 Total: 4
 - July 2021 Total: 0
 - Recorded Virtual Programming:** Down 100%
 - July 2022 total: 0
 - July 2021 Total: 64
 - Grab n Go Programming:** Down 76.74%
 - July 2022 Total: 20
 - July 2021 Total: 86
- **Database Usage:** Down 14.77%
 - July 2022 Total: 202
 - July 2021 Total: 237
- **Interlibrary Loan**

We continue to lend significantly more than we borrow.

 - Lends
 - Down 23.92%
 - July 2022 Total: 2067
 - July 2021 Total: 2717
 - Borrows
 - Down 32.34%
 - July 2022 Total: 701
 - July 2021 Total: 1036

- **New Patrons:** Up 25.0%
 - July 2022 Total: 110
 - July 2021 Total: 88
- **Website**
 - **Unique Visits:** Up 1.50%
 - July 2022 Total: 5007
 - July 2021 Total: 4933
 - **Page Views:** Down 5.18%
 - July 2022 Total: 8846
 - July 2021 Total: 9329
 - **Chat:** Down 40.0%
 - July 2022 Total: 33
 - July 2021 Total: 55
- **Door Counts:** Up 79.15% (Due to missed counts this percentage is not accurate)
 - July 2022 Total: 8651 (Missed 1 day in July 2022)
 - July 2021 Total: 4829 (Missed 8 days in July 2021)
- **PC Reservation (Computer Use):** Up 8.94%
 - July 2022 Total: 390
 - July 2021 Total: 358
- **Wi-fi:** Up 17.76%
 - July 2022 Total: 3355
 - July 2021 Total: 2849

BRLD Finance Committee Report

August 9, 2022 – 5:15pm

Finance Committee members present: Margaret Simmons, Elaine Nagey, Enid Ritchy, Carolyn Kane, Roger Garrett & Amy Shipley, Director

1. July Financials – July represents 58% of the year

Meghan Hayes, bookkeeper, continues to adjust and improve the format of financial reports. She has now caught up with payments for all outstanding invoices.

Income to the General Operating Mill Levy is at 95.53% of 2022 budget (\$ 1,489,377).

Income from Interest (4300) and Restricted Grants (4600) is running well above budget.

Total Income: \$ 1,602,019 is at 91.72% of budget.

Total Expense: is \$916,708, or 51.8% YTD.

- **Operating Expenses:** are at \$ 366,227, or 56.7% of budget.

Some expense categories (such as Audio, Digital Resources and Media) are only showing purchases at 22-24% of budget. Amy explains that Covid increased peoples' use of streaming services, which has changed the relevance of these categories in terms of library acquisitions.

- **Payroll Expense:** is at \$ 550,482, or 49% due to staffing turnover.

General Fund Balance as of 7/31/22 is \$2,413,810.

Bond Fund Income is at \$890,063, or 95.8% of budget.

Capital Reserve Fund Balance: \$606,395. Amy is hiring contractors to repair or install several items on the list; expenses will be provided in the next few months.

2. 2023 Budget: Amy presented Draft #2 of next year's budget. Amy has assigned staff to investigate cost increases for utilities and contracts, and will meet soon with department managers to fill in expense details for materials and programs. Pitkin and Eagle Counties will send out Preliminary Valuations on August 25th.

Amy is including costs of hiring a Consulting Engineer to identify all roof-related problems in the Legal Expense category (5040). Under Payroll Expense she has outlined additional budget increases. The total proposed budget at this stage is \$1,968,451. This would produce a decrease of roughly \$314,000 to our 2023 General Fund balance – which would leave BRLD with a 60% annual operating reserve at the end of 2023.

Under the Capital Reserve Fund Budget, Amy has included \$650,000 in costs to replace the roof and remove solar panels in 2023. (Replacement of the solar panels is not currently in the budget.) The expense to replace the roof would nearly eradicate the Capital Reserve balance.

Finance Committee will meet on Tuesday, August 30 at 5pm (in the Conference Room) for another budget discussion - after Preliminary Valuations are received and before the next regularly-scheduled meeting. Per statutory deadline, the 2023 budget must be submitted to the BRLD Board at the September board meeting.

3. Bid for Copiers: Amy would like to purchase a new copier to replace one that is becoming outdated, and also move our second "good" copier from a lease to a *purchase* arrangement. Total cost would be \$14,000, a savings of \$4000 from the quoted price of \$17,000 for two copiers with *lease* agreements. The bid has come from ImageNet, a consulting firm that researches "best prices" for equipment and therefore avoids the need for BRLD to request bids from vendors. Amy will research warranty arrangements before bringing this request to full board for approval.

4. Roof: Discussions will continue at monthly Facilities Committee meetings, with Finance Committee and other interested board members participating. Facilities Committee meets on the first Wednesday of each month. The next meeting will be on Wednesday, September 7 at 4pm.

5. Financial Management Manual Revision: Section III, which describes the bond measure to fund the land and construction of the present Library, was discussed. Further revisions were suggested and revision will continue in September.

August 5, 2022

Basalt Regional Library District

July Financial Report Summary

Balance Sheet

Cash accounts all look good, consistent with prior month. I have added a Pooled Cash line item. This reflects interfund transfers that are necessary to balance each fund.

The Balance sheet has been updated to properly reflect not only the Funds but also the Government Wide financials (Statement of Net Position). The format was also simplified.

Profit & Loss Statements

General Fund:

Line items that have exceeded their budget have been highlighted. We updated % of Budget formulas to denote those items in which were not budgeted but have activity for the year.

Overall, revenues continue to pace favorable to the budget and expenses are pacing on track.

Bond Fund / Capital Fund:

There was no unusual activity in these funds.

