

MEETING MINUTES
BASALT REGIONAL LIBRARY BOARD OF TRUSTEES
MONDAY, SEPTEMBER 16, 2019
COMMUNITY ROOM
14 MIDLAND AVE.
BASALT, CO 81621

The meeting of the Board of Trustees of Basalt Regional Library District was called to order and held on September 16, 2019 at 5:17 PM with the following persons present.

Member Attendance: Karen Barch, President; Becky Musselman, Vice President; Victoria Treece, Treasurer; Enid Ritchy, Secretary; Roger Garrett, Trustee

Also Present: Berenice Forrest, Assistant Director; Sandra Dexter, Executive Administrative Assistant; Kim Clinco, Accountant, Carolyn Kane, Citizen

Citizen Comments: None

Board Comments: Applicant Ryan Anslyn was chosen to replace Maria Campos as a Trustee in an Eagle County interview. He is waiting to be formally ratified by the county. It was clarified that the process to recruit and choose a new Board member according to the Bylaws was followed.

Director's Report: Sandra Dexter

- The sheet on Library statistics is in the Board packet. Statistics were not discussed.
- A new shelf has been added to the library. It is called Hot Picks and includes new and old books. These books are deemed Hot Picks by the staff based on popularity in the Library. They are not "holdable" and will not be sent to other libraries as New Books are.
- Lynda.com was discontinued the end of August.
- ILL cards are due to be changed. The checkouts have not been counted in our statistics up until now. Sandy will update the statistics from the beginning of the year.
- Website statistics have been changed to visitor count to be more like Google counts. Sandy will update the stats to the beginning of the year.
- New employees: Steven Weiler is the Library's new cataloger, and Maura Masters has been hired as Adult Collections Manager.
- Caroline interviewed the last applicant for the Teen Librarian position today. She expects that position to be filled soon.
- Two new programs were announced: In November, there will be a cake decorating class. In December, there will be a gingerbread house class for adults.
- There is a new artist in the display case, Kristen Doyle.

Search Committee: Becky Musselman, Chair

The job postings ran for four weeks. The cost of the postings was a total of \$963.40, the ALA posting being the most expensive, \$500. All applications were reviewed by the committee. Eight applicants have been sent invitations for phone interviews. Two to three applicants will be selected as finalists. This will include a face-to-face interview with the committee in Basalt. We have one in-house applicant who will be interviewed in person on the next round. The Board passed a travel and hotel stipend of up to \$1500 per final candidate. Total amount of the stipend to the

Library would be \$4500. Roger motioned to accept the amount to be allocated for travel and hotel. Vicki seconded the motion and it passed unanimously by the Board.

Bylaws Committee: Victoria Treece, Chair

We discussed proposed changes to Bylaws: Article 4, Sections 2 and 6. A vote will be taken at the next Board meeting.

The Bylaw Article 4; Section 2: **Appointment of Trustees:** The addition of *to meet at the library*. Accordingly, prior to the expiration of a Trustee's term or upon the occurrence of a vacancy on the Board, the Library Director shall contact each Legislative Body to request appointment of two of its members to a recommendation committee *to meet at the library* or obtain...

Section 6: **Removal of a Trustee:** A library Trustee may be removed only by a majority vote of their appointing Legislative Body, (*eliminate "or Bodies"*) ... An attorney was contacted by Ann regarding these changes.

Facilities Committee: Roger Garrett, Chair

The camera system will be included in the 2020 budget. Ryan Anslyn, the newly selected Board member will serve on this committee. Roger will contact him.

Personnel Committee: Karen Barch, Chair

No report

Policy Committee: Becky Musselman, Chair

No report

Strategic Planning Committee: Christi Bliss, Chair

Karen reported for Christi. Christi is incorporating Board comments and review. Ann Scott also contributed to the current revision that will be ready for a final look by the Board at the next meeting.

Finance Committee: Victoria Treece, Chair

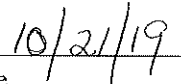
The committee will send out a proposed 2020 budget in few weeks in order that Board members will review it before the next Board meeting. Ann and Kim worked diligently on its development.

Meeting adjourned: Becky motioned to adjourn the meeting at 5:57 PM, and Roger seconded the motion.

Respectively Submitted,



Enid Ritchy



Date