Basalt Regional Library District
Balance Sheet
as of July 31, 2022

	General Operating Fund	Bond Repayment Fund	Capital Reserve Fund	Total Balance	Adjustments (Conversion Fund)	Statement of Net Position
ASSETS						
Cash in Banks						
Alpine Bank #0127	400,738.90			\$ 400,738.90		\$ 400,738.90
Colo Trust - Tabor Reserve #8003	51,611.19			51,611.19		51,611.19
Colo Trust - Operating Fund #8004	2,258,045.27			2,258,045.27		2,258,045.27
Colo Trust - Bond Repayment #8002		1,286,034.48		1,286,034.48		1,286,034.48
Colo Trust - Capital Rsv Fund #8005			657,301.83	657,301.83		657,301.83
Cash with County Treasurer	8,083.84			8,083.84		8,083.84
Employee Ski Pass Repayment Program	-			-		-
Prepaid Expense	2,578.50			2,578.50		2,578.50
Property Tax Receivable	115,364.47			115,364.47		115,364.47
Pooled Cash (Interfund Transfers)	(270,411.92)	321,319.20	(50,907.28)	0.00	-	0.00
Capital Assets, net of depreciation	-	-	-	-	9,031,768.95	9,031,768.95
Total Assets	\$ 2,566,010.25	\$ 1,607,353.68	\$ 606,394.55	\$ 4,779,758.48	\$ 9,031,768.95	\$ 13,811,527.43
LIABILITIES						
Current Liabilities						
Accounts Payable & Accrued Liabilities	\$ 36,836.12	\$ -	\$ -	\$ 36,836.12	\$ -	\$ 36,836.12
Other Current Liab						
Accrued Interest				-	15,804.50	15,804.50
Deferred Property Tax	115,364.47			115,364.47		115,364.47
Total Current Liabilities	\$ 152,200.59	\$ -	\$ -	\$ 152,200.59	\$ 15,804.50	\$ 168,005.09
Long Term Liabilities						
Bonds Payable, 2012				\$ -	4,030,000.00	\$ 4,030,000.00
Accrued Compensated Absences				-	49,273.08	49,273.08
Total Long Term Liabilities	\$ -	\$ -	\$ -	\$ -	\$ 4,079,273.08	\$ 4,079,273.08
Total Liabilities	\$ 152,200.59	\$ -	\$ -	\$ 152,200.59	\$ 4,095,077.58	\$ 4,247,278.17
Net Assets						
Net Investment in Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ 5,001,768.95	\$ 5,001,768.95
Fund Balance						
Non Spendable	\$ 2,578.50	\$ -	\$ -	\$ 2,578.50	\$ (2,578.50)	\$ -
Restricted for:						
Tabor	47,615.00			47,615.00	-	47,615.00
Debt Service		1,286,034.48		1,286,034.48	-	1,286,034.48
Committed for Future Projects			606,394.55	606,394.55	(606,394.55)	-
Unassigned	2,363,616.16	321,319.20	-	2,684,935.36	543,895.47	3,228,830.83
Current Year Fund Balance	\$ 2,413,809.66	\$ 1,607,353.68	\$ 606,394.55	\$ 4,627,557.89	\$ (65,077.58)	\$ 4,562,480.31
Total Liabilities and Fund Balance	\$ 2,566,010.25	\$ 1,607,353.68	\$ 606,394.55	\$ 4,779,758.48	\$ 9,031,768.95	\$ 13,811,527.43

Basalt Regional Library District
Profit & Loss Budget Performance
General Fund
January - July 2022

		July 2022 Actuals	Jan-July 2022 Actuals	Previous Year Jan-July 2021 Actuals	2020 Jan-July 2020 Actuals	2022 Budget	Over/(Under) Budget	% of Annual Budget	2021 Year End Actuals
General Operating Fund Balance 1/1/22 (Includes Tabor Reserve)			1,728,499.50			1,661,881.52			
General Fund:									
4005	General Operating Mill Levy								
4010	Eagle County	128,614.93	689,907.69	614,120.01	588,443.21	708,773.98	(18,866.29)	97.34%	629,697.13
4020	Pitkin County	87,419.58	465,987.55	458,520.07	430,415.68	503,229.82	(37,242.27)	92.60%	482,301.24
4030	Mill Levy Increase	62,327.19	333,482.42	337,661.84	324,949.11	350,000.00	(16,517.58)	95.28%	350,277.54
4040	Tax Abatement - Prior Year	-	-	50,206.26	26,282.54	-	-	Not Budgeted	52,082.06
	Total General Operating Mill Levy	278,361.70	1,489,377.66	1,460,508.18	1,370,090.54	1,562,003.80	(72,626.14)	95.35%	1,514,357.97
4100	MVSO - General Operating								
4110	Eagle County	5,631.29	43,380.75	45,147.40	38,886.00	70,000.00	(26,619.25)	61.97%	79,260.21
4120	Pitkin County	2,355.41	20,579.44	22,620.53	18,679.92	40,000.00	(19,420.56)	51.45%	40,555.50
	Total MVSO - General Operating	7,986.70	63,960.19	67,767.93	57,565.92	110,000.00	(46,039.81)	58.15%	119,815.71
4200	Fines & Fees								
4205	Coffee Purchase	24.00	218.82	69.00	89.90	100.00	118.82	218.82%	315.40
4210	Copies	421.11	2,514.32	1,628.22	1,289.45	3,500.00	(985.68)	71.84%	4,130.15
4215	Earbuds	3.00	23.00	28.00	26.00	50.00	(27.00)	46.00%	45.00
4220	Faxing	17.34	241.94	59.40	86.17	200.00	41.94	120.97%	215.78
4230	Fines	72.14	478.40	1,249.77	2,077.98	1,500.00	(1,021.60)	31.89%	1,450.34
4240	Guest Passes	-	-	-	10.00	-	-	Not Budgeted	-
4250	Meeting Room Rental	50.00	563.97	100.00	300.00	1,000.00	(436.03)	56.40%	637.50
4255	Reading Glasses	-	23.55	-	-	-	23.55	Not Budgeted	-
4260	Replacement Books	79.88	707.54	1,063.04	208.69	1,000.00	(292.46)	70.75%	1,522.62
4270	Replacement Library Cards	-	-	53.70	21.00	100.00	(100.00)	0.00%	81.70
4280	Test Proctoring	-	-	-	10.00	50.00	(50.00)	0.00%	-
4285	Health Insurance Dividend - CEBT	-	-	7,605.00	-	-	-	Not Budgeted	7,605.00
4290	Holy Cross Deposit Return/Member Equity	-	89.93	24.29	68.13	30.00	59.93	299.77%	96.19
	Total Fines & Fees	667.47	4,861.47	11,880.42	4,187.32	7,530.00	(2,668.53)	64.56%	16,099.68
4300	Earnings on investments								
4310	Colotrust Int Op Acct	3,195.64	7,790.37	755.85	9,485.65	1,000.00	6,790.37	779.04%	1,034.69
4320	Mill Levy Interest	635.86	1,232.89	1,140.73	(425.09)	2,000.00	(767.11)	61.64%	4,545.55
	Total Earnings on investments	3,831.50	9,023.26	1,896.58	9,060.56	3,000.00	6,023.26	300.78%	5,580.24

Prepare for Internal Use Only

**Basalt Regional Library District
Profit & Loss Budget Performance
General Fund
January - July 2022**

				July 2022 Actuals	Jan-July 2022 Actuals	Previous Year Jan-July 2021 Actuals	2020 Jan-July 2020 Actuals	2022 Budget	Over/(Under) Budget	% of Annual Budget	2021 Year End Actuals
4400	Contributions *see detail										
4410	General Operating Contributions			18.90	2,080.17	1,849.77	4,683.52	15,000.00	(12,919.83)	13.87%	9,007.23
4412	Special Programs			-	1,100.00	4,645.00	-	3,500.00	(2,400.00)	31.43%	4,645.00
	Total Contributions			18.90	3,180.17	6,494.77	4,683.52	18,500.00	(15,319.83)	17.19%	13,652.23
4500	Grants - Non-Restricted										
4505	Grants - General Operating Grants			-	-	-	3,425.00	30,000.00	(30,000.00)	0.00%	11,300.00
4510.01	Colo Spec District - COVID-19			-	-	2,850.00	-	-	-	Not Budgeted	2,850.00
	Total Grants - Non-Restricted			-	-	2,850.00	3,425.00	30,000.00	-	0.00%	14,150.00
4600	Grants - Restricted										
4602	Restricted - Library Foundation			-	1,250.31	11,067.61	1,417.71	5,000.00	(3,749.69)	25.01%	15,644.32
4603	Restricted - American Library Association			-	10,000.00	-	-	-	10,000.00	Not Budgeted	-
4604	Restricted - Library Friends			-	2,422.92	3,677.56	-	5,000.00	(2,577.08)	48.46%	8,925.58
4606	Restricted - State of Colorado Grant			-	5,943.00	4,820.00	5,822.00	5,600.00	343.00	106.13%	4,820.00
4610	Restricted - Legends Event			-	-	75.00	-	-	-	Not Budgeted	75.00
4620.06	Restricted - Association of Science			(1,000.00)	6,000.00	-	-	-	6,000.00	Not Budgeted	-
4620.07	Restricted - Rotary Grant			-	1,000.00	-	-	-	-	Not Budgeted	-
4620.01	Restricted - Cares Grant - Tmobile Data			-	-	4,021.50	-	-	-	Not Budgeted	4,021.50
4620.04	Restricted - Cares Grant - TOB Art Camp			-	-	750.00	-	-	-	Not Budgeted	1,500.00
4620.05	Restricted - LSTA Grant			-	-	2,759.18	-	-	-	Not Budgeted	2,759.18
4620.08	Restricted - Cares Grant - Humanities			-	-	-	-	-	-	Not Budgeted	-
4620.09	Restricted - Cares Grant - Outdoor Equity			5,000.00	5,000.00	-	-	-	5,000.00	Not Budgeted	-
	Total Restrictred Fund Income - Foundation/Friends			4,000.00	31,616.23	27,170.85	7,239.71	15,600.00	6,000.00	202.67%	37,745.58
Total Income				289,866.27	1,602,018.98	1,575,809.55	1,456,252.57	1,746,633.80	(124,631.05)	91.72%	1,721,401.41
	Operating expenses										
5000	Administration										
5005	Contract Services										
5010	Accounting			175.78	10,022.38	7,256.25	7,045.50	13,000.00	(2,977.62)	77.10%	13,456.25
5020	Audit - Annual			-	-	-	-	8,900.00	(8,900.00)	0.00%	8,900.00
5030	Courier			-	-	-	-	13,000.00	(13,000.00)	0.00%	12,261.98
5040	Legal			-	2,031.16	2,229.50	1,753.50	2,500.00	(468.84)	81.25%	2,652.50
	Total Contract Services			175.78	12,053.54	9,485.75	8,799.00	37,400.00	(25,346.46)	32.23%	37,270.73

Prepare for Internal Use Only

Basalt Regional Library District
Profit & Loss Budget Performance
General Fund
January - July 2022

		July 2022 Actuals	Jan-July 2022 Actuals	Previous Year Jan-July 2021 Actuals	2020 Jan-July 2020 Actuals	2022 Budget	Over/(Under) Budget	% of Annual Budget	2021 Year End Actuals
5100	Insurance								
5110	Property & Liability Insur	300.00	300.00	427.00	206.00	21,500.00	(21,200.00)	1.40%	22,172.00
5120	Worker's compensation	-	176.00	(54.00)	-	2,200.00	(2,024.00)	8.00%	1,433.00
	Total Insurance	300.00	476.00	373.00	206.00	23,700.00	(23,224.00)	2.01%	23,605.00
5220	Professional Dev. & Memberships								
5230	Board	65.11	65.11	412.38	-	700.00	(634.89)	9.30%	674.08
5235	Employers Council	1,383.00	1,383.00	1,500.00	1,638.76	3,300.00	(1,917.00)	41.91%	3,300.00
5240	Library Association Dues	70.00	665.00	79.00	-	1,000.00	(335.00)	66.50%	429.00
5250	Spec District Ass'n Due	-	1,480.73	919.89	932.94	1,000.00	480.73	148.07%	919.89
5260	Staff	622.83	5,668.67	4,277.30	3,361.42	9,500.00	(3,831.33)	59.67%	6,813.52
5270	Travel expenses	-	4,936.47	696.11	-	4,000.00	936.47	123.41%	2,539.47
	Total Professional Dev. & Memberships	2,140.94	14,198.98	7,884.68	5,933.12	19,500.00	(5,301.02)	72.82%	14,675.96
5280	Publicity								
5290	Advertising - General	-	223.43	4,363.18	1,383.68	5,000.00	(4,776.57)	4.47%	4,693.16
5283	Anniversary Celebration	-	4,814.57	760.85	5,095.86	10,000.00	(5,185.43)	48.15%	5,040.26
5284	Developmental	-	-	439.98	-	-	-	Not Budgeted	455.88
5285	Radio	-	11,254.00	10,225.00	9,791.00	15,000.00	(3,746.00)	75.03%	13,500.00
5293	Signage	-	24.51	154.64	-	1,000.00	(975.49)	2.45%	281.38
5295	Social Media Ads	79.02	319.94	769.32	486.76	1,500.00	(1,180.06)	21.33%	936.05
5297	Targeted Newspaper Ads	340.68	2,635.72	1,599.68	-	4,500.00	(1,864.28)	58.57%	3,398.08
	Total Publicity	419.70	19,272.17	18,312.65	16,757.30	37,000.00	(17,727.83)	52.09%	28,304.81
5300	Supplies								
5310	Office Supplies	362.75	4,521.87	5,856.92	5,539.32	8,000.00	(3,478.13)	56.52%	11,055.19
5320	Technical Cataloging & Service	265.88	2,868.48	5,869.62	2,881.27	6,500.00	(3,631.52)	44.13%	6,659.75
5330	Postage & Shipping	-	48.46	262.45	7.93	1,000.00	(951.54)	4.85%	528.49
	Total Supplies	628.63	7,438.81	11,988.99	8,428.52	15,500.00	(8,061.19)	47.99%	18,243.43
5350	Treasurer's fees								
5360	Eagle fees	4,978.65	26,683.16	25,114.77	23,631.58	35,438.70	(8,755.54)	75.29%	25,779.53
5370	Pitkin fees	5,396.79	28,708.06	27,102.91	25,609.47	31,000.00	(2,291.94)	92.61%	28,564.76
	Total Treasurer's fees	10,375.44	55,391.22	52,217.68	49,241.05	66,438.70	(11,047.48)	83.37%	54,344.29
	Total Administration	14,040.49	108,830.72	100,262.75	89,364.99	199,538.70	(90,707.98)	54.54%	176,444.22

Prepare for Internal Use Only

Basalt Regional Library District
Profit & Loss Budget Performance
General Fund
January - July 2022

				July 2022 Actuals	Jan-July 2022 Actuals	Previous Year Jan-July 2021 Actuals	2020 Jan-July 2020 Actuals	2022 Budget	Over/(Under) Budget	% of Annual Budget	2021 Year End Actuals
5400	Facility Expenses										
5410	Janitorial			-	25,357.50	24,997.50	21,587.25	49,995.00	(24,637.50)	50.72%	49,995.00
5420	Janitorial Supplies			-	2,083.91	805.24	4,403.32	6,000.00	(3,916.09)	34.73%	4,342.06
5430	Landscaping			-	9,447.60	9,417.22	5,181.70	10,000.00	(552.40)	94.48%	9,472.41
5440	Maintenance *Detailed List Attached			-	35,140.72	15,610.39	14,620.98	24,000.00	11,140.72	146.42%	27,772.62
5450	Mat Cleaning			34.53	481.76	670.37	573.53	850.00	(368.24)	56.68%	1,007.37
5460	Snow Removal			-	1,084.75	-	-	4,620.00	(3,535.25)	23.48%	4,620.00
	Total Facility Expenses (Maintenance)			34.53	73,596.24	51,500.72	46,366.78	95,465.00	(21,868.76)	77.09%	97,209.46
5500	Utilities										
5510	Electric			-	4,222.96	3,133.87	3,852.73	13,900.00	(9,677.04)	30.38%	6,274.45
5515	Compost Collection System			-	105.00	385.00	521.50	800.00	(695.00)	13.13%	495.00
5520	Gas			25.16	7,662.67	4,927.14	4,594.44	8,755.00	(1,092.33)	87.52%	7,499.77
5575	Hot Spots			-	4,347.37	5,279.69	-	9,000.00	-	48.30%	-
5530	Internet Connectivity			-	873.96	940.37	1,122.77	4,800.00	(3,926.04)	18.21%	3,443.38
5540	Sanitation			808.50	2,469.06	2,265.12	2,112.00	3,110.00	(640.94)	79.39%	2,991.12
5550	Telephone			-	2,917.22	4,562.06	4,632.70	7,800.00	(4,882.78)	37.40%	7,515.19
5560	Trash			611.88	4,360.21	3,302.62	3,153.71	5,760.00	(1,399.79)	75.70%	5,788.18
5570	Water			-	1,835.86	1,883.52	1,702.70	4,410.00	(2,574.14)	41.63%	4,443.36
	Total Utilities			1,445.54	28,794.31	26,679.39	21,692.55	58,335.00	(24,888.06)	49.36%	38,450.45
	Total Facility Expenses			1,480.07	102,390.55	78,180.11	68,059.33	153,800.00	(46,756.82)	66.57%	135,659.91
5600	Library Programs										
5610	Adult Program			393.08	5,807.40	4,534.63	227.50	9,000.00	(3,192.60)	64.53%	9,117.42
5612	Adult Materials			286.53	1,100.20	-	-	1,000.00	100.20	110.02%	-
5615	Art			-	-	-	271.40	-	-	Not Budgeted	-
5620	Children's			-	5,016.13	3,796.62	2,199.98	5,000.00	16.13	100.32%	4,205.88
5625	Children's Materials			158.07	1,471.27	1,529.03	706.92	3,000.00	(1,528.73)	49.04%	1,917.31
5630	Community			-	-	-	84.18	-	-	Not Budgeted	-
5634	Liquor License			-	-	-	77.00	375.00	(375.00)	0.00%	258.25
5640	Music			546.01	7,341.11	7,110.81	1,277.00	13,750.00	(6,408.89)	53.39%	12,821.88
5650	Spanish Language			-	319.76	554.03	264.69	3,000.00	(2,680.24)	10.66%	3,156.40
5635	Volunteers			-	86.51	-	68.00	550.00	(463.49)	15.73%	-
5660	Teens			-	3,614.37	3,456.17	4,390.08	6,000.00	(2,385.63)	60.24%	5,984.78
5675	Next Gen / Millennials			-	-	405.47	792.84	-	-	Not Budgeted	1,061.37
	Total Library Programs			1,383.69	24,756.75	21,386.76	10,359.59	41,675.00	(16,918.25)	59.40%	38,523.29

Prepare for Internal Use Only

Basalt Regional Library District
Profit & Loss Budget Performance
General Fund
January - July 2022

				July 2022 Actuals	Jan-July 2022 Actuals	Previous Year Jan-July 2021 Actuals	2020 Jan-July 2020 Actuals	2022 Budget	Over/(Under) Budget	% of Annual Budget	2021 Year End Actuals
5700	Technology & Equipment										
5710	Copiers & Equipment										
5730	Lease			199.70	2,419.84	2,078.47	2,635.93	3,900.00	(1,480.16)	62.05%	3,530.14
5740	Service Agreement / Copy Usage			-	2,634.40	2,193.81	2,512.61	5,000.00	(2,365.60)	52.69%	3,992.06
5750	Disk Cleaning			-	503.00	141.99	241.95	2,000.00	(1,497.00)	25.15%	402.47
	Total Copiers & Equipment			199.70	5,557.24	4,414.27	5,390.49	10,900.00	(5,342.76)	50.98%	7,924.67
5760	Marmot ILS System			22,781.25	69,874.75	69,508.60	69,344.79	97,000.00	(27,125.25)	72.04%	92,104.85
5770	Miscellaneous Parts			43.24	1,107.26	1,878.62	1,221.96	2,000.00	(892.74)	55.36%	2,229.24
5780	Support & Service Agreements										
5782	Adobe			14.99	839.70	-	-	972.00	(132.30)	86.39%	-
5784	Appointment Booking			10.10	70.10	-	-	120.00	(49.90)	58.42%	-
5793	Canva			-	-	-	-	120.00	(120.00)	0.00%	119.40
5827	Creative Bug			-	-	950.00	-	-	-	Not Budgeted	-
5788	Domain / Network Solutions			-	151.94	-	-	230.00	(78.06)	66.06%	-
5795	Emma			-	661.50	2,310.00	1,479.09	1,500.00	(838.50)	44.10%	2,310.00
5800	Envisionware			-	1,257.00	-	-	-	1,257.00	Not Budgeted	-
5802	Google Cloud G Suite			220.80	1,186.97	648.21	840.00	1,650.00	(463.03)	71.94%	1,249.30
5830	Livechat Website			-	-	-	-	192.00	(192.00)	0.00%	-
5835	Movie License			-	-	-	-	495.00	(495.00)	0.00%	-
5820	Planning Center / Tockify			92.08	132.08	132.00	199.94	264.00	(131.92)	50.03%	256.00
5824	Scheduling / When I Work			40.00	240.00	-	-	500.00	(260.00)	48.00%	-
5822	Prezi			-	-	-	-	-	-	Not Budgeted	-
5825	Webpage Builder			-	89.00	310.94	-	330.00	(241.00)	26.97%	826.91
5828	Zoom			-	324.40	-	-	170.00	154.40	190.82%	-
	Total Support & Service Agreements			352.88	4,952.69	4,351.15	2,519.03	6,543.00	(1,408.11)	75.69%	4,761.61
5830	500 Tech Labor & Repair			-	-	-	252.50	2,000.00	(2,000.00)	0.00%	352.00
	Total Technology			23,377.07	81,491.94	80,152.64	78,728.77	118,443.00	(36,768.86)	68.80%	107,372.37

Prepare for Internal Use Only

Basalt Regional Library District
Profit & Loss Budget Performance
General Fund
January - July 2022

			July 2022 Actuals	Jan-July 2022 Actuals	Previous Year Jan-July 2021 Actuals	2020 Jan-July 2020 Actuals	2022 Budget	Over/(Under) Budget	% of Annual Budget	2021 Year End Actuals
5900	Collections									
5910	Audio									
5920	Adult BCD		-	1,753.10	4,336.99	3,461.07	4,500.00	(2,746.90)	38.96%	4,864.59
5922	Spanish Audio Adult		-	-	-	-	750.00	(750.00)	0.00%	-
5924	Spanish Audio Youth		-	-	-	-	500.00	(500.00)	0.00%	-
5930	Youth Audio		-	228.06	802.35	1,344.74	2,200.00	(1,971.94)	10.37%	927.33
	Total Audio		-	1,981.16	5,139.34	4,805.81	7,950.00	(5,968.84)	24.92%	5,791.92
6000	Books & Magazines									
6010	Adult fiction books		-	4,846.28	7,263.08	6,108.90	12,000.00	(7,153.72)	40.39%	10,811.60
6020	Adult non-fiction books		17.99	4,696.41	6,585.40	4,955.34	12,000.00	(7,303.59)	39.14%	10,564.62
6025	Board Games		-	-	-	-	500.00		0.00%	-
6030	Juvenile Fiction	(443.19)		1,839.03	2,709.33	3,305.84	7,000.00	(5,160.97)	26.27%	6,981.79
6040	Juvenile Non-Fiction	-		1,103.87	431.51	1,092.77	3,000.00	(1,896.13)	36.80%	1,568.56
6045	Large Print	-		1,038.91	973.63	888.59	2,000.00	(961.09)	51.95%	1,320.25
6050	Print Subscriptions	-		3,652.52	4,555.89	6,774.60	5,250.00	(1,597.48)	69.57%	3,009.59
6055	Replacement Books - Purchased	134.63		535.64	633.04	331.89	300.00	235.64	178.55%	1,034.09
6060	Spanish Adult fiction	-		357.93	710.28	683.35	2,000.00	(1,642.07)	17.90%	710.28
6070	Spanish adult non-fiction	-		471.07	114.95	654.35	1,000.00	(528.93)	47.11%	1,095.44
6080	Spanish children's books	-		1,334.71	2,035.64	1,433.98	4,500.00	(3,165.29)	29.66%	2,086.32
6100	YA Fiction	-		2,875.19	3,242.39	1,894.85	5,400.00	(2,524.81)	53.24%	4,558.83
6110	YA Non-Fiction	-		447.47	609.46	314.46	1,100.00	(652.53)	40.68%	1,041.88
6120	Special Items	-		-	982.65	65.97	1,600.00	(1,600.00)	0.00%	982.65
	Total Books	(290.57)		23,199.03	30,847.25	28,504.89	57,650.00	(33,950.97)	40.24%	45,765.90
6200	Digital Resources									
6210	Annual Subscriptions									
6220	Ancestry.com	-		-	-	1,752.19	1,840.00	(1,840.00)	0.00%	-
6230	Culturegrams	-		1,325.94	1,752.19	-	1,840.00	(514.06)	72.06%	1,752.19
6235	Creative Bug	-		-	950.00	-	1,000.00	(1,000.00)	0.00%	950.00
6240	Ency Britannica	-		-	-	-	-	-	Not Budgeted	494.70
6245	Gale Student Resources	-		-	1,473.90	-	1,475.00	(1,475.00)	0.00%	1,473.90
6250	Gale Public	-		35.00	-	-	2,205.00	(2,170.00)	1.59%	2,003.05
6253	Learning Express Library	-		-	2,660.00	-	2,800.00	(2,800.00)	0.00%	2,660.00
6255	Lynda Database	-		-	-	-	-	-	Not Budgeted	-
6270	Mango Languages	-		-	3,729.21	2,367.75	3,990.00	(3,990.00)	0.00%	3,729.21

Prepare for Internal Use Only

Basalt Regional Library District
Profit & Loss Budget Performance
General Fund
January - July 2022

			July 2022 Actuals	Jan-July 2022 Actuals	Previous Year Jan-July 2021 Actuals	2020 Jan-July 2020 Actuals	2022 Budget	Over/(Under) Budget	% of Annual Budget	2021 Year End Actuals
6275		New York Times	-	100.00	100.00	1,524.80	100.00	-	100.00%	100.00
6280		Tumblebooks	-	-	-	-	665.00	(665.00)	0.00%	1,259.06
6285		Wallstreet Journal	-	-	432.29	-	465.00	(465.00)	0.00%	432.29
6295		Pebble Go	-	1,679.07	-	-	-	1,679.07	Not Budgeted	-
6300		Downloadable Titles	-	-	-	-	-	-	Not Budgeted	-
6305		Kanopy	-	-	421.00	-	6,000.00	(6,000.00)	0.00%	421.00
6308		OCLC World Share	-	-	1,072.01	1,050.99	1,100.00	(1,100.00)	0.00%	1,072.01
6320		Overdrive	922.41	5,802.48	12,700.91	11,214.12	17,000.00	(11,197.52)	34.13%	15,182.15
6330		RB Digital	-	-	584.65	2,179.99	-	-	Not Budgeted	584.65
		Total Digital Resources	922.41	8,942.49	25,876.16	20,089.84	40,480.00	(31,537.51)	22.09%	32,114.21
6400		Media								
6410		Adult Music	-	-	-	-	300.00	(300.00)	0.00%	24.95
6420		Juvenile Music	-	89.16	-	-	200.00	(110.84)	44.58%	-
6430		Adult Movies	11.38	2,116.78	4,721.01	7,695.60	8,500.00	(6,383.22)	24.90%	7,141.37
6440		Juvenile Movies	10.82	220.14	165.76	-	1,000.00	(779.86)	22.01%	472.63
6450		YA Movies	-	-	-	307.76	-	-	Not Budgeted	-
6460		Video / Games	-	69.76	243.47	70.33	800.00	(730.24)	8.72%	831.88
		Total Media	22.20	2,495.84	5,130.24	8,073.69	10,800.00	(8,304.16)	23.11%	8,470.83
		Total Collections	654.04	36,618.52	66,992.99	61,474.23	116,880.00	(85,922.80)	31.33%	92,142.86
6800		Restricted Funds								
6802		Restricted Exp - Library Foundation	-	2,059.98	9,868.79	1,549.21	5,000.00	(2,940.02)	41.20%	11,306.95
6804		Restricted Exp - Library Friends	50.65	1,986.21	4,119.07	-	5,000.00	(3,013.79)	39.72%	4,369.07
6806		Restricted Exp - State of Colorado Grant	-	1,731.14	4,881.65	4,367.26	5,600.00	(3,868.86)	30.91%	4,928.39
6808		Restricted Exp - Humanities Grant	-	2,699.99	-	-	-	-	Not Budgeted	-
6810		Restricted Exp - CO SHARP	-	800.00	-	-	-	800.00	Not Budgeted	-
6812		Restricted Exp - Growing Readers Together	2,272.00	2,861.35	-	-	-	2,861.35	Not Budgeted	-
6820.01		Restricted Exp - Cares Grant Tmobile Data	-	-	4,515.71	-	-	-	Not Budgeted	-
6820.04		Restricted Exp - TOB Art Camp	-	-	1,292.97	-	-	-	Not Budgeted	1,292.97
6820.10		Restricted Exp - Special Programs	-	-	1,500.00	-	-	-	Not Budgeted	1,500.00
		Total Restricted Funds	2,322.65	12,138.67	26,178.19	5,916.47	15,600.00	(6,161.32)	77.81%	23,397.38
		Total Operating expenses	43,258.01	366,227.15	373,153.44	313,903.38	645,936.70	(283,236.03)	56.70%	573,540.03

January - July 2022

6900	Payroll Expenses							-			
6910		Payroll	62,837.89	461,354.65	459,936.46	430,207.11	944,426.00	(483,071.35)	48.85%	807,368.35	
6920		Payroll Service	463.84	3,814.02	3,481.15	2,733.74	7,500.00	(3,685.98)	50.85%	6,232.44	
6930		Payroll Taxes	4,742.72	35,416.04	33,818.79	32,915.27	76,369.00	(40,952.96)	46.37%	61,252.53	
6940		Retirement Plan	5,543.40	13,104.99	9,415.83	8,445.61	16,000.00	(2,895.01)	81.91%	16,265.75	
6950		Health Insurance	3,667.93	33,864.47	46,051.15	45,839.88	75,600.00	(41,735.53)	44.79%	66,211.79	
6953		COVID - Weekly Testing	-	-	-	-	1,000.00	-	0.00%	-	
6957		Background Check	-	1,192.50	-	-	-	-	Not Budgeted	-	
6980		Director Search	-	-	146.96	-	-	-	Not Budgeted	2,501.96	
6985		HR Assessment	-	1,735.00	-	-	-	1,735.00	Not Budgeted	1,790.00	
6955		Wellness / Health - CEBT Dividend Pmts	-	-	3,190.27	-	-	-	Not Budgeted	5,070.00	
	Total Payroll Expenses			77,255.78	550,481.67	556,040.61	520,141.61	1,120,895.00	(570,605.83)	49.11%	966,692.82
Total Expense			120,513.79	916,708.82	929,194.05	834,044.99	1,766,831.70	(853,841.86)	51.88%	1,540,232.85	
Net General Fund Income/(Loss) Prior to Capital Rsv Allocation			169,352.48	685,310.16	646,615.50	622,207.58	(20,197.90)	729,210.81	-3392.98%	181,168.56	
Allocation to Capital Reserve Outlay			-	-	-	-	87,000.00	(87,000.00)	0.00%	87,000.00	
Net General Fund Income/(Loss)After Capital Reserve Allocation			169,352.48	685,310.16	646,615.50	622,207.58	(107,197.90)			94,168.56	
General Fund Balance 7/31/22				2,413,809.66			1,554,683.62				

**Basalt Regional Library District
Bond Repayment Fund
Profit & Loss Budget Performance
January-July 2022**

		July 2022 Actuals	Jan-July 2022 Actuals	Previous Year Jan-July 2021 Actuals	2020 Jan-July 2020 Actuals	2022 Budget	Over/(Under) Budget	% of Annual Budget	2021 Year End Actuals
Bond Repayment Fund Balance 1/1/22			799,713.31			799,714.98			
Bond Repayment Fund:									
	Interest Earned - Bond Repayment	1,777.54	4,325.80	176.13	4,739.26	500.00	3,825.80	865.16%	221.73
	Mill Levy Debt Repayment								
	Eagle County	98,555.54	528,658.71	562,447.92	538,942.27	542,742.74	(14,084.03)	97.41%	576,892.58
	Pitkin County	66,988.18	357,078.58	417,328.61	401,809.57	385,616.72	(28,538.14)	92.60%	438,907.88
	Total Mill Levy Debt Repayment	165,543.72	885,737.29	979,776.53	940,751.84	928,359.46	(42,622.17)	95.41%	1,015,800.46
	Total Debt Service Fund	167,321.26	890,063.09	979,952.66	945,491.10	928,859.46	(38,796.37)	95.82%	1,016,022.19
	Total Bond Repayment Fund Income	167,321.26	890,063.09	979,952.66	945,491.10	928,859.46	(38,796.37)	95.82%	1,016,022.19
	Expense								
	Bond Interest	-	47,415.63	55,015.63	62,515.63	94,831.26	(47,415.63)	50.00%	110,031.26
	Treasurer's Fees								
	Eagle County	2,960.85	15,868.38	16,898.76	16,173.94	16,282.28	(413.90)	97.46%	17,345.77
	Pitkin County	3,597.86	19,138.71	25,018.04	23,639.52	19,280.84	(142.13)	99.26%	26,366.85
	Total Treasurer's Fees	6,558.71	35,007.09	41,916.80	39,813.46	35,563.12	(556.03)	98.44%	43,712.62
	Total Bond Repayment Fund Expense	6,558.71	82,422.72	96,932.43	102,329.09	130,394.38	(47,971.66)	63.21%	153,743.88
	Net Bond Repayment Principle Loan Payment	-	-	-	-	775,000.00	-	0.00%	760,000.00
	Net Bond Repayment Fund	160,762.55	807,640.37	883,020.23	843,162.01	23,465.08	9,175.29	3441.88%	102,278.31
Bond Repayment Fund Balance 7/31/22			1,607,353.68			823,180.06			
**2022 Bond Repayment Schedule:									
	5/1/22 - Series 2012 Interest		47,415.63						
	11/1/22 - Series 2012 Interest		47,415.63						
	11/1/22 - Series 2012 Principle		775,000.00						
	Series 2012 Bond Matures 11/2026								

Basalt Regional Library District
Capital Reserve Fund
Profit & Loss Budget Performance
January-July 2022

[illegible]

Basalt Regional Library District
Maintenance Detail
January-June 2022

Date	Name	Category	Memo	Amount
01/01/22		Miscellaneous	AED Authority Annual AEd Concierge - reclass 2022 expenses paid in 2021	\$ 195.00
01/12/22	Home Depot	Miscellaneous	LB	\$ 81.70
01/31/22	Grizzly Creek Enterprises, Inc.	Grizzly Creek	adjust doors on art display, set up stage for concert, remove old faucet & replace, take down st...	\$ 382.50
01/31/22	Grizzly Creek Enterprises, Inc.	Grizzly Creek	materials	\$ 244.48
Sub-Total January				\$ 903.68
02/07/22	Tuck Communication Services	Miscellaneous	voicemail extension	\$ 200.00
02/08/22	Bart Services LLC	Plumbing / Heating	troubleshoot heat in building	\$ 2,849.50
02/08/22	Tuck Communication Services	Telephones	repair telephone lines	\$ 305.00
02/12/22	Johnson Controls Security Solutions	Alarm / Monitoring	3/1-5/31/22 Service \$208.33 less credit (\$129.50)	\$ 78.83
02/17/22	Acme Alarm Company	Alarm / Monitoring	test and inspection 2021 / clean smokes	\$ 641.00
02/24/22	Durgin Electric LLC	Electrical	review lighting system / update and replace.	\$ 4,974.34
02/28/22	Grizzly Creek Enterprises, Inc.	Grizzly Creek	remove & replace faucet; lubricate dumpster gates; take items to shed; attach shelving units; re...	\$ 270.00
Sub-Total February				\$ 9,318.67
03/01/22	Acme Alarm Company	Alarm / Monitoring	2nd quarter monitoring	\$ 108.90
03/09/22	Glass Unlimited Inc.	Miscellaneous	mirror	\$ 1,203.08
03/18/22	Roto Rooter Plumbing	Plumbing / Heating	rebuild flushometer	\$ 397.50
03/29/22	Roto Rooter Plumbing	Plumbing / Heating	Kitchen sink R&M	\$ 1,169.00
03/31/22	Durgin Electric LLC	Electrical	electric / lighting review and repairs	\$ 2,226.11
03/31/22	Roto Rooter Plumbing	Plumbing / Heating	sent estimate to replace mop sink faucet	\$ 39.00
03/31/22	Grizzly Creek Enterprises, Inc.	Grizzly Creek	set up stage / work on carpet tiles and floor panels / meet for outdoor tent rentals / clean com...	\$ 892.23
Sub-Total March				\$ 6,035.82
04/06/22	The Webstaurant Store	Miscellaneous	shelf for kids bathroom	\$ 62.50
04/10/22	Bart Services LLC	Plumbing / Heating	leak repair heating coil	\$ 943.00
04/12/22	Roto Rooter Plumbing	Plumbing / Heating	service request for leaky mop faucet in back room	\$ 350.00
04/14/22	Roto Rooter Plumbing	Plumbing / Heating	dissembled flushometer	\$ 39.00
04/28/22	The Fireplace Company	Fireplace maintenance	turn gas on to fireplace	\$ 99.00
04/29/22	Durgin Electric LLC	Electrical	repair and replace bulbs, balasts, and light fixtures	\$ 5,267.78
Sub-Total April				\$ 6,761.28
05/01/22	Sarmiento Tile LLC	Miscellaneous	tile in public bathrooms below new mirrors	\$ 1,880.00
05/07/22	Johnson Controls Security Solutions	Alarm / Monitoring	6/1-8/31/22 Service	\$ 223.95
05/10/22	Key Me Lock	Electrical	interior master key copies for staff	\$ 43.31
05/11/22	Bart Services LLC	Plumbing / Heating	Remove evaporative media and replace	\$ 2,491.23
05/31/22	Grizzly Creek Enterprises, Inc.	Grizzly Creek	Tent Set up and carpet cleaning	\$ 782.19
05/31/22	Durgin Electric LLC	Electrical	repair and replace bulbs, balasts, and light fixtures, run power outlets to new staff workstations	\$ 5,092.58
Sub-Total May				\$ 10,433.26
06/01/22	Acme Alarm Company	Alarm / Monitoring	3rd quarter monitoring	\$ 108.90
06/23/22	TSC	Miscellaneous	CAT-5E Plenum Computer Cable - White	\$ 1,072.56
06/30/22	Alpine Bank	Miscellaneous	TMP a division of JAM	\$ 24.05
06/30/22	Grizzly Creek Enterprises, Inc.	Grizzly Creek	R&M	\$ 482.50
Sub-Total June				\$ 1,688.01
Grand Total				\$ 35,140.72

Alarm / Monitoring	\$ 1,161.58
Electrical	\$ 17,604.12
Fireplace maintenance	\$ 99.00
Grizzly Creek	\$ 3,053.90
Inspection / Testing	\$ -
Pest Control	\$ -
Plumbing / Heating	\$ 8,278.23
Roof Maintenance	\$ -
Signage	\$ -
Telephones	\$ 305.00
Window Cleaning	\$ -
Miscellaneous	\$ 4,638.89
	\$ 35,140.72